

**HENRICO LOCAL HUMAN RIGHTS COMMITTEE DRAFT MINUTES**

DATE: **October 6, 2009**

MEETING TIME: **6:30p.m.**

MEETING PLACE: **Maxwell's Place, 6025 Staples Mill Road, Richmond, Virginia 23228**

RECORDING: **Gloria Watford**                      PRESIDING: **Heleen-Anderson-Grant**  
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MEMBERS PRESENT: **Gloria G. Watford, Edward McIntosh, Heleen Anderson-Grant, Laura Buracker**

MEMBERS ABSENT: **Aljanon Wills**

OTHERS PRESENT: **Ansley Perkins, Human Rights Advocate**

VISITORS: **Mrs. Edward McIntosh**

**AFFILIATES PRESENT: Dawn Wadiak, Attachment & Trauma Institute; Jonnette Hayes: Aunt Ann's ; Ellen Thornton-Love, Braley & Thompson; Lisa Adkins, D. Hickman, Clearr Vission; Tracy Wickham, Clinical Alternatives; C Adeach, Family Counseling Ctr : Mary Milby, Family Focus .: Sandra Simon, Hartwood : Paul Hutson , Heart Havens; Laura Totty, Henrico CSB; Gerry O'Neal , Institute for Family Centered Services; Brian Chizuk, Sherry Quigley, Shawn Diggs, Intercept Youth Services; Kelli Payne , LONCHMNS; Taneika Goldman, Lutheran Family Services, Inc; Catherine Elasck, Brandi Thompson, Pamela Hagues NDUTIME Youth and Family Services, Inc.; Jackie Wurth, Kay Newcomb, St. Mary's; Edward Gerhard, Seton House; Diane McClure, Valerie Clanton, Michelle Shelton, Support One; Dana Carter Redfern, Liz Garrison The Center for Child and Family Services;**

**AFFILIATES ABSENT : Family Life Services, Tree of Life**

**CHAIRPERSON SIGNATURE:**

**SECRETARY SIGNATURE:**

<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Chair Heleen Anderson-Grant at 6:45 PM.		
<u>Old Business:</u>			
Approval of Minutes	No corrections	The HLHRC approved a motion to accept the August 4, 2009 minutes.	

Public Comment:	None		
<u>HLHRC Follow-up RE: Intercept Youth Svcs. –Written update Report concerning Status (Increase/Decrease)of Awol’s</u>	Brian reported they had an 80% reduction in AWOLS during the reporting period. He attributed this to increased staff training, improved staff-to-client ratio and the ongoing commitment of program managers.	The Committee expressed concern for the significant drop.  The HLHRC approved a motion to accept the statistics for the reporting period of July and August.	
HLHRC Follow-up RE: Intercept Youth Svcs,Inc.- verbal/written report for May 17 <sup>th</sup> incident (and June 27 <sup>th</sup> ) incidences (already did this)	Brian reported that this was an AWOL at Lake House where the resident did not return from community walk	The HLRHC approved a motion to accept the report.	
HLRC Follow-up RE: St.Mary’s Hospital.- verbal/written report for May 11 <sup>th</sup> and 13 <sup>th</sup> (2) incidences	The 1 <sup>st</sup> allegation of neglect was unfounded; the 2 <sup>nd</sup> allegation of neglect was founded.	HLHRC approved a motion to accept the report.	
<b><u>New Business:</u></b>			
Request for Affiliation (Program Expansion)-The Center for Child & Family Services, Inc.- Therapeutic Day Treatment.	A community-based program in the school systems from elementary to high school ages.	The HLRC approved a motion to grant affiliation (program expansion) of Therapeutic Day Treatment requested by The Center for Child & Family Services, Inc.	
Request for Affiliation (Program Expansion –Clearr Vission – Intensive In-Home Services	The program will help teenagers with problems in transitioning to adulthood.	The HLHRC approved a motion to grant affiliation (program expansion) of Intensive In-Home Services requested by Clearr Vission Support Services.	
Request for Affiliation (Program Expansion) –The Attachment and Trauma Institute-MH Support Services and Day Treatment	Two new programs: Mental Health Support Services and Day Treatment Services.	The Committee commended ATI on their excellent presentation. The HLHRC approved a motion to grant affiliation (program expansion) of MH Support Services and Day TX requested by The Attachment & Trauma Institute.	

