

# HANOVER LOCAL HUMAN RIGHTS COMMITTEE MINUTES

**DATE:** June 7, 2011

**PRESENT:** **Committee Members:** Taneika Goldman, Lynn Goodale, Sharon Taylor,

**Guest:** Olusola Akinkuade

**Committee Member absent:** Anjelique Nettleton, Eddie Barlow, and Shahneese Wright-Hall

**Human Rights Advocate:** Beverly Garnes, DBHDS

**Affiliate Members:** Nicelle Cooper, Ascending Dove Residential  
Lena Oliver, Bethel Residential Home  
Dyann Wynn, Creative Family Solutions  
Sandy Hodges, Destiny Services, Inc  
Henry Dupree, Dimension Youth Services  
Tyrone Hilton, Envision Solutions  
Kim Jones Fidura & Associates  
Terry Seward, Hanover Adult Center  
Susan Cunningham, Hanover Community Services  
Pamm Jones, Key Support Services  
Charletta Darville, Life Changing Services  
David Bowman, Mental Health support Services  
Elmira King, Milestone  
Jamaal Shelton, Pathways to Success  
Barbara Riggins, Riggins Residential  
Stanley Lamon, The Lamon Agency  
Raashid Williams, Transitions Day Support  
A Leavelle Cox, VELDOT Residential Services  
Crystal Burgess, Virginia Baptist Children's Home  
Katie VanArnam, Virginia Supportive Housing  
Rebecca Shifflett, Wall Residences  
Youth Counseling Services

## **Affiliate Members**

**Absent:** Community Counseling Group, Inc  
Comprehensive Counseling Group, Inc  
Heart Felt Family Services  
Step N' Up

**WELCOME:** Taneika Goldman called the meeting to order and welcomed all attending.

## **AGENDA ITEMS:**

- I. Approval of Minutes:** The minutes from the March 1<sup>st</sup> meeting were approved subject to corrections that are made by secretary.
- II. OFFICE Of HUMAN RIGHTS/COMMITTEE UPDATES & ANNOUNCEMENTS:**  
Beverly Garnes reported to the committee that they must report all informal or formal complaints. New reporting forms were sent out to the affiliates, and will be used for the next meeting. The new Annual Reporting form will be used in January 2012. The Cooperative Agreements need to be turned in no later than June 30<sup>th</sup>. One copy is to be sent to me, and the other to Robbin Branch.

### III. Affiliate Reports:

- a. **Ascending Dove Residential Care:** Nicelle Cooper reported that there were no allegations of human rights violations. Nicelle reported that Ascending Dove received their program license, and a client was discharged.
- b. **Bethel Residential Home:** Lena Oliver reported that there was an incident where a client reported to the CSB that they were made to pay the co pay for medication. They resolved the issue by reimbursing the client. Another issue reported was what constitutes Human Rights in regards to appropriate dress code. The members informed Bethel to contact the Human Rights committee of any complaints so that they may review to determine if this is an informal or formal complaint. Taneika Goldman advised Ms. Oliver to review their Human Rights policies and procedures. There were no program changes for the quarter.

Lena Oliver gave an annual report reflective of the calendar year of January 1, 2010 to December 31, 2010.

- c. **Community Counseling Group, Inc.:** Absent
- d. **Comprehensive Counseling Group, LLC:** Absent, however the report was sent prior to the meeting. There were no allegations of human rights violations. There were no program changes for the year.
- e. **Creative Family Solutions:** Dyann Winn reported that there were no allegations of human rights violations. There were no program changes for the quarter. They hired three employees and terminated three employees.
- f. **Destiny Services:** Sandi Hodges reported there were no allegations of human rights violations. There were no program changes for the quarter. They hired two employees. Sandi Hodges gave an annual report reflective of the calendar year of January1, 2010 to December 31, 2010.
- d. **Dimension Youth Services:** reported there were no allegations of human rights violations. There were no program changes for the quarter.
- e. **Envision Solutions:** Tyrone Hilton reported that there were no allegations of human rights violations. There were no program changes for the quarter. Tyrone Hilton gave an annual report reflective of the calendar year of January1, 2010 to December 31, 2010.
- f. **Fidura & Associates, Inc.:** Kim Jones reported that there were no allegations of human rights violations. There were no program changes for the quarter. Kim Jones gave an annual report reflective of the calendar year of January1, 2010 to December 31, 2010.
- g. **Hanover Adult Center:** Terry Seward reported that there were two allegations of abuse. One incident involved a peer on peer while playing a game. The second involved a client threatened another client. They were both investigated and resolved. There were no program changes for the quarter. Terry Seward gave an annual report reflective of the calendar year of January1, 2010 to December 31, 2010.
- h. **Hanover Community Services:** Susan Cunningham reported that there was an incident of human rights violations. The individual reported that the staff violated their human rights. An investigation was conducted and was determined there was no violation. The client was given a client handbook including a statement of the CSB's human rights policy. The Mechanicsville location on Creighton Parkway will be relocating to Bell Creek Rd, in Mechanicsville. Susan Cunningham gave an annual report reflective of the calendar year of January1, 2010 to December 31, 2010.

