

Genesis Local Human Rights Committee Meeting
October 16th, 2012
9.00am

Agenda

1. Reviewing of Minutes of Last Meeting and Preview of Agenda

11. Advocate Remarks

Reginald Daye, Regional Advocate
Tim Jones, Human Rights Advocate

111. Old Business

1V. New Business

Alpha Counsellors Services: Seeking affiliation with GLHRC and was granted
Presented their Rules of Conduct and Behavioral Mgmt Policies which were both accepted
by the committee.

Public Comments

V. Program Update

- A. Alpha Community Services
- B. Alpha Counsellors Services
- C. Community Direct Services
- D. Cornerstone Intervention Services
- E. Eggleston Services
- F. Hope Unity Freedom
- G. Individual First
- H. Just People, Inc.
- I. Kreative Counseling Group

VI. Discussion/Questions

VII. Executive Session (if needed)

VIII. FOIA training

IX. Adjournment

GLHRC Meeting
October 16, 2012- Draft Minutes

Committee:

Present: Reginald Daye, Regional Advocate
Tim Jones, Human, Rights Advocate
Stan Rockwell, Committee Member
Joseph Motley, Committee Member
Michael Stage, Committee Member

Participants:

Francis Bruce, Alpha Community Services
Joan Senior-Williamson, Alpha Counsellors Services
Brenda Lomax, Community Direct Services
Walt Stone, Cornerstone Services Intervention Services
Barbara Wilber, Eggleston Services
Matthew Melvin & Standice Rumph, Hope Unity and Freedom
Julia Tolly & Jennifer McCracken, Individual's First
Gail Hardy-Boyd, Just People Inc.
Sydney Vanlow, Kreative Counseling Service

Absent: Althea T. Wynn

GLHRC still need an active member on board.

Committee member Stan Rockwell called the meeting to order around 9.10 am

Mr. Rockwell asked if there were any corrections to the July 17th, 2012 minutes. Corrections were made to the old minutes for Corner Stone Services Intervention Systems and Individual First on the number of individuals they served. A motion to accept the minutes was made by Mr. Motley and Mr. Stage seconded, minutes were accepted

Advocate Remarks:

Mr. Daye introduced Mr. Jones as the new Human Rights Advocate that will be attending GLHRC meetings. Mr. Daye mentioned that he will attend some of our meetings whenever possible.

Mr. Jones explained to the committee what to do when it comes to documenting Serious Incident & Death procedures. The information could be found on the DBHDS website. He also explained the procedures of handling Neglect and Abuse complaint allegations. Notifications must be sent within 24 hours to his office. Mr. Jones specified that the following information must be included in the notification:

- Name of the victim, date of birth
- Name of the aggressor, date of birth
- Name and title of involved staff
- Date of incident, time of incident
- Explanation of what happened
- Staff on duty and their title
- Person reporting incident
- AR if applicable and the date the AR was notified
- all agencies involved
- For complaint Allegations (non abuse or neglect cases) to indicate if it is a formal or informal complaint

All allegations are to be reported within 24 hours. You can fax it to his office but do not e-mail it. All completed investigations must be submitted within 10 business days. It could be faxed or mailed to his office. When you send the findings to HR, ensure that it includes the people involved, note any changes to the original notification report, your findings, corrective action plan, and the compliance with the company policy. Report must also include the notice of the right to appeal your findings. This notice should include the date, name of client and or authorized representation who was informed of their right to appeal.

Old Business:

None noted

New Business:

Alpha Counsellors Services explained the type of restrain they use and their goal of talking person to deescalate behavior, where parents can attend such meetings. Alpha Counsellors presented their Rules of conduct and behavior management policies. These were both accepted by the committee. Alpha Counsellors Services adapted the ACTS restrain method and staff is required to re-certified annually.

Alpha Community Services took over secretarial duties for LHRC on October 16th, 2012 from HUF Center. ACS reported no allegations of abuse or neglect this quarter. No complaints and are continuously helping in recruiting committee members.

