

Hampton Regional Local Human Rights Committee
4207 Victoria Blvd.-Hampton, Virginia 23669
February 19, 2009 @ 10:00 AM

Final Minutes

In Attendance:

Lawrence Strauss, Vice- Chair
Gloria Newell-Perdue, Member

Wanda Slade, Member
Evelyn Gay, Member

Absent Committee Members:

Rebecca Newsome, Chair

Advocate:

Willie Barnes

Affiliates:

Alliant Consortium LLC
Bells Haven
Boney Community Residential
Caring Family Home
CHARIS Support
Family & Adolescence Services
Family Group Home
Family Impact INC
H & L Homes LLC
Higher Heights RSC LLC
LG Wood Management
New YCAPP
People Too LLC
Serenity C & C Inc
Visions Family Services

Absent Affiliates:

Angelic Hearts
Fourth Bay Ventures

Welcome/ Call to Order:

Mr. Strauss, Vice chairperson opened the meeting at 10:20 AM.
Attendance was taken by Vice-Chair Mr. Strauss

Chairperson Updates:

Non at this time

Approval of Minutes:

The minutes from the Hampton Regional LHRC meeting of November 2008 were approved with the proper motion made and accepted.

New Business:

None at this time.

Secretary Update:

The secretary apologized for not having the By-Laws for the Hampton Roads Affiliates, but will have draft ready for review in next meeting.

The 2008-2009 affiliate agreement was reviewed at this time. The request was made to add a statement to say the agreement will be updated yearly for compliance. This statement will be added to the 2009-2010 agreement as the 2008-2009 agreement has been signed.

Ms. Barnes advised all affiliates that the person signing the affiliate's agreement must be the decision maker or the CEO for the affiliate agency

A motion was made to accept the affiliate's agreement with the one change. The motion was properly seconded.

The seclusion and restraint form is due each January. If you did not receive the email, please contact the secretary so she can forward it by email.

Treasury Report:

The treasurer reported a bank balance of \$ 5,646.86. The treasurer opened an account in the name of Hazel Webb to conduct business on behalf of the affiliates. This account will be utilized until the next term and the new treasurer is selected.

The treasurer also passed around the checking account information so all could review,

Treasurer also advised all affiliates to pay current years dues, as the dues for 2009-2010 will be due by June 30, 2009. The amount will be determined at the next meeting. The Treasurer also issued all back payments for mileage to all committee members that were present. The treasurer also presented a form to be used for reimbursement.

Request for Continued Temporary affiliation:

Bell's Haven Haven- requested continued temporary affiliation. The licensing specialist did an on site visit on 02/02/09 and a CAP was issued due to repairs and the resume of the CEO had to be reviewed. The request for was approved and properly seconded.

Higher Heights RSC LLC- requested continued temporary affiliation. . All on site visits and record checks have been completed. Waiting on license letter to arrive. The request was approved and properly seconded.

The New YCAPP- requested permanent affiliation. Mr. Ed. Gonzales is the licensing specialist. NYCAPP has been approved at two different sites (Day Treatment schools).

Has also been approved to go into 9 schools in Tidewater. NYCAPP is not operating in schools now. The schools districts are as follows: 6- Norfolk, 2- Portsmouth, and 1- Suffolk.

Ms. Barnes The advocate gave direction to the NYCAPP as to how these programs need to be presented to the LHRC for approval:

A list needs to be provided of all school and school systems that will have a program.

The process for Day Treatment is like sponsored residential, each time a new schools is added, it needs to be reviewed by the LHRC and approved.

The New YCAPP requested temporary affiliation for Newport News Day programs. They currently are operating in 15 schools. Two specialists have approved this program. This request was approved and properly seconded for temporary affiliation effective 02/19/09.

The agency is to provide a listing of all sites and locations and the program being offered.

Serenity C & C, Inc. requested temporary affiliation for the following houses:

219 Keith Road
Newport News, Virginia 23606

720 Casper Lane
Newport News, Virginia 23602

6401 Duquesne Place
Virginia Beach, Virginia 23464

1604 Darren Drive
Portsmouth, Virginia 23701

37 Santa Barbara Drive
Hampton, Virginia 23666

1 Calhoun Street
Hampton, Virginia 23661

2013 Monument Drive
Virginia Beach, Virginia 23464

6710 Burbage Landing Circle
Suffolk, Virginia 13435

127 Beechmont Drive
Newport News, Virginia 23602

204 Kove Drive
Hampton, Virginia 23669

2015 Holladay Street
Portsmouth, Virginia 23701

103 Opal Drive
Newport News, Virginia 23602

Fax (757) 896-1044

serenityinc@cox.net

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Newport News, Virginia 23608

Hampton, Virginia 23666

1905 Hart Circle
Hampton, Virginia 23663

3545 Dandelion Crescent
Virginia Beach, Virginia 23453

1861 Blue Knob Road
Virginia Beach, Virginia 23464

107 Buttonwood Lane
Yorktown, Virginia 23693

This request was approved and properly seconded for temporary affiliation.

