



IV. *Election of Chairperson and Vice Chair*

With the departure of Elizabeth Middleton, Eulease Cypress nominated Gwen Hagen to serve as Chairperson, seconded by Joan Doss. A nomination naming Joan Doss as Vice Chair was put forth by Nancy Alexander and seconded by Eulease Cypress.

Both nominations were approved by unanimous votes. Recommendations for recruitment of a new Committee member to replace Ms. Middleton will be forwarded to Bill Desmond.

V. *Affiliate Reports:*

*GPCS* – Susan Bergquist reported that one informal complaint was resolved internally.

*Heart Havens. Inc.* – Terry Barnes reported that an employee was discharged following the discovery that a resident's medications had not been given for several days. A physician consult indicated that the resident had not suffered any serious medical consequences. The responsible supervisor was placed on probation and will attend refresher courses in medication management.

*Hallmark Youthcare* – Scot Cook has been named chief executive officer for the facility as of the beginning of this year.

Mr. Cook reported that a major incident threatened staff control on the boys unit and was investigated by the Goochland Sheriff's Department. Three male residents were discharged from the facility as a result of this episode. In the 4<sup>th</sup> Quarter of 2006 a decline was noted in the number of peer to peer incidents occurring at Hallmark. No formal complaints were received; twelve informal complaints were received which were reported to DMHMRSAS and Human Rights staff and investigated by the Hallmark Resident Advocate. Ten allegations of abuse were reported to CPS, all of which were unfounded. A complaint of sexual assault was unfounded following investigation by the Virginia State Police.

*National Counseling Group* – A telephone call was received indicating that neither Chris Baham nor Ashley Kemnitz could be present at this meeting.

VI. *State Updates:* Jim Bowser reported that the State Human Rights Committee will meet in Powhatan on March 9, 2007. LHRC members are invited to attend.

The regular comment period for the proposed revision of the Human Rights Regulations ended in November. The revised regulations remain under consideration.

VII. *Other:* Further Affiliate Applications and Fees

After discussion, a motion was made by Nancy Alexander and seconded by Eulease Cypress to cap the number of affiliates to the Committee at ten. The motion was adopted unanimously.

It was also proposed that an annual fee of \$100 be imposed on affiliates in order to offset GPCS's costs of staffing and maintaining the Committee. Eulease Cypress made a motion to this effect, which was seconded by Nancy Alexander and approved unanimously. Mr. Bowser will provide the Committee with samples of affiliate agreements. Agreements detailing these policies will be implemented July 1, 2007.

VIII. *Other:* Heart Havens – Approval of Assistive Device

Terry Barnes presented a proposal for the use of an assistive shower/toilet chair for bathing a new male resident with minimal risk of falling and injury. The proposal was approved unanimously on motion of Eulease Cypress, seconded by Nancy Alexander.

IX. *Other:* Locations of meetings

Several members expressed a desire to actually visit the locations where affiliate programs are operated. Hallmark Youthcare proposed that the next meeting of the Committee on April 24, 2007 be hosted at their facility. Tentative schedule of future meeting dates:

July 31, 2007

October 30, 2007

There being no further business, the meeting was adjourned.

Respectfully submitted,

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Director of Clinical Services