

**Genesis LHRC Meeting**  
November 7, 2006 (Approved minutes)

Present: Reginald Daye, Regional Advocate

Committee: Lisa Thatcher, Chairperson  
Jeanette Ralph, Committee Member  
Carol Kidd, Committee Member  
Patrick Shunkwiler, Committee Member

Participants: Francis Bruce, Alpha Community Services  
Charlie Anderson, Eggleston Services  
Julia Sandwich, Individuals First, Inc.  
Jeff Barney, Just People, Inc.  
Lawrence Batiste, Pleasant Vue  
Sonya Ott, Liberty Family Services  
Cheryl Wright, Liberty Family Services  
Cary Lomax, Community Direct Services

Absent: Arva Davidson  
Brenda Hogg

Chairperson, Lisa Thatcher called the meeting to order at approximately 9:15am and asked each person to introduce themselves.

The minutes of the August 2006 meeting were reviewed and changes to the first paragraph were made to reflect that as business was discussed and voted upon, a quorum was present.

A motion was made by Ms. Ralph to accept the minutes of the August meeting with the changes made, seconded by Mr. Shunkwiler and unanimously passed.

**Advocate Remarks**

Mr. Daye announced that the LHRC has 1 vacancy on the committee, for a consumer who has received services within the past 5 years. Mr. Daye reminded the affiliates that we have had the vacancy for quite some time and stressed the importance of having the vacancy filled. He reminded everyone that if they needed an application to call his office to obtain one.

Mr. Daye informed the group that the Human Rights Conference has been cancelled as comments indicated that individuals wanted training on the new regulations, but they have not yet been approved.

Some of the proposed changes include bringing the regulations in line with HIPPA requirements. The process dealing with informal complaints will be changed in that when a complaint comes to the office of Human Rights, the client will have the option of having the complaint resolved

informally or formally as opposed to the complaint automatically being considered a formal complaint. If the client chooses to have the complaint resolved informally, the complaint would be sent back to the provider to be handled within 5 days. An additional change is that when a new program has the Regional Advocates recommendation to affiliate with an LHRC and the LHRC does not accept the program, it will automatically go to the SHRC as an appeal.

Public Hearings on the new regulations will end on November 17<sup>th</sup>. Afterwards, the committee will review comments, prepare the final document and pass it to the state board. If they are in agreement, it will go to the governor to sign. The conference will most likely then be rescheduled for Fall 2007.

There is an LHRC training on November 14<sup>th</sup> at Southeastern Virginia Training Center. The training will cover the role and function of the LHRC, Human Rights regulations, the Freedom of Information Act and HIPAA. The training is open to committee members first and then to affiliates as space permits.

### **New Business**

At this time the board members scheduled the next meeting which will be February 13<sup>th</sup>, and at this meeting a schedule will be made for the remainder of the year.

Spectrum Human Services will present their program after the other program updates.

### **Program Updates**

Alpha Community Services stated that they had no changes in their program, no restraints, no deaths or suicides, and no complaints or allegations. They have received a 1-year license for their first site. Alpha is requesting an additional 90-day temporary affiliation of their 6-bed, second site on Glen Rock Rd. in Norfolk. **Ms. Ralph made a motion to grant Alpha a 90-day temporary affiliation for their new site; Mr. Shunkwiler seconded the motion. All members were in favor, the motion passed.**

Community Direct Services stated that they have moved to a new office site at 420 North Center Drive, Suite 113, Building 11, Norfolk, VA 23502, and the phone number is 757-965-4899. They are currently providing in home services to 13 clients and 5 in respite services. They have received their annual license from Dennis Riddick for their respite services. They had no incidents of restraints, complaints, allegations, deaths or suicides. **Mr. Shunkwiler made a motion to grant affiliation to Community Direct Services permanent affiliation for their respite program; Ms. Ralph seconded the motion. All in favor the motion passed.**

Eggleston Services stated that there were no new program updates; no requests of the committee; and no deaths or suicides. Eggleston Services are currently serving 213 consumers. Eggleston stated they had 2 incidents that needed to be discussed in closed session.