- i. **Key Support Services, LLC:** Pamm Jones reported that there were no allegations of human rights violations. There were no program changes for the quarter. Pam reported that there was one employee who left, and one employee was hired. A fourth resident moved in, and Key Support Services has received their license. Pamm Jones gave an annual report reflective of the calendar year of January 1, 2010 to December 31, 2010.
- j. **Milestone:** Elmira King reported that there was one allegation of human rights violations. A potential client reported their personal information was breached by a staff member. She believed the information came from another party that is associated with that staff member. The staff member reported that the information was released from a previous employment. There was an investigation conducted, and the staff member is no longer employed there. Elmira also reported there was a client's death on October 2010. There was a request for approval of a new Psychosocial Rehabilitative Services program. Milestone is requesting approval from the Human Rights Committee to be considered with the existing programs at the new location at 2205 Perl, Richmond, Virginia 23230.
- k. **Pathways To Success, LLC:** Jamaal Shelton reported there were no allegations of human rights violations. There were no program changes for the quarter.
- l. **Riggins Residential:** Barbara Riggins reported that there were no allegations of human rights violations. Barbara reported that they are in the process of hiring and adding on a new location.
- m. **Step N' Up:** Absent
- n. **The Lamano Agency:** Stanley Cousins reported that there were no allegations of human rights violations. There were no program changes for the quarter.
- o. **Transitions Day Support Services:** Raashid Williams reported that there were no allegations of human rights violations. Raashid reported they have hired one full time person, and there will be an Open House on June 15<sup>th</sup> from 9:00- 5:00. This will be a catered event.
- p. **VELDOT Residential Services:** Leavelle Cox reported there was an incident that ~~she~~ was a human rights violation. The LHRC members informed her that if the investigation was handled informally, then it wasn't necessary to report. However, the informal complaint should be reported to the advocate. There were no program changes for the quarter.
- q. **Virginia Baptist Children's Home & Family Services – DDM:** Crystal Burgess reported no allegations of human rights violations. There were no program changes for the quarter.
- r. **Virginia Supportive Housing:** Katie reported no allegations of human rights violations. Katie reported that four staff members left, three staff members hired, and the fourth position was a nurse. They are currently using a staffing agency to fill that position until someone is hired.
- s. **WALL Residences LLC:** Rebecca Shifflett reported no allegations of human rights violations. There was one individual who passed away on May 13<sup>th</sup>, and they are in the process of hiring a program manager.
- t. **Youth Counseling Services:** reported there were no allegations of human rights violations. There were no program changes for the quarter.

**OLD BUSINESS:**

Reports are due on August 23<sup>rd</sup>, 2011 using the new reporting forms for the reporting period of May 25<sup>th</sup> through August 22<sup>nd</sup>.

Reports must be submitted on time so the members are able to review, print and prepare prior to the next meeting. Please make sure all reports are signed, dated, and all totals add up. Also according to the Cooperative Agreement, all reports are to be submitted **two weeks prior to the scheduled committee meeting**. Your affiliation must be present to be in compliance with

this agreement. These meetings are four times a year, and if you are unable to attend then please send a representative.

The officers for next year are stated: Tanieka Goldman (Chairperson), Lynn Goodale (Vice-Chair), Shahneese Wright-Hall (Secretary).

**NEW BUSINESS:**

Trainings offered by Fidura & Associates are not mandatory, but are suggested trainings. The trainings and schedule should have been sent out to the affiliates and interested LHRC members to attend.

When attaching documents to emails, please save the documents as a (.doc) instead of a (.docx). Not everyone has an updated version of Word, and may not be able to retrieve your document. If you are unable to open a document, please notify Robbin.

Robbin Branch's last meeting will be on September 6<sup>th</sup>, 2011.

Please use the new Quarterly Report Form that was sent out for the next meeting.

Cooperative Agreements are due on June 30, 2011. A copy is submitted to both Robbin Branch and Beverly Garnes.

**NEXT MEETING:**

September 6th, 2011 at 5:00 p.m. in the DSS Meeting Room

**ADJOURNMENT:**

**MEETING ADJOURNED**

Respectfully submitted by:

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 Robbin Branch