

**Hampton Regional Local Human Rights Committee  
4207 Victoria Blvd.-Hampton, Virginia 23669  
November 19, 2009 @ 10:00 AM**

**Final Minutes**

**In Attendance:**

Rebecca Newsome, Chair  
Wanda Slade, Member  
Evelyn Gay, Member  
Gloria Newell-Perdue, Vice Chairman

**Absent Committee Members:**

**Advocate:**

Willie Barnes

**Affiliates:**

Alliant Human Services LLC  
Bells Haven  
Boney Community Residential  
Caring Family Home  
CHARIS Support  
Family & Adolescence Services  
Family Impact INC  
Hagar Manor  
H & L Homes LLC  
Higher Heights RSC LLC  
LG Wood Management  
New YCAPP  
People Too LLC  
Serenity C & C Inc  
Visions Family Services

**Absent Affiliates:**

Family Impact  
L G Wood Management  
Bells Haven

**Welcome/ Call to Order:**

Ms Newsome, Chairperson opened the meeting at 10:08AM.

**Chairperson Updates:**

None at this time

**Approval of Minutes:**

The minutes from the Hampton Regional LHRC meeting of August 19,2009 were approved as written. Motion by: Ms. Slade Seconded By: Newell. Motion granted.

**Secretary Report:**

The secretary thanked the group for attending the training where Reginald Daye was the guest speaker .This training was held September 23, 2009 @ Eastern State Hospital.

Secretary has new 2009-2010 Affiliate agreements for signatures today.

**Treasurer Report:**

The affiliates have \$ 6,984.68 in the bank account as of this meeting. The new treasurer has not been available for the transfer of duties to take place.

**Old Business:**

None reported at this time.

**Request for Continued Temporary affiliation:**

**Hagar Manor-** is still working on getting licensed. Motion made by: Ms. Slade to grant continued temporary affiliation. Seconded by: Ms. Newell. Motion granted.

**Serenity C & C-** Has multiple addresses that they are requesting continued temporary affiliation. The addresses are listed below:

Pending report from Serenity C & C to complete this section

**New Business:**

**Request for New Temporary affiliation:**

**Serenity C & C Inc.-** has requested new temporary affiliation for the following six(6) locations:

4 Dendron Place	Newport News,Va 23602
1667 Neptune Dr.	Hampton,Va 23661
839 Garrow Rd.	Newport News,Va 23608
1171 Commerce Ave.	Chesapeake,Va 23323
25 Greenwell Drive	Hampton,Va 23666
6 Toledo Court	Hampton,Va 23666

Mrs. Newsome clarified the policy/process that once a client is available the provided must request permanent affiliation on a residence. Motion made by: Ms. Slade to grant temporary affiliation to the addresses listed above. Motion seconded by: Ms. Newell. Motion granted.

**Family & Adolescent Services** are adding a new program, Therapeutic Day Treatment. Ms. Newell suggested some verbiage changes to the rules of conduct for the new program.

Ms. Barnes stated to use the word encouraged in the verbiage changes because the clients have the right to refuse services unless a court order is in place.

The provider stated that the ratio is 1:5 for clients. They also had not started services in Hampton Roads as of this meeting.

Ms. Newsome also questioned the usage of passive restraints and TOVA, and the age of the population that will be served.

Ms. Barnes stated use one technique for staff training.

The provider is to forward a copy of the revision to HRLHRC on Program Management and Behavior Management.

Ms. Newell made a motion to grant temporary affiliation pending review of the Behavior Management Plan and the Rules of Conduct. Seconded by Ms. Slade. Motion Approved.

A Motion was made by Ms. Newell that the meeting goes into executive session at 11:05 for the purpose of interviewing a potential committee member. Motion seconded by: Ms. Slade. Motion approved.

A Motion was made by Ms. Newell that the meeting is returned to open session at 11:45 AM. Motion seconded by: Ms. Slade. Motion approved.