Individuals First stated they had no incidents of restraints, no complaints/allegations of abuse; and no deaths or suicides. IFI had a visit from licensure this quarter to grant approval for their

third site at 421 Becton Place, Virginia Beach, 23452. They are currently serving 4 clients in the first 2 group homes and currently have 1 client in their third site with 3 more moving in the next 2 weeks. IFI is requesting permanent affiliation for their third site. **Mr. Shunkwiler made a motion to grant Individuals First permanent affiliation for Becton Place; Ms. Ralph seconded the motion. All in favor, the motion was passed.**

Just People stated they had received their triennial license for residential and in home and a 1 year license for day support. JPI had no incidents of abuse, complaints or allegations, no deaths or suicides. JPI can serve 12 clients in the residential and are currently serving 11. They requested a 90 day temporary affiliation for a 3 bed site on 1225 Corkwood Circle, Chesapeake 23320. Mr. Daye stated that JPI had not sent a letter regarding this site and indicating that their current policies will cover the new site. The Office of Human Rights must compare and approve this and then sends notice to licensing informing them of your status and LHRC affiliation before the site can be approved by licensing. Mr. Daye asked JPI to write a letter now giving a brief description of the new site and at the end of the meeting will allow them to present the site. The approval on this site will be contingent on Mr. Daye returning to his office to compare JPI's current policies and procedures to their new site's description.

Liberty Family Services stated that they are currently serving 18 clients in their in home program. They have had no use of restraints, no complaints/allegations, and no deaths or suicides. They currently have an annual license for in home and are requesting an additional 90-day temporary affiliation for an intensive in home program as the paperwork has not yet been completed. **Ms. Ralph made a motion to grant a 90-day temporary affiliation for an intensive in home program; Mr. Shunkwiler seconded the motion. All in favor, the motion was passed.**

Pleasant Vue has had no changes and are currently serving 4 clients. They asked Mr. Daye how to go about adding a fifth bed. Mr. Daye stated that they needed to write a letter stating that they are adding a bed to the same facility. They had no use of restraints, no complaints/allegations, and no deaths or suicides this quarter. Board Members and OHR had received an updated copy of the policies and procedures with the requested changes. Pleasant Vue stated that they were meeting with a case manager to discuss a behavior management plan for a current client. This plan is being developed as a preventative measure for a client who when irritated threw a remote. **The board members have requested that Pleasant Vue bring the behavior management plan to be presented at the February meeting.**

Mr. Daye requested that the treasurer bring a copy of the bank statement for all affiliates.

JPI presented their newly proposed site on Corkwood Circle and requested a 90-day temporary affiliation. **Mr. Shunkwiler made a motion to grant JPI 90-day temporary affiliation contingent upon Mr. Daye verifying the information; Ms. Ralph seconded the motion. All in favor, the motion passed.**

Spectrum Human Services presented their program and policies and procedures. **A motion was made by Mr. Shunkwiler, seconded by Ms. Kidd to grant a 90-day temporary affiliation for Spectrum. All were in favor the motion passed. Spectrum's policies and procedures were**

**recommended by the subcommittee to be accepted by the full committee in February to include the recommended changes. In February Spectrum will present their behavior management plan and rules of conduct for their Chesapeake site.**

**A motion was made by Mr. Shunkwiler to move to a closed session at 10:30am; the motion was seconded. No further discussion, all were in favor.** The committee moved into closed session to discuss issues/matters exempt from public disclosure as stated in Section 2.2-3711.A4 of the Code of Virginia, to review a client restraint, incident report, and abuse and/or complaint investigation of Eggleston Services. A motion was made and passed to come out of closed session, each member certified that the only things discussed while in closed session were patient-related issues and incidents that occurred at Eggleston Services.

**The board members had no recommendations for Eggleston Services.**  
Meeting adjourned.

Respectfully Submitted,



Julia Tolly Sandwich  
November 11, 2006  
Revised February 14, 2007