

**HENRICO LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

DATE: **February 3, 2009**

MEETING TIME: **6:30 p.m.**

MEETING PLACE: **Maxwell's Place, 6025 Staples Mill Road, Richmond, Virginia 23228**

RECORDING: **Gloria Watford**

PRESIDING: **Edward McIntosh**

MEMBERS PRESENT: **Gloria G. Watford, Laura Buracher, Edward McIntosh, Aljanon C. Wills**

MEMBERS ABSENT: **Heleen Anderson-Grant**

OTHERS PRESENT: **Michael Curseen, Human Rights Advocate**

**Visitors**

**AFFILIATES PRESENT: Dawn Wadiak Attachment & Trauma Institute; Gwen Ingram, Qaadirah Muhammad, Aunt Ann's Home for Adolescents; Lisa Adkins, Clearr Vission Support Services; Tracy Wickham, Clinical Alternatives; Mary Milby, Family Focus ; Lolita Jones, Charlene Fox, Family Life Svs ; Sandra Simon, Morgan Waller, Hartwood Foundation : Ruth Anderson ,Heart Havens; \_Judith Beitzel ,Henrico CSB; Gerry O'Neill, Institute for Family Centered Services; Shawn Diggs, Sherry Quigley, Intercept Youth Services; Wilma C. Mullins, LONCHMNS; Taneika Goldman, Lutheran Family Services, Inc.; Pamela Hagues, , Shaleta Epps, Eric Tyler , Shawmika Talley, NDUTIME Youth and Family Services, Inc.; Kay Newcombe, St. Mary's; Edward Gerhard, Seton House; Diane McClure, Support One; Liz Garrison, The Center for Child and Family Services; Brendan Hayes, The Family Counseling Center; Pat Tiernan, Tree of Life;**

**AFFILIATES ABSENT: Braley & Thompson - 3rd**

**CHAIRPERSON SIGNATURE:**

**SECRETARY SIGNATURE:**

<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Vice Chairperson, Edward McIntosh at 6:40 PM		
<b><u>Old Business:</u></b>			
Approval of Minutes	Attachment & Trauma center did not receive a copy of the minutes.	Motion to approve AI Wills 2 <sup>nd</sup> Watford	
Public Comment:	none		
HLHRC Follow-up RE: Implementation of Comprehensive Corrective Action Plan dated February 5, 2008 and Status (Increase/Decrease) of	Intercept presented a verbal (not written) summary of AWOLS and reported having only one AWOL for the reporting period Intercept also reported a	1) The HLHRC re-stated its desire to receive a written report of the Implementation of Comprehensive Corrective Action Plan dated February 5, 2008 and Status (Increase/Decrease) of AWOLS	The HLHRC will plan to review the requested follow-up items at the April 7, 2009 HLHRC meeting.

AWOLS Occurring at Intercept Youth Services, Inc	complaint of denied medical care following a staff's threat to cancel a medical appointment when the client appeared to be doing better.	Occurring at Intercept Youth Services. 2) The HLHRC motioned for Intercept to instruct all staff on protocol measures on handling medical appointments and cancellations. Al Wills and 2 <sup>nd</sup> Watford	
LHRC Follow-up Request: Brief Presentation /Review of Provider Services Offered	At the February 2, 2009 HLHRC meeting, a brief presentation /review of services offered. The following providers presented information concerning services offered Aunt Ann, Clinical Alternatives, Family Counseling Center For Recovery, Family Focus, Family Life Svs., Hartwood Foundation, Inc., Institute for Family Centered Services, Support One, The Center for Child & Family Svs.; Tree of Life .	The HLHRC approved a motion to accept the provider's presentation of services offered at the February, 2009 HLHRC meeting. All providers have now given presentations before the HLHRC.	
Review of Provider Attendance Data:	20 of 21 providers attended	3rd consecutive absent Braley &Thompson	
Bi-Monthly Reports	The following affiliates had no complaints Attachment & Trauma,	Clearr Vission- had one report of misconduct	

	<p>Aunt Ann's, Braley &amp; Thompson, Clinical Alternatives, Family Focus, Heart Haven, Henrico CSB, Institute for Family Centered Svs., LONCHMNS, Lutheran Family Svs., Seton House, Support One, The Center for Child &amp; Family, The Family Counseling Center</p>	<p>Family Counseling Center for Recovery had one location change and one consumer being discharged from the hospital the next day 2/4/09</p> <p>Hartwood Foundation had one substantiated allegation of abuse involving staff and consumer. The consumer hit staff ,staff reacted and hit consumer , the consumer was ok; the staff was suspended and later separated from the program</p> <p>Intercept announce it had no AWOL's for Nov, and Dec. and received a round of applause. However, the Mr. Curseen shared that Intercept had reported six AWOLS to the OHR during this period and provided the dates of each report. Intercept reported a total of 16 allegations 9 involved one young lady</p> <p>NDUTIME reported 3 AWOL's, 1 injury and 1 restraint.</p> <p>St. Mary's reported multiple complaints form one client regarding environmental conditions and serves received. None were substantiated.</p> <p>Seton House has one pending from last reporting period</p> <p>Tree of Life reported one substantiated allegation of neglect</p>	<p>The committee requests a written report on the 8 unreported AWOL's involving Dec. 27, 29,,30 and 31 at the April 7, 2009 HLHRC meeting.</p>
<p>Review of Bi-monthly Reports Received November/December 2008</p>	<p>21of 21Bi-monthly Reports received for November/December 2008</p>		
<p>Request for Affiliation (Program Expansion) of Intercept Youth Services, Inc.- Therapeutic Day</p>	<p>The day program is located in Goochland County offering family counseling of all school age levels with a maximum ratio of 6-1</p>	<p>Motion to approve made by Mr. McIntosh, Vice-chair and 2<sup>nd</sup> by Ms. Watford</p>	

Treatment Program			
Affiliation Fees and Invoices for 2009	Ms. Charlene Fox, financial support staff to the HLHRC reported that all providers were given invoices for affiliation fees at the December meeting. There are currently 16 affiliates who have not paid their fees as of this meeting date.	The committees approved a retroactive motion to suspend anyone on the list that has not paid its affiliation fees by Feb, 15, 2009. Ms. Fox will provide Mr. Curseen with a list of any affiliate who hasn't paid their fees by that date.	The HLHRC will take formal action pending a review of the affiliation fee data.
HLHRC Expenditure Update:	Balance as of February 2009 after receiving 5 checks affiliates fees is \$2403.29		
State Office of Human Rights Updates:-Regional Human Rights Consultant	Mr. Curseen provided us with literature on The Restrictions On Freedoms Of Everyday Life		None
Adjournment:	The regular meeting adjourned at 8:33 PM		