Serenity C & C requested removal of affiliation for the following house:

386 Dewey Drive
Hampton, Virginia 23661

This request was approved and properly seconded for removal from affiliation.

Request for Permanent affiliation:

Boney's Community Residential- Requested permanent affiliation. Their license was issued on 01-09-09. The request for permanent affiliation was approved and properly seconded.

Visions Family Services- requested permanent affiliation. This request was approved and properly seconded for permanent affiliation.

Family & Adolescent Services requested permanent affiliation. T This request was approved and properly seconded for temporary affiliation.

The New YCAPP requested permanent affiliation for the Intensive in Home services. Currently they have 0 clients. This request was approved and properly seconded for permanent affiliation effective 02/19/09.

The New YCAPP requested permanent affiliation for Day Program in the schools. Licensed for a Day Program since 2007. This was requested in the December 2007 meeting held in Williamsburg. Service as scheduled to start in March 2009. This request was approved and properly seconded for permanent affiliation effective 02/19/09

The agency is to provide a listing of all sites and locations and the program being offered.

Serenity C & C, Inc requested permanent affiliation for the following houses:

28 King's Landing Lane
Hampton, Virginia 23669

808 Roberto Drive
Newport News, Virginia 23602

1719 Aspenwood Drive

308 Woodbrook Run

Hampton, Virginia 23666

Newport News, Virginia 23606

110 Captain's Lane
Newport News, Virginia 23602

506 Burton Street
Hampton, Virginia 23666

This request was approved and properly seconded for permanent affiliation

Affiliate Reports:

Alliant Consortium- Terrance Jones reported (0) incidents at this time.

Caring Family- Jenny Murphy reported (1) peer to peer conflicts.

CHARIS Support Services-. Ms. Tisby reported (0) incidents. They have 2 clients at this time.

Family Impact- Felicia Maddox reported (0) incidents. They have a satellite office in Norfolk.

H & L Homes- Ms. Webb reported (0) incidents.

L.G. Wood- Ms. Flynn reported (0) incidents. No clients at this time. The program was moved to a new location due to a heating issue. They have also made a program modification to include MH & MR.

People Too LLC- Ms. Harvey reported (0) incidents. They have (2) clients and are expecting (2) more.

Serenity C & C Inc- reported (0) incidents. (9) Clients in service at this time. Ed Gonzales visited on 12/16/08..

Absent Affiliates Action:

None at this time.

New Request for Affiliation:

None at this time.

Affiliates Dropped:

Angelic Hearts if no longer in business per Ms. Barnes. A motion was made to droop from affiliation due to non attendance and status unknown. Properly seconded. Effective today 02/19/2009.

Affiliates requesting to be dropped:

Fourth Bay Ventures sent a written request to be dropped from the affiliation. A Motion was made to drop Fourth Bay Ventures and properly seconded. Effective today 02/19/2009.

Advocate Report:

Ms. Barnes educated the affiliates on the report process and when a report is required.

Any significant event needs to be reported 10 days prior to the meeting. This is to allow the committee time to review the information.

If no incidents report can be given to the meeting.

Any complaints/ abuse/neglect should be reported to the committee and the Humans Rights Office.

More than one program can be combined on a report, list each program separately and you can revise the form as needed.

Ms. Barnes also advised us that FOIA (Freedom of Information Act) will be done in the next meeting.

Next Meeting: May 20, 2009 @ 10:00 AM
Hampton Public Library
4207 Victoria Blvd. Hampton, VA 23669

Adjournment: 11:50 AM

Executive Session

Motion to go into executive session: “....Move that the LHRC go into executive session pursuant to the VA Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of [hearing of authorizes representatives, hearing of behavior modifications and/or conducting a hearing, interview individual for membership, hearing of complaints, abuse, neglect resolutions, etc.) pursuant to the regulations.

Motion to go into open session (after motion passed): The LHRC certifies that, to the best of each member’s knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Respectfully Submitted: Kimberlee Mack-Matthews, Secretary