

MEETING MINUTES

October 19, 2009

Members Present: Florence Ferguson, Sabrina Rozzell

Members Absent: Richard Travis, Page Shields, Sandra Mongold

Others Present: Chuck Collins, (HR Advocate), Heather Newland (Pleasant View, Inc), John Humphreys (Fair Haven Residential), Mary Ellen Chewning (The Arc), Marcia DuBois (VAIL), Christy Collins(CC and Associates), Crystal Kwolek (CJ Designs), Holly Albrite (HRC SB), and Kathy Nelson (HRC SB)

CALL TO ORDER/MEMBERSHIP UPDATE

The meeting was called to order at 2:05 pm.

Introductions were made by those in attendance.

MINUTES

Committee members received the minutes from the July 13, 2009. Formal approval will occur when a quorum of members are present.

HRLHRC Coodinating Liaison change was presented to the members and affiliates. Holly Albrite will be stepping down from this role and Kathy Nelson will be assuming the role.

ANNUAL PROGRAM PRESENTATIONS

The ARC-Mary Ellen Chewning provided the annual report. The Arc is a day support program for adults with a primary diagnosis of intellectual disability. The program includes educational, cultural, and social activities designed to acquire, improve and maintain maximum functional abilities to the population the agency serves. They are currently servicing 27 clients, the oldest being 67 years old. Most attend five days per week. Activities for clients include Volunteering at non-profit organizations and completing crafts that are available for sale. The Arc currently employs eight staff. All staff receives annual human rights training as well as training in CPR, First Aid, and person centered planning. There were two peer-to-peer incidents since last report.

Pleasant View, Inc.-Heather Newland provided the annual report. Pleasant View, Inc. offers options for residential and day supports. Residential services include seven Medicaid waiver group homes, one ICF-MR, in-home services, agency directed companion services, sponsored homes and Moyers Apartments. Two center based day programs, a community volunteer program and supported employment are the options available for day support. No Program changes noted for the past year .New employees Human rights training is provided to new employees within 15 business days of hire. Annual Human rights training occurs during re-certification training for employees. Ms. Newland reported there were five human rights incidents since last report.

Discussion took place regarding Executive Session Protocol and the Annual Report Format. Chuck Collins presented a list of questions for affiliates to follow to assure required information is included in the Annual Report. Affiliates agreed that this would be helpful. Chuck will send the list of questions to Kathy Nelson who will send it to Affiliates prior their scheduled report date.

ADVOCATE REPORT

Chuck Collins reported on the state budget cuts; Central office had a 15% budget cut resulting in the loss of positions at Central Office. Three Human Rights positions were lost: One at Catawba, one at N. VA Training Center as well as the WSH Advocate position. The Regional Office lost one position. The Regional office now has three employees, Chuck Collins, Mark Seymour, and Angela Harrison. Licensing lost two positions, one secretary and one licensing specialist. Rhonda Angel is now in charge of reviewing new applications for licensing programs and Pam Dubose has replaced Rhonda as the licensing specialist for this region

Mr. Collins also updated the committee on the situation with a case at WSH of an individual that resided in three rooms on a locked ward with no other patients on the ward. LHRC and SHRC said individual had to be moved. Individual was moved to N. VA MH Institute 3 weeks ago and died last night after a two-year battle with cancer.

Mr. Collins thanked the Arc for hosting the annual human rights training.

Mr. Collins reported he will be providing Human Rights Training at the Simms' building for ARC employees and HRSCB employees on November 20th from 10 am to 11:30 am. Appreciations were extended.

OTHER BUSINESS /AFFILIATE COMMENTS

Mary Ellen Chewing announced a guest speaker from the Alzheimer's Association is scheduled to speak at the Simms building tonight at 7 pm on "*How Alzheimer affects those with Down Syndrome*".

NEXT MEETING

The next meeting is scheduled for Monday, January 11, 2010 at 2:00 pm at the offices of VAIL, 205 South Liberty St. Harrisonburg.

EXECUTIVE SESSION

A motion was made, seconded, and approved to move that the Committee go into executive session under Section 2.2-3711 (A), Subparagraph 15 of the Virginia Code regarding discussion or consideration of medical and mental records.

The Committee met in Executive Session.

Florence Ferguson moved that the Committee certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting

requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matter as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Sandra Mongold
HRLHRC Secretary

Kathy Nelson
HRCSB Liaison/Recording Secretary