### **Serenity C & C**

**The New YCAPP** is requesting temporary affiliation by transfer for the new sites. They are being transferred from another LHRC.

The New YCAPP serves about 1,000 children at 55 sites/schools. The staffing structure currently is 3 regional directors, 7 area managers and a site supervisor at each location.

Ms. Newell requested an Organizational Chart for this provider. The provider also stated they are working on outcome measures to present to Ms. Newsome.

The ratio is 1:5. The New YCAPP currently employ 400 staff. 325 are in the day treatment program. The New YCAPP is in its 10<sup>th</sup> year of service.

Ms. Newell made a motion to grant temporary affiliation for the new programs. Seconded by Ms. Slade. Motion granted.

### **Request for Permanent affiliation:**

**Serenity C & C, Inc.** requested permanent affiliation for the following houses: (2 houses)

Pending report from Serenity C & C to complete this section

A motion was made by Ms. Slade and properly seconded and approved to grant permanent affiliation.

**Affiliate Reports:**

**Alliant Consortium-** Terrance Jones reported (0) incidents at this time. They are adding one school a Head Start Program. They are in the process of doing classroom observation.

**Boney Community Residential** reported (0) incidents at this time.

**Caring Family-** Jenny Murphy reported (0) incidents at this time.

**CHARIS Support Services-** Ms. Tisby reported (0) incidents. They have 2 clients at this time.

**Family & Adolescent-** reported (0) incidents at this time. They are servicing 5 new clients.

**H & L Homes-** Ms. Webb reported (2) peer to peer conflicts. One visit from licensure on October 5, 2009. CAP completed and returned.

**Higher Heights Residential Svc Center LLC-** (0 ) incidents. .

**People Too LLC-** Ms. Harvey reported (0) incidents. They have (3) clients. Working on 4<sup>th</sup> admission.

**Serenity C & C Inc-** reported (1) incident. client has been moved husband and wife conflict. Provider will discuss in executive session.

**The New YCAPP-** reported (0) incidents.

**Visions-** reported (0) incidents. They current have 22 cases and a staff of 13.

**Absent Affiliates Action:**

**Bells Haven-** is absent from this meeting. Motion made by: Ms. Slade to drop affiliation due to repeated absences from meeting pursuant to 12 VAC 35-115-50 item 6 page 43. Seconded by: Newell. Motion granted.

**Family Impact-** Motion made by Ms. Slade to move affiliation to temporary due to absence from this meeting. Seconded by Ms. Newell. Motion granted.

**L G Wood Management**- status of this provider is unclear at this time. Motion made by Ms. Slade to move affiliation to temporary due to absence from this meeting. Seconded by Ms. Newell. Motion granted.

**New Request for Affiliation:**

None at this time.

**Affiliates Dropped:**

**Bells Haven**

**Affiliates requesting to be dropped:**

None at this time.

**Advocate Report:**

Human Rights have lost another staff person Brian Whitley as of October 10, 2009

There are some required changes to the policies. Correspondence should be coming in the mail to all providers.

**Affiliates Additional Information:**

The affiliates have voted on having a catered meal for each meeting. This will be arranged by the secretary and the refreshments team.

The affiliates also agreed to provide holiday gifts to the committee members and the advocate.

**Next Meeting:**

February 17, 2010 @ 10:00 AM  
Hampton Public Library  
4207 Victoria Blvd. Hampton, VA 23669  
( Moved to February 24, 2010)

**Adjournment:**

12:30 PM

The committee moved to executive session.

**Executive Session**

**Motion to go into executive session: “....Move that the LHRC go into executive session pursuant to the VA Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of [hearing of authorizes representatives, hearing of behavior modifications and/or conducting a hearing, interview individual for membership, hearing of complaints, abuse, neglect resolutions, etc.) pursuant to the regulations.**

**Motion to go into open session (after motion passed): The LHRC certifies that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.**

**Respectfully Submitted: Kimberlee Mack-Matthews, Secretary**