

***Hampton Roads Regional LHRC (HRRLHRC) Meeting Minutes***

**DRAFT**

**MAY 17, 2011**

**9:00 A.M.**

**I. CALL TO ORDER:**

The meeting was called to order by Ms Peterkin, Committee Chair at 9:10AM.

**II. INTRODUCTIONS:**

Quorum present: Ms Doris Peterkin, Phyllis Frye and Rev. Christopher Boyd

Absent: Dr. Withers and Ms. Flippins

Human Rights Regional Advocate, DMHMRSAS, present: Reginald Daye

Affiliate Representatives: Denise Reeves, Community Services of Virginia, Inc.; Phil Black, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tamika Foster, EVOLVE, LLC; Deforest Mapp, & Lisa DeBeeville, Family Redirection Institute, Inc.; Michael Zalud, G.R.A.C.E., Inc.; Vivian Wheeler, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc., Mr. Russell, Seeds of Change, LLC; Ruth Mawyer & Cindy Estes, Sentara Behavioral Health Services; and Arlethea Evans, Tranquility Manor, LLC.

**III. PUBLIC COMMENTS**

None

**IV. REVIEW AND APPROVAL OF MINUTES:**

The minutes for the meeting held February 15, 2011, were reviewed. The committee approved the minutes with the following correction: New Business: The HHRLHRC voted to recommend approval of the state by laws and to have a committee membership of five, meeting four times per year. Additionally, the providers voted to adopt the agreement with providers attending the HHRLHRC meetings four times per year. The approved minutes will be forwarded to Margaret Walsh, State Human Rights Director for posting.

A hard copy of the minutes will be mailed to Reginald Daye, Regional Advocate.

## V. REGIONAL ADVOCATE REPORT

1. **Mr. Daye informed the providers that the cooperative agreement had to be signed and list the name of the liaison(s) to represent the affiliates at the future HHRLRC meetings. A copy must be turned.**
2. **Mr. Daye announced that a new executive secretary has been hired for The Office of Human Rights-Williamsburg, Ms Annette Joseph.**
3. **Mr. Daye requested that all serious reports continue to be faxed to his office.**
4. **Mr. Daye announced the hiring of a new advocate, Hillary Zanollet.** There is still a vacancy for an advocate in The Office of Human Rights.
5. **Ms Flippens' term expires June 30, 2011. (Interviews for a replacement are taking place)**
6. **Mr. Daye says he spoke to Dr. Withers and she reports that she wants to continue to be on the committee for the HHRLHRC. Dr. Withers was absent at this meeting; therefore, action may have to be taken to remove her from the committee. This matter has to go to the state.**

## VI. OLD BUSINESS:

The minutes approved at the current meeting will be forwarded to Margaret Walsh, State Human Rights Director, to be posted on the state website ([margaret.walsh@co.dmhmrzas.virginia.gov](mailto:margaret.walsh@co.dmhmrzas.virginia.gov)) within three (3) business days. With corrections made as needed. A draft of the current minutes will be forwarded to Margaret Walsh for posting on the website within ten (10) business days of the Committee meeting. The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The HHRLHRC continue to have \$3, 787.17 in the committee's bank account.

The HHRLHRC decided to let the money stay in bank until a decision can clearly be made as to how the funds will be divided up.

## VII. NEW BUSINESS:

### NEW PROGRAMS REQUESTING AFFILIATION:

\*GRACE was granted affiliation for a respite care program for age 5 years to 99. In Home is for ages 5 years plus and residential is for adults only.

\*\*Family Redirection was asked for the rules of conduct and to resubmit their behavior policy with the removal of the seclusion policy for the mental health support program they are requesting temporary affiliation.

\*\*\*\*James Bentley Treatment Program was granted affiliation for a mental health day program, with the following modifications to their policies: 1. remove seclusion and restraints reference. 2. Send the program's rules of conduct to The Office of Human Rights and to the committee. 3. Modification definition of seclusion consistent with the state's policy.

\*\*\*\*\*HHRLHRC voted to recommend approval of state by laws to have a committee membership of 5 and to meet four times per year. The HHRLHRC also voted to adopt the agreement with providers being required to attend four meetings per year as well.

## VIII. PROGRAM REPORTS:

Community Services of Virginia, Inc. – Day support: 22, Residential: 31 and In home: 18/Intensive In Home: 0, no report of allegation of abuse, restraint or peer to peer aggression.

Didlake, Inc. – 23 consumers are in day support and 1 report of peer to peer aggression.

Emerson Place, Inc. – 6 consumers receiving residential services. 1 report of abuse.

Evolve, LLC – 38 consumers are receiving intensive in-home services. 17 consumers in the mental health program, There were no complaints, abuse, seclusion, or restraints to be reported.

Family Redirection Institute, Inc. – Intensive In-home counseling consumers: ( Chesapeake: 55 in with 151 in day treatment. Newport News: 91 consumers in Intensive In home program and 13 in day treatment program) There was 1 report of abuse, seclusion or restraints.

G.R.A.C.E., Inc. – 11 residential consumers and 6 supported in-home consumers. 1 peer to peer aggression was reported.

James Bentley Treatment Program – 0 residential, 25 in day treatment and 31 intensive in-home consumers. No complaints or incidents of abuse, seclusion, or restraint were reported.

Northwestern Human Services, Inc. – 17 individuals are in residential services. 1 allegations of abuse, seclusion or restraint.

Seeds of Change – Serving 3 residential clients. No report of complaints, abuse, seclusion or restraint. (Asked to call as representative was unaware of the details for reporting requirements)

Sentara Behavioral Health Services – 20 in patients. 2 allegations of abuse, seclusion or restraints. Three TDOs.

Tranquility Manor, LLC – 18 residential consumers, and 19 day support consumers (between the four facilities), 1 consumer receiving intensive in home services. 1 allegation of abuse, seclusion or restraint reported.

#### **IX. EXECUTIVE SESSION:**

The Committee voted to go into closed session pursuant to Virginia code 2.2-3711. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session were the allegations of abuse, seclusion, restraints and the incidents of peer on peer aggression. The Committee had the following recommendations for further action:

\*\*Sentara: No recommendations

\*\*\*Community Services of Virginia:  
No recommendations

\*\*\*\*Emerson Place: Approval of behavior plan for Mr. D. G. with quarterly updates to the committee for one year.

\*\*\*\*\*Family Redirection: No recommendations

\*\*\*\*\*Northwestern Human Services: Continue to safety meetings for all NHS employees.

\*\*\*\*\*Sentara: No recommendations

The Committee voted to go into closed session pursuant to Virginia Code 2.2.3711A to conduct an interview with Ms Audrey P. Williams as a committee member.

Next meeting scheduled for August 16, 2011 will be held at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

---

Doris Peterkin  
LHRC Chairperson

---

Kimberly Renee' Davis  
HHRLHRC Program Support Liaison