Community Direct Services requested affiliation for following new sites

984 Scott Street, in Norfolk and 2745 Ansol Lane in Virginia Beach. Both sites were approved. They Were visited by licensure twice, on August 14th, for Sponsored Residential and on October 5th, for Supportive In Home. Community Direct has an Abuse Allegation case which is closed. They had to stay in for closed session.

Cornerstone Intervention Services are serving 84 individuals. No allegation of abuse or neglect to report. No complaints. No changes in their policies and procedure. They had an unannounced visit from licensure. Cornerstone Intervention services will continue to support LHRC, and will continue to seek new members for Genesis LHRC board.

Eggleston Services serves residential and day support, supportive employment. No program up dates, and no changes in services, no new sites. Serving 330 individuals. They had one allege abuse case which is closed. 11 peer to peer neglect cases. There were 5 complaints cases which were investigated and closed. Complaint categories were, 3 complaints on Dignity, 2 on Participation in Decision Making, 1 on Restriction on Freedom of Everyday Life, 3 on Use of Seclusion and Time Out. There were 5 complaints resolved in the Informal Process. The Human Rights violation (Abuse) was also resolved by termination. Eggleston ensures that all allegations of abuse and neglect are reported through their Ethics Point Health & Safety Portal access only through there internet. All staff are oriented through this process. DOJ Monitoring team and Licensure both visited their SBH residential facility. Eggleston noted that they continually participating in the recruitment process of finding new members for our LHRC. They had to stay for close session.

Hope, Unity and Freedom continues to provide day treatment services that caters to daily living skills, IADLs, MH awareness and community integration groups. They currently serving 120 individuals. Reported 2 peer to peer incidents and 1 restraint. All cases were investigated and closed. Hope, Unity and Freedom will continue to administer Human Rights test annually to all their staff and still continues to submit recommendation/ candidates for Genesis LHRC. Stayed for close session.

Individual's First provides residential services for ID adults. Currently serving 15 individuals. No new allegations of abuse, neglect or complaints reported. No changes to status, no new services or policies,

procedure or program rules change. Will continue to review HR regulations and their P&P to their staff at least annually. All staff are tested annually. IFI is actively participating in all recruiting activities to help find new GLHRC members.

Just People Inc provides residential, in home, day support and respite services to ID individuals. They served 37 individuals this quarter. No abuse or neglect this quarter. No changes in policy and procedure. They had an incident where staff did not send medications along with an individual that went to camp for a week. They continue to work with agencies in the community to help find new members for GLHRC. Have submitted two applications for members to LHRC. They were asked to stay for close session.

Kreative Counseling Group continues to provide Intensive in home services. Currently serving 5 Individuals. No program updates, no changes in services, no allegations of abuse, neglect or complaints reported. They reported of having a new licensure. Continues to train all employees upon hire to recognize and report all allegations and complaints.

Closed Session:

The LHRC motioned and approved to go into close session per section 2.2-3711.A, of the code of Virginia to discuss issues/matters exempt from public disclosure namely to review client restraints, incident reports, and abuse and/ or complaint investigation of the following: Community Direct Services, Eggleston Services, Hope Unity and Freedom and Just People Inc. A motion was made and approved to come out of close session. Upon reconvening into open session, each member ~~each member~~ certified that only business exempt from public disclosure related to the above noted programs were discussed.

Next meeting was set for January 15th, 2013 at 9.00am

Mr. Tim Jones discussed The Freedom of Information Act and its goals with the board members. Motion was made and second to close the meeting. The meeting was then adjourned at 11.15am.

Respectfully Submitted,

Francis Bruce
October 16th, 2012

GLHRC Future Meeting Dates:

January 15th, 2013 @ 9am

April 16th, 2013 @ 9am

July 16th, 2013 @ 9am

October 15th, @ 9am

All meetings will be held at the Eggleston Center in Hampton Virginia