

Hampton Roads Regional LHRC Sub Committee Meeting Minutes

July 24, 2012

9:00 A.M.

I. CALL TO ORDER:

The subcommittee meeting was called to order by Committee Chair, Doris Peterkin, at 9:03 am

II. EXECUTIVE SESSION:

No business warranted closed session on this date.

III. INTRODUCTIONS:

Members present (no Quorum): Doris Peterkin, Chair, Rev. Christopher Boyd

Absent: James Overton, Phyllis Frye

Human Rights Regional Advocate, DMHMRSAS, present: Reginald Daye
Timothy Jones, DBHDS

Affiliate Representatives: Marsden, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; Ashleigh Washington/Angela McDowell, Family Redirection Institute; Franklin Bradford, G.R.A.C.E.; Karla Foster, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc.; Aaron Russell, Seeds of Change, LLC; Cindy Estes/Juli Graboski, Sentara Behavioral Health Services; and Rita Fisher, Tranquility Manor, LLC.;

IV. PUBLIC COMMENTS

None

V. REVIEW AND APPROVAL OF MINUTES:

The minutes for the meeting held May 22, 2012, were reviewed, but could not be approved since there was not a quorum present.

Regional Advocate Report

- 1. Mr. Daye introduced Timothy Jones, a new Human Rights Advocate in the Region V Office. There has also been hiring of additional personnel throughout Regional V. Many of the newly hired will work closely with the providers/clients as the client's are discharged from Southside VA Training Center and Southeastern VA Training Center.**
- 2. Mr. Daye advised that any reports of "Serious Incidents and/or Deaths" (non abuse case) must be reported by fax directly to the Central office in Richmond. If a report is accidentally sent to Mr. Daye, he will call the sending facility to prompt them to send to Richmond. Mr. Daye and the Region V Advocates are available for any questions with this process.**

3. **Continue to submit/ report all abuse and neglect cases (including peer to peer) to Mr. Daye's office.**
4. **Mr. Daye reminded the Affiliates that there is a vacancy for a healthcare provider on the LHRC, which is a code mandated position. This person cannot be an employee, vendor, or member of the Board of Directors of any of the Affiliate facilities. Remember there will be a timeframe for approval following any recommendations, so time is critical.**
5. **Mr. Daye clarified that "total counts occurred" in the facility reporting refers to the number of founded cases of abuse or neglect, not to the number of allegations.**

VI. OLD BUSINESS:

Once the minutes reviewed at the current meeting are approved by the Committee, they will be forwarded to Margaret Walsh, State Human Rights Director, to be posted on the state website (margaret.walsh@co.dmhmrzas.virginia.gov) within three (3) business days, with corrections made as needed. A draft of the current minutes will be forwarded to Margaret Walsh for posting on the website within ten (10) business days of the Committee meeting. The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates continue to have \$3, 787.17 in their bank account. (For provider informational purposes only)

The provider affiliates decided to let the money stay in bank until a decision can clearly be made as to how the funds will be divided up.

Travel reimbursement funds for Ms. Peterkin and Rev. Boyd were collected from all Affiliates present for a total amount of \$60.00. \$30.00 was distributed to Ms. Peterkin at the end of the meeting. Rev. Boyd had departed the meeting location. The remaining \$30.00 will be distributed to him on the date of the next meeting, 10/23/2012.

VII. NEW BUSINESS:

Sentara BHS began providing administrative clerical support to the LHRC at this meeting. Ms. Graboski extends her gratitude to Ms. Davis of NHS for providing support during the transition. Mr. Daye agreed to review the draft minutes during the transition position, if sent to him by Sentara BHS.

PROGRAMS REQUESTING AFFILIATION:

None

VIII. PROGRAM REPORTS:

Community Services of Virginia, Inc. – 65 total residents. 2 reports of allegation of abuse. No complaints.

Didlake, Inc. –23 day support individuals, 5 allegations; 1 of neglect/4 of peer-to-peer. No complaints. Followed up with a recruit for Committee member, but person declined.

Emerson Place, Inc. – 4 consumers receiving residential services. No report of allegation of abuse/neglect. No complaints. Will be reporting on ongoing behavior plan. Following-up with a retired RN for recruitment to Committee.

Evolve, LLC – 19 consumers are receiving intensive in-home services. 20 consumers in the mental health program. No complaints, allegations of abuse, or seclusion, or restraints to be reported. Seeking recruit for Committee.

Family Redirection Institute, Inc. – 499 total clients. There were 2 reports of abuse; 1 of neglect and an ‘other’. No complaints.

G.R.A.C.E., Inc. – 9 consumers are receiving intensive in-home services. 7 consumers in the mental health program. 2 allegations of abuse; 1 verbal, 1 founded for physical. No complaints. Seeking recruit for Committee.

James Bentley Treatment Program – Report incomplete. No allegations of abuse or neglect.

Northwestern Human Services, Inc. – 17 individuals are in residential services. 2 allegations of abuse; 1 for neglect, one peer-to-peer. Reported there was a citation from licensing for a 4/29/2012 medication administration. Corrective action plan in place.

Seeds of Change – Serving 4 residential clients. No report of complaints, abuse, seclusion or restraint. Due for licensing renewal August 2012. Process being completed.

Sentara Behavioral Health Services – 63 patients served for adult acute inpatient. 44 patients served for geropsychiatry. Total of 107 patients. There were 4 complaints of abuse or neglect; 3 peer-to-peer (unfounded), 1 verbal abuse (founded). Seeking candidate for Committee. Received support from EVMS physicians who will contact healthcare providers in their community for interest in serving.

Tranquility Manor, LLC – representative present, but no report given. Plan to return for meeting 8/21/2012 to offer 2nd quarter report.

IX. EXECUTIVE SESSION:

The Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and/or deaths for the following programs: Community Services of VA, Didlake, Emerson Place, Family Redirection, GRACE, Northwestern Human Services, and Sentara BHS. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following programs: Community Services of VA, Didlake, Emerson Place, Family Redirection, GRACE, Northwestern Human Services, and Sentara BHS were the allegations of abuse, seclusion, restraints and the incidents of peer on peer aggression.

The Committee had the following recommendations for further action:

*Community Services of Virginia: No recommendations

*Emerson Place: No recommendations. Review behavior plan for Mr. G at October Meeting

*Sentara: No recommendations

*Family Redirection: No recommendations

*NHS: No recommendations

The LHRC also made the following notations:

A follow-up meeting is scheduled for 8/21/2012 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am, for the Executive Committee to approve the April minutes and hear the report by Tranquility Manor. Mr. Daye will serve as scribe for this meeting.

Any Affiliate who has recommended an individual to serve on the Committee should send the applicant to the 8/21/2012 meeting for interview. Application paperwork is available online at dmhmrsas.virginia.gov/documents/forms/3115eOHR.pdf Please send all application paperwork to Mr. Daye prior to the meeting for review.

The Next meeting scheduled for all Affiliate Programs will be held October, 23, 2012 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

Doris Peterkin
LHRC Chairperson

Julianne M. Graboski
HRRLHRC Program Support Liaison