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June 29, 2011

Ms. Margaret Walsh, Director
Office of Human Rights
Department of Behavioral Health and Developmental Services
P. O. Box 1797
Richmond, Virginia 23218-1797

Dear Ms. Walsh:

The Hampton Regional Local Human Rights Committee scheduled a called meeting for 10:00 AM this morning. I apologize for failing to notify you of this meeting. I did not know it was a requirement.

There were only two members of the committee present along with Mr. Reginald Daye, Regional Advocate. The meeting could not conduct business due to lack of a quorum.

The chairperson tentatively rescheduled the meeting for July 6 or 7 pending finding enough members to constitute a quorum. I will notify you immediately when I learn the exact date.

If I can answer any further questions please feel free to contact me at the above numbers.

Sincerely,

Richard L. Cottingham

Richard L. Cottingham,
Executive Director

Cc: Mr. Daye