

Hampton Regional Local Human Rights Committee
4207 Victoria Boulevard
Hampton, Virginia 23669
Minutes of Meeting February 16, 2011

The meeting was called to order by Ms. Stamps, chairperson, at 9:35 AM

Members in attendance:

Sheila Stamps Chairperson
Lynne Finding - Member
Rebecca Newsome – Member
Maria Fuentes - Member

Absent Committee Members:

None

Advocate:

Reginald Daye, Regional Advocate, Region V, DBHDS

Affiliates Present – Representative:

Alliant Human Services - Terrance Jones
Bell's Haven – Chantel Purvis
Boney Community Residential Services – Janet Boney
Caring Family – Jenny Murphy, Janelle Jefferson
CHARIS Support Services – S. Hudson
Gateway Day Support – Doris Foreman
Family and Adolescent Services – Cynthia Woodson
Family Impact – Eric Mattucks, Natasha Williams, Hilda Guzman
Hagar Manor LLC – Kendra Johnson, Barbara Dolgia
H&L Homes – Hazel Webb, T. Ashley
Higher heights RSC LLC – Tammy Loney-Akhigbe, Kimberlee Mack-Matthews
People Too LLC – Charles Harvey
Serenity C&C, Inc. – Marietta Cottingham, Richard Cottingham
The New YCAPP – Kenneth Anderson
Visions Family Services – Karina Jones,

Affiliates Absent:

None

Agenda Review

A motion was made by Ms. Finding and seconded by Ms. Newsome to revise the agenda.
The motion carried.

The agenda was revised by the addition of granting permanent affiliation to Hagar Manor LLC

The following changes were made in reporting:

Alliant Human Services number of individuals served was changed from 19 to 20.

Caring Family incidents of abuse/neglect was changed from 0 to 1, peer to peer conflict was changed from 0 to 2 and total number served was changed from 6 to 7.

Public Comment:

Ms. Stamps thanked affiliates for their expressions of condolence for the losses she has recently experienced;

Advocate Report:

Mr. Reginald Daye, Regional Advocate

Mr. Daye reminded the affiliates that Seclusion and Restraint reports were due to have been sent by January 15, 2011.

Mr. Daye reported on and answered questions about the following items from the State Human Rights Committee:

- Local Human Rights Committee Bylaws
- Implementation of Recent SHRC Decisions re: LHRC Structure
- Local Human Rights Committee and Affiliated Provider Cooperative Agreement
 - Last page of Cooperative Agreement must indicate those persons who are allowed to represent the affiliate at meetings.
 - Must be signed by owners
 - Must be returned at the meeting in May.
- Summary of Advocate Comments re: Subcommittee to review LHRC Structure Recommendations

It was moved and seconded that the Local Human Rights Committee and Affiliate Provider Cooperative Agreement be adopted. The motion was approved.

Committee members and affiliates asked questions and discussed the items and Mr. Daye made extensive explanations and clarifications.

It was moved and seconded that the committee would continue to have five members and that meetings would continue to be held four times each year. The motion carried.

The committee polled the affiliates as to their preference for the number of meetings they would attend each year and a majority favored attending four meetings each year.

It was moved and seconded that affiliates continue to attend four meetings each year. The motion was approved.

Mr. Daye informed affiliates that faxed data for Licensing Specialists should no longer be sent to the fax machine in the Office of Human Rights and affiliates should call their Licensing Specialists to get appropriate fax numbers.

It was moved and seconded that the Regional Advocate's Report be approved and recommended to the State Human Rights Committee. The motion was approved.

Chairman Report

Ms. Stamps asked if all the affiliates received the new Quarterly Reporting forms and requested that the new form be used exclusively. She further instructed affiliates to send the reports to members of the committee two weeks prior to the scheduled meeting date. Reportable incidents occurring during the last two weeks before the scheduled meeting may be reported at the meeting even though it was not included in the previously mailed report.

Treasurer's Report:

Janet Boney, Treasurer reported that the current balance is \$5335.19. This will be the last Treasurer's Report. Affiliates agreed to leave the money in the account and continue to use it for refreshments, reimbursement of member's travel expense, and gifts.

Old Business:

Ms. Stamps stated that there was no old business.

New Business:

Affiliation: Services, Sites and Programs

Family Impact requested affiliation for a new program providing Mental Health support services. After discussion it was moved and seconded that the committee grant affiliation to Family Impact for a new program of mental Health Support Services. The motion carried

Serenity C&C, Inc. requested affiliation for a new program to operate and Intermediate Care Facility. After discussion it was moved and seconded that Serenity C&C, Inc be granted affiliation for the new program to operate an Intermediate Care Facility and 57 sponsored residential locations (see attached sheets) the motion carried.

