

**Hampton Regional Local Human Rights Committee**  
**4207 Victoria Boulevard**  
**Hampton, Virginia 23669**  
**Minutes of Meeting November 17, 2010 (Revised)**

The meeting was called to order by Ms. Stamps, chairperson, at 9:15 AM

**Members in attendance:**

Sheila Stamps Vice-Chairperson  
Lynne Finding - Member  
Rebecca Newsome - Member

**Absent Committee Members:**

None

**Advocate:**

Reginald Daye, Regional Advocate, Region V, DBHDS

**Affiliates Present – Representative:**

Alliant Human Services - Terrance Jones  
Bell's Haven – Chantel Purvis  
Boney Community Residential Services – Janet Boney  
Caring Family – Jenny Murphy, Janelle Jefferson  
CHARIS Support Services – S. Hudson  
Gateway Day Support – Doris Foreman  
Family and Adolescent Services – Cynthia Woodson  
Family Impact – Tarnisha Carter  
Hagar Manor LLC – Kendra Johnson, Barbara Dolgia  
H&L Homes – Hazel Webb, L. Ashley  
Higher heights RSC LLC – Tammy Loney-Akhigbe, Kimberlee Mack-Matthews  
People Too LLC – Jo Ella Harvey  
Serenity C&C, Inc. – Marietta Cottingham, Richard Cottingham  
The New YCAPP – Nikia Edwards, Kenneth Charles  
Visions Family Services – Karina Jones,

**Affiliates Absent:**

None

**Executive Session 9:15**

A motion was made and approved to go into executive session for the purpose of interviewing an applicant for committee membership. The committee returned to open session at 10:09 and each member certified that only the interview with the applicant was discussed in executive session. The committee voted to recommend the appointment to the committee of Maria Fuentes to the SHRC.

### **Agenda Review**

A motion was made by Ms. Newsome and seconded by Ms. Finding to revise the agenda. The motion carried.

The agenda was revised by the addition of New YCAPP and Hagar Manor LLC requesting temporary affiliation and Gateway Day Support requesting permanent affiliation

Ms. Newsome moved that the revised agenda be adopted, Ms. Finding seconded the motion and the motion carried

### **Public Comment:**

Outgoing Chairperson Gloria Newel-Perdue spoke to the affiliates and committee members and thanked everyone for their support while she was on the committee. She stated that she had enjoyed working with the group. The assistant treasurer, Jenny Murphy presented Ms. Newel- Perdue with a gift of appreciation from the affiliates.

### **Advocate Report:**

1. Mr. Reginald Daye, Regional Advocate defined again the procedure for expanding (new) services;
2. Discussed Hampton Regional LHRC vacancies and possible consequences and made suggestions for filling vacancies. He stated that recruiting members for Local Human Rights Committees is the responsibility of the affiliates.
3. The schedule for the coming year has been posted on the DBHDS website.
4. Incident Reports and other information containing the name of an individual served are not to be emailed because email is not a secure means of transmission. Use facsimile or USPS.
5. Introduced Ms Lynne finding, a new committee member.
6. Reiterated the importance of submitting paperwork in a timely manner.
7. Announced that he will recommend the applicant who was interviewed for approval by the SHRC at its next meeting.
8. Announced that Catherine Ketch will be retiring on December 20, 2010 and that the vacancy thus created will be filled. He suggested affiliates call and wish her well.
9. Informed the group that Patricia Bradby has been hired as a new Human Rights Advocate and an additional advocate will be hired who will be shared with Central State Hospital. The new advocate will be available to Region V 2 to 3 days weekly.

### **Chairman Report**

Ms. Stamps commented that there is still a need for consistency in the form used for affiliate reports. The committee voted in August to adopt a single form that was to be used by all affiliates. The secretary was instructed to make modifications to the already adopted form and disseminate it via email to all affiliates.