<p>Affiliation Agreement -Late reports and Attendance</p>	<p>Proposed change in Section III</p> <p>To remove the word <i>consecutive</i> and to add <i>failure to attend the entire meeting without prior notification or arrangements with the Chair</i></p>	<p>The HLRC approved a motion to retain the word consecutive and to add <i>failure to attend the entire meeting without prior notification or arrangements with the Chair may also result in actions leading to suspension or termination of affiliation with HLHRC.</i></p> <p>Section IV was reviewed with the providers regarding reporting.</p>	
<p>Bi-Monthly Reports July/August 2009</p>	<p>Affiliates with something to report:</p> <p>Clinical Alternatives had and reported 1 allegation of abuse.</p> <p>Family Counseling Center had and reported 1 allegation of neglect.</p> <p>Henrico Mental Health had and reported 3 complaints regarding dignity, participation in decision-making and confidentiality.</p> <p>Intercept Youth Svcs. – <i>Community Based Services</i> had and reported 1 complaint regarding confidentiality.</p> <p><i>Intercept Community Homes</i> had 2 allegations of neglect and 1 allegation of abuse; they reported on 1 neglect and 1 abuse.</p> <p><i>Intercept-Fresh Start Program</i> reported 4</p>	<p>Crisis-wave was utilized.</p> <p>Staff terminated and the Director will meet with nurses</p>	<p>The HLHRC approved a motion for Intercept’s Community Based Services to submit the standardized test used for HIPPA at the December meeting.</p>

	<p>allegations of neglect and 1 allegation of abuse; they reported on 1 neglect (peer to peer) and the abuse allegation.</p> <p>NDUTIME – <i>Therapeutic Day TX</i> had 2 allegations of neglect and 1 allegation of abuse; they reported on 1 neglect and 1 abuse.</p> <p>NDUTIME-<i>Group Home</i> had 2 allegations of neglect and 1 allegation of abuse; they reported on the abuse allegation.</p> <p>St. Mary’s had 2 allegations of abuse and 1 of neglect; they reported on 1 neglect allegation.</p> <p>Seton House had and reported 1 allegation of neglect.</p> <p>Support One had 4 serious incidences and 1 allegation of abuse; they reported on the abuse allegation.</p> <p>The Center for Child &amp; Family Services, Inc. had and reported on 1 complaint regarding confidentiality.</p> <p>Clearr Vission Support Services had and reported on 1 complaint regarding services.</p>		
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	<p>Heart Havens reported on program changes.</p> <p>The Attachment and Trauma Institute reported on program changes.</p> <p>The following affiliates had nothing to report: Aunt Ann's, Braley &amp; Thompson, Family Focus, Hartwood Foundations, Institute for Family Centered Svcs., Lutheran Family Svcs., The Center for Child &amp; Family Services.</p>		<p>The HLHRC approved a motion to accept all the reports from providers with something to report except Family Life Services and Tree of Life. Their reports were deferred to the December meeting due to absence.</p> <p>The HLHRC approved a motion to accept the reports from the providers who had nothing to report.</p>
<p>Review of Bi-monthly Reports Received July/August 2009</p>	<p>21 of 21 Bi-monthly Reports received for July/August 2009</p>	<p>Family Life Services and Tree of Life will give their July/August Human Rights</p>	

		Activities report at the December meeting.	
Review of Provider Attendance Data - Secretary's Report	19 present	2 absent (2) excused	
HLHRC Expenditure Update: Charlene Fox	There was no treasurer's report due to absence of Mrs. Fox		
Office of Human Rights Update	Ms. Perkins, Advocate, conducted mini-training on Human Rights Activities reporting to include examples of complaints, abuse, neglect and exploitation.		
Adjournment:	The meeting adjourned at 9:23 PM		