Committee went into recess at 10:40 and returned from recess at 10:55

Alliant Human Services

Current Census 17

Admissions 0

Discharges 3

Complaints 0

Restraints/Seclusions 0

Allegations of Abuse/Neglect 0

Serious Injuries/Death 0

Currently Licensed Yes

Temporary/Conditional License No

Annual dues Paid Yes

Requests None

Licensing or Human Rights Review No

Bells Haven

Current Census 1

Admissions 1

Discharges 0

Complaints 0

Restraints/Seclusions 0

Allegations of Abuse/Neglect 0

Serious Injuries/Death 0

Currently Licensed Yes

Temporary/Conditional License No

Annual dues Paid Yes

Requests None

Licensing or Human Rights Review No

Boney Community Residential

Current Census 2

Admissions 0

Discharges 0

Complaints 0

Restraints/Seclusions 0

Allegations of Abuse/Neglect 0

Serious Injuries/Death 0

Currently Licensed Yes

Temporary/Conditional License No

Annual dues Paid Yes

Requests None

Licensing or Human Rights Review No

Caring Family Home

Current Census 7

Admissions 0

Discharges 0

Complaints 0

Restraints/Seclusions 0

Allegations of Abuse/Neglect 1 (peer on peer aggression)

Serious Injuries/Death 0

Currently Licensed Yes

Temporary/Conditional License No

Annual dues Paid Yes

Requests None

Licensing or Human Rights Review No

CHARIS Support

Current Census 4

Admissions 0
Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review No

Family & Adolescent Services

Current Census 0
Admissions 0
Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review Yes 12/3/2010 Continue Approval Sharon Stroble,
Reviewing Agent

Family Impact Inc

Current Census 33
Admissions 6
Discharges 6
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests Affiliation of new program Approved (Address of new program not included
in the report.
Licensing or Human Rights Review Yes Dennis Riddick Reviewing Agent 2 year license
(no date reported)

Gateway Adult Day Service

Current Census 4
Admissions 4

Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review No

Hagar Manor LLC

Current Census 0
Admissions 0
Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review No

H&L Homes LLC

Current Census 2
Admissions 0
Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review Yes 12/2/10 received License Ed Gonzalez
Licensing Agent

Higher Heights RSC LLC

Current Census 17
Admissions 0
Discharges 3
Complaints 0
Restraints/Seclusions 0

Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed MHS Yes Report states that license for residential was surrendered during inspection on 12/13/10
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review Yes 12/13/10

New YCAPP (Day Treatment)

Current Census 315
Admissions 156
Discharges 17
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests Change of Address: 2236 Todds Ln. Hampton 23666
Licensing or Human Rights Review Yes 12/20/10 Cap submitted Dennis Riddick
Licensing Agent

New YCAPP (Intensive In-Home)

Current Census 12
Admissions 7
Discharges 2
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests Change of Address: 2236 Todds Ln. Hampton 23666
Licensing or Human Rights Review Yes 12/20/10 Cap submitted Dennis Riddick
Licensing Agent

People Too LLC

Current Census 3
Admissions 3
Discharges 0

Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review No

Serenity C&C, Inc

Current Census 28
Admissions 0
Discharges 0
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests New Program MR/ICF Home, Affiliation 57 Sponsored Residential Homes
Licensing or Human Rights Review No

Visions Family Service

Current Census 9
Admissions 0
Discharges 1
Complaints 0
Restraints/Seclusions 0
Allegations of Abuse/Neglect 0
Serious Injuries/Death 0
Currently Licensed Yes
Temporary/Conditional License No
Annual dues Paid Yes
Requests None
Licensing or Human Rights Review No

1:10 Committee went into executive sessions pursuant to Va. Code 2.2-3711A for the purpose of discussing all complaints, restraints, allegations of abuse, deaths, serious incidents/injuries, and medical devices and with Caring Family Services and Serenity C&C, Inc

1:37 Committee voted to come out of executive sessions pursuant to Va. Code 2.2-3711A. Each member certified that only complaints, restraints, allegations of abuse, deaths, serious incidents/injuries, and medical devices and with Caring Family Services and Serenity C&C, Inc. were discussed in executive session.

Recommendations

Caring Family Services may place a padlock on the closet of an individual as included in the behavioral plan.

Serenity C&C, Inc. may use chest harness in conjunction with lap belt in wheelchair as per doctor's orders for individual. Recommended that Serenity C&C, Inc. provide the committee with an update report that care provider has received training in the use of the restraint.

Meeting Adjournment Time 1:43 PM

Respectfully Submitted,
Marietta Cottingham, Secretary, Liaison

Next Meeting Date: May 18, 2011 at 9:15 AM
Hampton Public Library
4207 Victoria Boulevard
Hampton, Virginia 23669