**Treasurer's Report:**

Janet Boney, Treasurer reported that the current balance is \$5944.40. She stated that she had received receipts that appear to account for the bookkeeping discrepancy reported in August. She stated that she had not had sufficient time to verify that the receipts would actually clear the discrepancy but that she would do so by the next meeting.

**Old Business:**

The Committee voted to accept the minutes of the October 6, 2010 called meeting as submitted by Mr. Daye.

**New Business:****Temporary Agency Affiliations**

Serenity C&C, Inc was granted new temporary affiliation for 10 sites, continuing temporary affiliation 41 sites and moved 4 sites from temporary to permanent affiliation See attached list for names of these sites.

**Permanent Affiliations**

Gateway Day Support was permanent affiliation.

Hagar manor LLC was granted permanent affiliation

New YCAPP was granted permanent affiliation for six locations:

**Camp Allen Elementary**

501 "C" Street

Norfolk, Virginia 23505

Principal: Dr. Sherri Archer

Contact Number: (757) 451-4170

**Oceanview Elementary School**

9501 Mason Creek Road

Norfolk, Virginia 23503

Principal: Ms. Lauren Campsen

Contact Number: (757) 531-3105

**Oceanair Elementary School**

600 Dudley Avenue

Norfolk, Virginia 23503

Principal: Dr. Lawrence Taylor

Contact Number: (757) 628-531-3095

**P. B. Young Elementary**

543 East Olney Road

Norfolk, Virginia 23510

Principal: Mrs. Alana Balthazar

Contact Number: (757) 628-2588

**Richard Bowling Elementary**  
2861 East Princess Anne Road  
Norfolk, Virginia 23504  
Principal: Mrs. Brenda Shepherd  
Contact Number: (757) 628- 2515

**Tidewater Park Elementary**  
1045 East Brambleton Avenue  
4  
Norfolk, Virginia 23510  
Principal: Dr. Dawn Lawrence  
Contact Number: (757) 628-2500

**Affiliate Reports:**

***Alliant Human Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 3  
Discharges 1  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 20

***Bells Haven***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 1  
Discharges 1  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 1  
Number of Individuals Served 1

***Boney Community Residential***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 2

***Caring Family Home***

Abuse/Neglect 1  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 1  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 2  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 7

***CHARIS Support***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 1  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 4

***Family & Adolescent Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 0

***Family Impact Inc***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 1  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 12

***Hagar Manor LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
7  
Other Issues 0  
Number of Individuals Served 0

***H&L Homes LLC***

Abuse/Neglect 1 unfounded  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes 0  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict -  
Death or Serious Injury  
Other Issues 1 listed is same as noted above  
Number of Individuals Served 2

***Higher Heights RSC LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served: 20

***New YCAPP***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served Number Not Available

***People Too LLC***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 0  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 3

***Serenity C&C, Inc***

Abuse/Neglect 1 unfounded  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
New Admissions 4  
Discharges 2  
Number of Individuals 28  
Site Changes:

**New Locations for Temporary Affiliation Location Name Address City ZIP**

Breckinridge 222 Breckinridge Hampton 23666  
Butternut 409 Butternut Court Suffolk 23234  
Dawneebrook 1904 Dawneebrook Trail South Chesapeake 23320  
Green Street 1064 Green Street Norfolk 23513  
Kopek Court 1415 Kopek Court Hampton 23666  
Menchville Road 274 Menchville Road Newport News 23602  
Neptune Drive 1667 Neptune Drive Hampton 23661  
Sanlun Lakes 26 Sanlun Lakes Hampton 23666  
Sherwood Trace 102 Sherwood Trace Yorktown 23693  
Springwood Drive 5501 Springwood Drive Portsmouth 23703

**Temporary Locations to Move to Permanent Affiliation Location Name  
Address City ZIP**

Brittlebank 805 Brittlebank Drive Virginia Beach 23462  
Dewey 383 Dewey Avenue Hampton 23661  
Dillwyn 54 Dillwyn Drive Newport News 23602  
Excalibur 1212 Excalibur Court Chesapeake 23323

