

HENRICO LOCAL HUMAN RIGHTS COMMITTEE MINUTES

DATE: December 5, 2006

MEETING TIME: 6:30 p.m.

MEETING PLACE: 1000 Virginia Center Pkwy, Glen Allen, VA 23059

RECORDING: Gloria Watford

PRESIDING: Helen O'Beirne

MEMBERS PRESENT: **Gloria G. Watford, Lisa Levine, Helen O'Beirne,**

MEMBERS ABSENT: **Caroline Dixon**

OTHERS PRESENT: **Michael Curseen, Advocate**

AFFILIATES PRESENT: **Diane Squire Wyatt, Aunt Ann's Home for Adolescents; Lisa Reid, Brale & Thompson, Inc., Derwin Hickman, Franswalla Hickman, Audra Ruffin, Clearr Vission Support Services; Kristen Kahwajy, Clinical Alternatives; Jennifer Boyden, Community-Based Services; Barbara Burke, Family Counseling Center for Recovery; Mary Milby, Family Focus; Lolita Jones, Charlene Fox, Family Life Services; Melissa Mitchell, Hartwood Foundation; Wanda Jones, Heart Havens; Judith Beitzel, Henrico Area Mental Health & Retardation Services; Charles Jefferson, Intercept Youth Services; Taneika Goldman, Lutheran Family Services, Inc.; Teshana Henderson, NDUTIME Youth and Family Services, Inc.; Lillian K. Mitchell, Olivia's House Karen Angeloff, The Center for Child and Family Services;**

AFFILIATES ABSENT: **Institute for Family Centered Services; Seton House; St Mary's Behavioral Health; Tree of Life**

CHAIRPERSON SIGNATURE:

SECRETARY SIGNATURE:

<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Chairperson, Helen O'Beirne at 7:10pm		
<u>Old Business:</u>	October 3, 2006 Minutes approved		Add Institute for Family Centered Services affiliate in August attendance
<u>Public Comment:</u>	There was no public comment		
	Intercept Youth Services revised ITI (individual therapeutic intervention) policy	Intercept was not ready submit the policy revisions at the December 5, 2006 meeting. The Committee asked that the policy be updated to include length of ITI and criteria for completing ITI	Will be added to agenda for February meeting
<u>Outstanding Reports:</u>	Seton House (May/June 2006)	Deferred	Will be added to agenda for

	(July/August 2006) Clearr Vission (August/Sept. 2006)		February meeting
<u>New Business:</u>	Bi-monthly reports	Community Based Services discussed incident in which a client was rolled out of bed. Mr. Curseen, Human Rights Advocate discussed human rights issues related to this case with the HLHRC and provider Clearr Vission was reminded not to use client's name in report.	
	Policy and Procedure Review—Olivia's House Policy and Procedure Review—Clearr Vission Support Services Request for temporary affiliation – Compass Youth Services, LLC	Continued to February meeting Continued to February meeting Motion approved telephonically to accept new temporary affiliation. David Owen, MA, Executive Director will provide presentation at February meeting	
Resignation	The HLHRC was informed of the resignation of Mrs. Margie Tuck	The Committee accepted the resignation of Mrs. Tuck	
Review of Provider Attendance Data:	Deferred to February meeting		
Review/Update of Bi-monthly Reports Received:	Deferred	Will be added to agenda for February meeting	
Financial Reports:	Ms. Charlene Fox reminded affiliates that affiliation fees for 2007 will be due on January 15, 2007		
State Office of Human Rights Updates:-Regional Human Rights Consultant	Deferred	Will be added to agenda for February meeting	
<u>Adjournment:</u>	No further business...meeting adjourned 8:40pm		