

HENRICO LOCAL HUMAN RIGHTS COMMITTEE MINUTES

DATE: **October 7, 2008**

MEETING TIME: **6:30 p.m.**

MEETING PLACE: **Maxwell's Place, 6025 Staples Mill Road, Richmond, Virginia 23228**

RECORDING: **Gloria Watford**

PRESIDING: **Heleen Anderson-Grant**

MEMBERS PRESENT: **Gloria G. Watford, Heleen Anderson-Grant, Edward McIntosh, Aljanon C. Wills**

MEMBERS ABSENT:

OTHERS PRESENT: **Michael Curseen, Human Rights Advocate**

AFFILIATES PRESENT: Dawn Wadiak Attachment & Trauma Institute; Jonnette M. Hayes, Aunt Ann's Home for Adolescents; Maureen Mayer, Braley & Thompson, Inc.; Audra Ruffin, Clearr Vission Support Services; Keith Cornfield, Clinical Alternatives; Brendan Hayes, The Family Counseling Center for Recovery; Anita Wiles, Family Focus; Lolita Jones, Charlene Fox, Family Life Services; Jennifer Boyden-Barrett, Heart Havens; Sandra Simon, Hartwood Foundation; Gerry O'Neill, Institute for Family Centered Services; Lisa Reid, Tyeasha Williams-Powell, Intercept Youth Services; Lillian J. Mitchell, Margaret A. Nock, Wilma C. Mullins, LONCHMNS; Taneika Goldman, Lutheran Family Services, Inc.; Pamela Hagues, Paul Flowers, Strumika Talley, Chantay Jordan, NDUTIME Youth and Family Services, Inc.; Edward Gehard, Seton House; Kimberly Spencer, Support One; Liz Garrison, The Center for Child and Family Services; Charles Conner, Barb Kellogg, Tree of Life;

AFFILIATES ABSENT: St Mary's Behavioral Health

CHAIRPERSON SIGNATURE:

SECRETARY SIGNATURE:

<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Chairperson, Heleen Anderson-Grant at 6:37 PM		
<u>Old Business:</u>			
Approval of Minutes	August 5, 2008 minutes were approved with corrections.	Correction: Barb (not Bob) Kellogg, representing Tree of Life attended October 7, 2008 LHRC meeting.	Minutes approved with corrections.
Public Comment:	There was no public comment		
HLHRC Request for Follow-up RE: Implementation of Comprehensive	The provider gave a verbal report of AWOLS for this quarter. It was again	The HLHRC approved a motion to request Intercept Youth Services, Inc. continue to provide <u>written reports of</u>	The HLHRC will continue to receive the recommended written bi-monthly

Corrective Action Plan dated February 5, 2008 and Status (Increase/Decrease) of AWOLS Occuring at Intercept Youth Services, Inc	reported that the alarm system has either not been installed as stated in the plan or is ineffective in certain homes. Intercept continues to study this issue to determine the best course of action to pursue.	<u>updates concerning the Status of AWOLS</u> and that corrective follow-up concerning the alarm system is included in the report for December 2, 2008	updates from Intercept as a standing agenda item.
Request for Reinstatement of Affiliation by Aunt Ann's Home for Adolescents.	The HLHRC reviewed the requested documentation submitted Aunt Ann's Home for Adolescents concerning the revisions to its human rights policies and procedures.	The HLHRC approved a motion to reinstate the affiliation of the Aunt Ann's Home for Adolescents.	
HLHRC Follow-up: Tree of Life	During a review of a human rights violation regarding an incident occurring on August 3, 2008, it was reported that staff was dealt with accordingly. The HLHRC requested details concerning the follow-up action but the program representative was unable to provide this information to the HLHRC.	The HLHRC approved a motion to request the details of the follow-up action taken by the staff following the incident occurring on August 3, 2008.	The HLHRC will plan to review the follow-up submitted by Tree of Life at the December 2, 2008 HLHRC meeting.
<u>New Business:</u>			
LHRC Follow-up Request: Brief Presentation /Review of Provider Services Offered	At the August 5, 2008 HLHRC meeting, the Committee entertained a motion for each provider to prepare a brief presentation /review of services offered. The following providers presented information concerning services offered.: Clearr Vission Support Services; Intercept Youth Services; NDUTIME Youth & Family Services; Seton House; St, Mary's Behavioral Health.	The HLHRC approved a motion to accept the provider's presentation of services offered at the October 7, 2008 HLHRC meeting.	The Committee will continue to receive brief presentation /review of provider services offered at the December 2, 2008 HLHRC meeting.
Review of Provider Attendance Data:	19 of 20 providers attended	St. Mary's Behavioral Health was absent	None

Bi-Monthly Reports	The following providers reported no complaints: Attachment & Trauma Institute; Braley & Thompson Clinical Alternatives; Family Focus; Family Life Services; Hartwood Foundation; Heart Havens; Henrico Area MH & MR Services ; Institute for Family Centered Services; Family Counseling Ctr for Recovery; Olivia's House; Lutheran Family Services; Support One; The Ctr. For Child & Family Svs.	Intercept Youth Svs. Continued to report problems with window alarms not operating. 80% -90% of AWOLS were from the female residential programs. .- Reported numerous AWOLS; 2 restraints and 2 peer on peer incidents. Seton House reported a peer to peer incident St Mary's reported one allegation of neglect. NDUTIME reported five AWOLS and one resident injury. Clearr Vission reported a peer on peer aggression with no injuries reported to other client or staff. Tree of Life reported an allegation of neglect.	
Review of Bi-monthly Reports Received August/September 2008	20 of 20 Bi-monthly Reports received for August/September 2008.		
Request for Affiliation (Program Expansion)	Clearr Vission support Services requested affiliation of a residential home located at 1020 County Park Place, Richmond, VA Intercept Youth Swervices, Inc. requested affiliation for Gateway House, a residential home.	The HLHRC approved a motion to grant affiliation (program expansion) of the residential homes requested by Clearr Vission Support Services and Intercept Youth Services, Inc.	
Affiliation Fees and Invoices for 2008	Report deferred due to the absence of Ms. Charlene Fox of Family Life Services & technical financial support liaison to the HLHRC		The HLHRC will receive an update of affiliation fees and invoices for 2008/2009 at the December 2, 2008 HLHRC meeting.
HLHRC Expenditure	Report deferred due to		The HLHRC will

Update:	the absence of Ms. Charlene Fox of Family Life Services & technical financial support liaison to the HLHRC		receive an update of affiliation fees and invoices for 2008/2009 at the December 2, 2008 HLHRC meeting.
State Office of Human Rights Updates:-Regional Human Rights Consultant	<p>Mr. Curseen conducted inservice training on Restriction on Freedoms of Everyday Life and distributed information from the Rules & Regulations.</p> <p>Mr. Curseen shared information regarding the Region IV LHRC Training scheduled for October 17, 2008.</p> <p>Mr. Curseen also repeated his previous request for all providers to actively solicit candidates to serve on the HLHRC and emphasized that this is necessary to ensure that the HLHRC continues to function so that providers can continue to be in compliance with their licensing requirement.</p>		None
Adjournment:	The regular meeting adjourned at 8:38 PM		