**Locations to Continue Temporary Affiliation Location Name Address City ZIP**

Adams Circle 1529 Adams Circle Hampton 23663  
Andrews Blvd. 1326 Andrews Blvd. Hampton 23669  
Apple 6229 Apple Street Suffolk 23405  
Auburn Lane 2116 Auburn Lane Hampton 23666  
Bangor 3404 Bangor Court Chesapeake 23321  
Briarwood 103 Briarwood Drive Hampton 23666  
Chalmers 3300 Chalmers Court Hampton 23666  
Chatsworth 830 Chatsworth Drive Newport News 23601  
Columbus 4544 Columbus St #810 Virginia Beach 23462  
Commerce 1711 Commerce Avenue Chesapeake 23323  
Daytona 3311 Daytona Drive Virginia Beach 23452  
Dolina 2024 Dolina Drive Virginia Beach 23464  
Elizabeth Court 1116 Elizabeth Court Newport News 23605  
Ethel James Drive 3500 Ethel James Drive Chesapeake 23323  
Falcon 1612 Falcon Street Suffolk 23434  
Gilbert 407 W. Gilbert Street Hampton 23669  
Hawkstone 2 Hawkstone Cove Hampton 23669  
Hazel 1425 Hazel Avenue Chesapeake 23325  
Huntstree 257 Huntstree Place Newport News 23602  
Kecoughtan 3005 Kecoughtan Road Hampton 23661  
Langston 9 Langston Boulevard Hampton 23666  
Madeline Place 102 Madeline Place Newport News 23606  
Manor Hill 6 Manor Hill Court Hampton 23666  
Mayland 736 Mayland Drive Newport News 23601  
Natalie Drive 19 Natalie Drive Hampton 23666  
Ocean Bay 1609 Ocean Bay Drive Virginia Beach 23454  
Old Buckroe 728 Old Buckroe Road Hampton 23663  
Reservoir 942 Reservoir Avenue Norfolk 23504  
Rogers 340 Rogers Avenue Norfolk 23505  
St. Denis 2003 St. Dennis Ave Norfolk 23509  
Selwood 1109 Selwood drive Virginia Beach 23464  
Settler's 530 Settler's Landing Road Hampton 23661  
Starboard 3957 Starboard Road Chesapeake 23321  
St. Croix 95 St. Croix Drive Newport News 23602  
Sunstream 3957 Sunstream Parkway Virginia Beach 23456  
Terrell 5209 Terrell Lane Hampton 23666  
Thom Hall 414 Thom Hall Drive Hampton 23663  
Thistley 516 Thistley Lane Chesapeake 23322  
Tide Mill 132H Tide Mill Lane Hampton 23666  
Town Square 67 Town Square Newport News 23607  
27th Street 754 27th Street Newport News 23607  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 6  
Committee Requested Executive Session

***Visions Family Services***

Abuse/Neglect 0  
Number of Complaints 0  
Systemic HR Issues 0  
Program Changes  
Service Locations 0  
Services Provided 0  
New Admissions 0  
Discharges 9  
License/ HR Reviews 0  
Peer to Peer Conflict 0  
Death or Serious Injury 0  
Other Issues 0  
Number of Individuals Served 10

**Committee went into Recess at 12:10 and returned from recess at 12:25**

**12:25** Committee voted to go into **executive session** pursuant to Va. Code 2.2-3711A for the purpose of discussing all complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and with Caring Family services and Serenity C&C, Inc.

**12:37** Committee voted to come out of **executive session** pursuant to Va. Code 2.2-3711A. Each member certified that only complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices were discussed with Caring Family Services and Serenity C&C, Inc.

**Recommendations**

There were no recommendations for Caring Family Services and Serenity C&C, Inc.

**Meeting Adjournment Time 12:44**

Respectfully submitted,  
Marietta Cottingham, Secretary/Liaison

**Next Meeting Date: February 11, 2011 at 9:15 am**

Hampton Public Library  
4207 Victoria Boulevard  
Hampton, Virginia 23669