

HENRICO LOCAL HUMAN RIGHTS COMMITTEE MINUTES

DATE: **August 5, 2008**

MEETING TIME: **6:30 p.m.**

MEETING PLACE: **Maxwell's Place, 6025 Staples Mill Road, Richmond, Virginia 23228**

RECORDING: **Gloria Watford**

PRESIDING: **Heleen Anderson-Grant**

MEMBERS PRESENT: **Gloria G. Watford, Heleen Anderson-Grant, Edward McIntosh, Aljanon C. Wills**

MEMBERS ABSENT:

OTHERS PRESENT: **Michael Curseen, Human Rights Advocate;, Visitors: Judith Beitzel, Michael O'Connor, (Henrico Area Mental Health & Retardation Services)**

AFFILIATES PRESENT: Dawn Wadiak Attachment & Trauma Institute; Jonnette M. Hayes, Aunt Ann's Home for Adolescents; Maureen Mayer, Braley & Thompson, Inc.; Audra Ruffin, Clearr Vission Support Services; Keith Cornfield, Clinical Alternatives; Brendan Hayes, The Family Counseling Center for Recovery; Anita Wiles, Family Focus; Lolita Jones, Charlene Fox, Family Life Services; Jennifer Boyden-Barrett, Heart Havens; Sandra Simon, Hartwood Foundation; Gerry O'Neill, Institute for Family Centered Services; Lisa Reid, Tyeasha Williams-Powell, Intercept Youth Services; Lillian J. Mitchell, Margaret A. Nock, Wilma C. Mullins, LONCHMNS; Taneika Goldman, Lutheran Family Services, Inc.; Pamela Hagues, Paul Flowers, Strumika Talley, Chantay Jordan, NDUTIME Youth and Family Services, Inc.; Edward Gehard, Seton House; Kimberly Spencer, Support One; Liz Garrison, The Center for Child and Family Services; Charles Conner, Barb Kellogg, Tree of Life;

AFFILIATES ABSENT: St Mary's Behavioral Health

CHAIRPERSON SIGNATURE:

SECRETARY SIGNATURE:

<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Chairperson, Heleen Anderson-Grant at 6:39 PM		
<u>Old Business:</u>			
Approval of Minutes	June 3, 2008 minutes were approved with corrections.	Correction: Lutheran Family Services was present for the June 3, 2008 HLHRC meeting.	Minutes of June 3, 2008 corrected.
Public Comment:	There was no public comment		
HLHRC Request for Follow-up RE: Implementation of Comprehensive	The provider gave a verbal report indicating that there were 6 AWOLS this quarter. It	The HLHRC approved a motion to request Intercept Youth Services, Inc. provide <u>written reports of updates concerning</u>	The HLHRC will continue to receive the recommended written bi-monthly

Corrective Action Plan dated February 5, 2008 and Status (Increase/Decrease) of AWOLS Occuring at Intercept Youth Services, Inc	was also reported that the alarm system has either not been installed as stated in the plan or is ineffective in certain homes.	<u>the Status of AWOLS</u> and that corrective follow-up concerning the alarm system is included in the report for October 7, 2008	updates from Intercept as a standing agenda item.
Request for Reinstatement of Affiliation by Henrico CSB to the HLHRC.	The HLHRC reviewed the requested documentation submitted by Henrico CSB concerning follow-up actions taken following reported allegations of abuse.	The HLHRC approved a motion to reinstate the affiliation of the Henrico CSB.	
<u>New Business:</u>			
LHRC Follow-up Request: Brief Presentation /Review of Provider Services Offered	At the August 5, 2008 HLHRC meeting, the Committee discussed entertaining a motion for each provider to prepare a brief presentation /review of services offered.	The HLHRC approved a motion to receive provider's presentation of services offered at the October 7, 2008 HLHRC meeting.	
Review of Provider Attendance Data:	19 of 20 providers attended	None	None
Bi-Monthly Reports	The following providers reported no complaints: Attachment & Trauma Institute; Aunt Ann's; Braley & Thompson; Clearr Vission; Clinical Alternatives; Family Focus; Family Life Services; Heartwood Foundation; Heart Havens; Institute for Family Centered Services; Olivia's House; Lutheran Family Services; The Ctr. For Child & Family Svs.; Tree of Life.	Intercept Youth Svs. reported problems with window alarms not operating. Family Counseling Ctr.- Reported case mgr. not following policy in a timely manner. Heart Havens reported that Powhatan was closed and a new house was built. NDUTIME reported five allegations of neglect. One allegation was founded.	HLHRC requested follow-up requested.
Review of Bi-monthly Reports Received June/July 2008	20 of 20 Bi-monthly Reports received for June/July 2008.	Missing reports from Support One (formerly Community Based Services	The HLHRC will receive Support One's Bi-monthly Report for June /July 2008 at the October 7, 2008 HLHRC meeting

Affiliation Fees and Invoices for 2008	Ms. Charlene Fox, Managing Partner of Family Life Services and staff support to the HLHRC reported that the following 6 provider's affiliation fees which were due on January 15, 2008 had not been received as of August 5, 2008: <i>Clearr Vissions, Lutheran Family Services, The Family Counseling Center for Recovery, Heart Havens, Clinical Alternatives and St. Mary's Behavioral Health Inpatient Unit</i>	The HLHRC approved a motion by Mr. Edward McIntosh and seconded by Mr. aljanon Wils to suspend the affiliation of those providers whose affiliation fees had not been received. Following this motion, the 6 providers submitted their respective affiliation fees and as a result, the HLHRC approved a motion to reverse its previous action to suspend the providers in question.	
LHRC Follow-up: RE: Providers Compliance with Revisions to Human Rights Policies & Procedures:	Mr. Curseen reported that Aunt Ann's Home for Adolescents' human rights policies were due to be revised no later than March 1, 2008. However, effective August 5, 2008, their policies and procedures have not been revised as required.	The HLHRC approved a motion to suspend the affiliation of Aunt Ann's Home for Adolescents for non-compliance with the revision requirements of their human rights policies and procedures. The Committee will enteertain a motion to reinstate affiliatuion following the submission and approval of Aunt Ann's revisions to their policies and procedures.	
HLHRC Expenditure Update:	Ms. Charlene Fox, Managing Partner of Family Life Services and staff support to the HLHRC reported a balance of \$4,373.13 as of August 5, 2008		None
State Office of Human Rights Updates:-Regional Human Rights Consultant	Mr. Curseen decided not to review the issue of provider's Compliance to the Revised Rules and Regulations any further after previously addressing this subject. Mr. Curseen conducted inservice training on Peer on Peer Reportable Incidents and distributed copies of the deptment's written		None

	<p>guidance to providers.</p> <p>Mr. Curseen also repeated his previous request for all providers to actively solicit candidates to serve on the HLHRC and emphasized that this is necessary to ensure that the HLHRC continues to function so that providers can continue to be in compliance with their licensing requirement.</p>		
HLHRC Membership Application	No action was taken on this item due to the non-appearance of the applicant.		
Adjournment:	The regular meeting adjourned at 8:38 PM		