

**Hampton Regional Local Human Rights Committee**  
**4207 Victoria Boulevard**  
**Hampton, Virginia 23669**  
**Minutes of Meeting August 18, 2010 Revised**

The meeting was called to order by Ms. Perdue, chairperson, at 10:23.

**Members in attendance:**

Gloria Newell-Perdue, Chairperson  
Sheila Stamps Vice-Chairperson  
Rebecca Newsome - Member

**Absent Committee Members:**

Wanda Slade - Member  
Evelyn Gay – Member

**Advocate:**

Reginald Daye, Regional Advocate, Region V, DBHDS

**Affiliates Present – Representative:**

Alliant Human Services - Terrance Jones  
Bell's Haven – Vincent Hamilton  
Boney Community Residential Services – Janet Boney  
Caring Family – Jenny Murphy  
CHARIS Support Services – S. Hudson  
Family and Adolescent Services – Cynthia Woodson  
Family Impact – Tarnisha Carter  
Hagar Manor LLC = Kendra Johnson, Barbara Dolgia  
H&L Homes – Hazel Webb  
Higher heights RSC LLC – Tammy Loney-Akhigbe, Kimberlee Mack-Matthews  
People Too LLC – Jo Ella Harvey  
Serenity C&C, Inc. – Marietta Cottingham, Richard Cottingham  
The New YCAPP – Nikia Edwards  
Visions Family Services – Karina Jones

**Affiliates Absent:**

None

**Agenda Review**

A motion was made by Ms. Newsome and seconded by Ms. Stamps to revise the agenda.  
The motion carried.  
The agenda was revised with public comments first, followed by the Advocate Report  
and then the Chairman Report.

Ms. Newsome moved that the revised agenda be adopted, Ms. Stamps seconded the  
motion and the motion carried.

**Public Comment:**

There was no public comment.

**Advocate Report:**

Mr. Reginald Daye, Regional Advocate gave the following information to the Committee and to the affiliates:

1. Gave instructions and explanations for taking and submitting meeting minutes;
2. His office will no longer review draft minutes before they are posted but corrections will be made before minutes are approved at the next meeting;
3. Defined the procedure for expanding (new) services;
4. Discussed Hampton Regional LHRC vacancies and possible consequences and made suggestions for filling vacancies.
5. Schedule for coming year must be submitted to Ms. Walsh with the draft minutes of this meeting.
6. Incident Reports and other information containing the name of an individual served is not to be emailed because email is not a secure means of transmission. Use facsimile or USPS.

**Chairman Report**

Ms Newell-Perdue read excerpts from a Memorandum from the State Human Rights Committee.

1. SHRC is updating the system
2. LHRC Responsibilities

The need for consistency in the forms used for affiliate reports was discussed and a motion was made to adopt one form for this purpose. Ms. Newsome made the motion and Ms. Stamps seconded. The motion carried.

**Treasurer's Report:**

Janet Boney, Treasurer reported that she has just taken over the records for the Committee. The balance at the last meeting (May) was \$6984.68 and the balance when she took over the books is \$6357.60. She stated that she expects to receive receipts and documentation to account for the difference of \$627.08. Ms. Newsome moved that all receipts and documentation of expenses be submitted to the Treasurer before the next meeting. It was seconded by Ms. Stamps and the motion carried.

**Old Business:**

There was no old business

**Temporary Agency Affiliations**

Hagar manor LLC was granted temporary affiliation

Serenity C&C, Inc was granted new temporary affiliation for 12 sites, continuing

temporary affiliation 39 sites and moved 3 sites from temporary to permanent affiliation

See attached list for names of these sites.

**Meeting recessed at 11:49 and resumed at 11:55**

Caring Family Services was granted temporary affiliation for Gateway Day Support Program.

Higher Heights RSC LLC was granted permanent affiliation for their mental health support program after discussion and modification of Rules of Conduct and Behavior Management Program.

CHARIS Support Services was granted permanent affiliation for their respite day support program with instructions to revise the Rules of Conduct and Behavior Management to specifically address Respite Services before the next meeting.

**Affiliate Reports:**

***Alliant Human Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 2  
    Discharges 2  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Bells Haven***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 1  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Boney Community Residential***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 1  
    Discharges 1  
    Number of Individuals 2  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Caring Family Home***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 1  
    Discharges 0  
    Number of Individuals 7  
License/ HR Reviews 0  
Peer to Peer Conflict 2  
Death or Serious Injury 0  
Other Issues 0

***CHARIS Support***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals 3  
License/ HR Reviews 1 6/18/2010 Full License "Good Review"  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Family & Adolescent Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals Not Reported  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Family Impact Inc***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals 10  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***Hagar Manor LLC***

No Affiliate Report Given

***H&L Homes LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals 2  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Committee Requested Executive Session

***Higher Heights RSC LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals 20  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

***New YCAPP***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals: Not Reported  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Committee Requested Executive Session

***People Too LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 0  
    Discharges 0  
    Number of Individuals 3  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 1 (Minor Injury)  
Other Issues 0  
Committee Requested Executive Session

**Serenity C&C, Inc**

Abuse/Neglect 0

Number of Complaints 0

Systemic HR Issues 0

Program Changes

    New Admissions 3

    Discharges 2

    Number of Individuals 29

    Site Changes:

<b>New Locations for Temporary Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>ZIP</b>	<b>Affiliation Request</b>	<b>Provider Name</b>
Adams Circle	1529 Adams Circle	Hampton	23663	Temporary	
Adams Circle	1529 Adams Circle	Hampton	23663	Temporary	
Briarwood	103 Briarwood Drive	Hampton	23666	Temporary	
Chalmers	3300 Chalmers Court	Hampton	23666	Temporary	
Columbus	4544 Columbus St #810	Virginia Beach	23462	Temporary	
Dewey	383 Dewey Avenue	Hampton	23661	Temporary	
Hazel	1425 Hazel Avenue	Chesapeake	23325	Temporary	
Ocean Bay	1609 Ocean Bay Drive	Virginia Beach	23454	Temporary	
Rogers	340 Rogers Avenue	Norfolk	23505	Temporary	
St. Denis	2003 St. Dennis Ave	Norfolk	23509	Temporary	
Terrell	5209 Terrell Lane	Hampton	23666	Temporary	
Thom Hall	414 Thom Hall Drive	Hampton	23663	Temporary	
Tide Mill	132H Tide Mill Lane	Hampton	23666	Temporary	
<b>Temporary Locations to Move to Permanent Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>ZIP</b>	<b>Affiliation Request</b>	<b>Provider Name</b>
Menchville	111 Menchville Road	Newport News	23602	Permanent	
Rogol	356 Rogol Court	Newport News	23608	Permanent	
Toledo	6 Toledo Court	Hampton	23666	Permanent	
<b>Locations to Continue Temporary Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>ZIP</b>	<b>Affiliation Request</b>	<b>Provider Name</b>
Andrews Blvd.	1326 Andrews Blvd.	Hampton	23669	Temporary	
Apple	6229 Apple Street	Suffolk	23405	Temporary	
Auburn Lane	2116 Auburn Lane	Hampton	23666	Temporary	
Bangor	3403 Bangor Court	Chesapeake	23321	Temporary	
Brittlebank	805 Brittlebank Drive	Virginia Beach	23462	Temporary	
Buttonwood	107 Buttonwood Drive	Yorktown	23693	Temporary	

Chatsworth	830 Chatsworth Drive	Newport News	23601	Temporary	
Commerce	1711 Commerce Ave	Chesapeake	23323	Temporary	
Crittenden	7316 Crittenden Road	Suffolk	23432	Temporary	
Darren	1604 Darren Drive	Portsmouth	23701	Temporary	
Daytona	3311 Daytona Drive	Virginia Beach	23452	Temporary	
Dillwyn	54 Dillwyn Drive	Newport News	23602	Temporary	
Dolina	2024 Dolina Drive	Virginia Beach	23464	Temporary	
Driftwood	3327 Driftwood Drive	Hampton	23666	Temporary	
Elizabeth Court	1116 Elizabeth Court	Newport News	23605	Temporary	
Ethel James Dr	3500 Ethel James Dr	Chesapeake	23323	Temporary	
Excalibur	1212 Excalibur Court	Chesapeake	23323	Temporary	
Falcon	1612 Falcon Street	Suffolk	23434	Temporary	
Gilbert	407 W. Gilbert Street	Hampton	23669	Temporary	
Glica Court	100 Glica Court	Hampton	23666	Temporary	
Hawkstone	2 Hawkstone Cove	Hampton	23669	Temporary	
Huntstree	257 Huntstree Place	Newport News	23602	Temporary	
Kecoughtan	3005 Kecoughtan Road	Hampton	23661	Temporary	
Langston	9 Langston Boulevard	Hampton	23666	Temporary	
Madeline Place	102 Madeline Place	Newport News	23606	Temporary	
Manor Hill	6 Manor Hill Court	Hampton	23666	Temporary	
Mayland	736 Mayland Drive	Newport News	23601	Temporary	
Natalie Drive	19 Natalie Drive	Hampton	23666	Temporary	
Old Buckroe	728 Old Buckroe Rd	Hampton	23663	Temporary	
Reservoir	942 Reservoir Avenue	Norfolk	23504	Temporary	
Selwood	1109 Selwood drive	Virginia Beach	23464	Temporary	
Settler's	530 Settler's Lndng Rd	Hampton	23661	Temporary	
Starboard	3957 Starboard Road	Chesapeake	23321	Temporary	
St. Croix	95 St. Croix Drive	Newport News	23602	Temporary	
Sunsprite	1849 Sunsprite Loop	Chesapeake	23323	Temporary	
Sunstream	3957 Sunstream Pkwy	Virginia Beach	23456	Temporary	
Thistley	516 Thistley Lane	Chesapeake	23322	Temporary	
27th Street	754 27th Street	Newport News	23607	Temporary	

License/ HR Reviews 0  
Peer to Peer Conflict 0

Death or Serious Injury 0  
Other Issues 7  
Committee Requested Executive Session

***Visions Family Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
    New Admissions 1  
    Discharges 1  
    Number of Individuals Not Reported  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0

**12:55** Committee voted to go into **executive session** pursuant to Va. Code 2.2-3711A for the purpose of discussing all complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans with People Too LLC, Serenity C&C, Inc., H&L Homes LLC, and New YCPP.

**2:39** Committee voted to come out of **executive session** pursuant to Va. Code 2.2-3711A. Each member certified that only complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans were discussed with People Too LLC, Serenity C&C, Inc., H&L Homes LLC, and New YCPP.

**Recommendations**

There were no recommendations for People Too and New YCAP

Serenity C&C: The Committee recommended Serenity C&C, Inc conduct training with all providers as to safe transportation of individuals. Recommended that Committee be given an update on the status of Miss G at next meeting.

H&L Homes LLC: The Committee recommended that H&L Homes LLC train staff on completing incident reports, on types of restraints under TOVA that can be used. The Committee also recommended that a written statement of the findings of the investigation be signed off on by Mr. B and should include information for client of his right to appeal any decision reached by H&L Homes LLC to the LHRC.

**Meeting Adjournment Time 2:39**

Respectfully submitted,  
Marietta Cottingham, Secretary/Liaison