

HENRICO LOCAL HUMAN RIGHTS COMMITTEE DRAFT MINUTES

Maxwell's Place
6025 Staples Mill Road
Richmond, Va. 23228

June 1, 2010

Recording: Gloria Watford

Presiding: Heleen-Anderson-Grant

Members Present: Gloria G. Watford, Edward McIntosh, Heleen Anderson-Grant, Laura Buracker, Aljanon Wills

Members Absent:

Others Present: Michael Curseen, Human Rights Advocate

Visitors:

Affiliates Present: Dawn Wadiak (Attachment & Trauma Institute), Jonnette Hayes, Erica Garris (Aunt Ann's), Ellen Thornton-Love (Braley & Thompson), Lisa Adkins (Clearr Visions), Tracy Wickham (Clinical Alternatives), Mary Milby (Family Focus), Sandra Simons (Hartwood Foundation), Wanda Jones (Heart Havens), Laura Totty (Henrico CSB), Gerry O'Neal (Institute for Family Centered Services), Brian Chizuk (Intercept Youth Services), Kelli Payne, Lillian Mitchell (Maxwell's), Chartrice Thorne, Pamela Hagues (NDUTIME Youth and Family Services, Inc.), Edward Gerhard, Rene Moore (Seton House), Valerie Clanton (Support One), Dana Redfern (The Center for Child & Family), Barb Kellogg (Tree of Life)

Affiliates Absent: Family Life Service, Lutheran Family Services, St. Mary's, The Counseling Center

Chairperson Signature:

Secretary Signature:

Call to Order: Meeting was called to order by Chair Heleen Anderson-Grant at 6:50 PM

Approval of Minutes: Dana Redfern-Center for Child & Family questioned the attendance – Secretary will check attendance records

Public Comment: None

Follow-Up: **HLHRC Follow-up Re: Intercept Youth Svcs. – Written update Report concerning Status (increase/decrease) of AWOLs occurring at Intercept Youth Service Inc. Brian reported they had 0 incidents. It's till dropping. There were 6 AWOLs for this period Intercept will continue to report on the number of AWOLs A motion was approved to accept both reports**

HLHRC Follow-up Re: Intercept Youth Svcs., Inc. – written submission of the criteria for the HIPPA training. A Flow Chart was recommended for reporting criteria incidents. They will need to bring to Aug. meeting. Ed made the motion to include in critical incident reporting policy a flow chart and ready reference of people in the reporting chain 2nd by Heleen

HLHRC Follow-up Re: Intercept Youth Services, Inc. – submit documentation of LHRC affiliation in region V. Brian will look for this information. Defer to August

HLHRC Follow-up Re: Hartwood Foundation/written report for Nov.-January 2010 and Jan 19-March 20th reporting period. Nothing to report. Nov.-Jan., 1 incident Jan.-Mar. money was missing. She will give a follow-up.

HLHRC Follow-up Re: Braley & Thompson written report for Nov.-Jan. 18th and Jan. 19-Mar. 20th reporting period. Both were submitted. A motion was approved to accept the report for both for Hartwood and Braley& Thompson.

New Business: **Affiliation Fee/Agreement. Amend the Agreement Fee for affiliation will be due the last meeting of the year in Dec. Mike Curseen will bring the revision to August meeting. Charlene will be asked to provide the invoices by Oct. Al made the motion to amend the current affiliation due date for fees to the 1st Tue. In Dec., Ed 2nd.**

**Bi-Monthly Reports for:
March 21st – May 20th, 2010:**

**Family Counseling Center – deferred
Family Life Service – deferred
Intercept Youth (Sherrie) – deferred
St. Mary's – deferred**

**The following affiliates had no complaints:
Attachment & Trauma
Aunt Ann's, Braley & Thompson,
Clinical Alternatives, Family Focus, Hartwood,
Heart Haven, Institute for Family Svcs.,
Lutheran Family Svcs. The Center for Child &
Family Svcs., Support One, Tree of Life. –
Motion by AI to accept reports and 2nd by Ed**

**Bi-Monthly Reports
March 21st – May 20th
2010: Affiliates with
Something to report:**

**Clarr Vission
1 Restraint, 2 Dignity - 1 selected**

Maxwell's Day Support, 1 abuse

Seton House, 4 neglect, - 1 selected

Support One, 1 abuse

Family Counseling, 1 Dignity

**Henrico Mental Health reported
1 peer-peer. Selected**

Intercept Youth Svcs.

Community Base Services – none

**Intercept Community Homes
6 awols and 1 peer-peer and 2 supervisions**

**Intercept - Fresh Start Program, 6 awols and 3
peer-peers, 4 restraints**

**NDUTIME – Therapeutic Day
1 restraint**

NDUTIME – Group Home, 3 allegations of abuse/restraint and 1 injury

Tree of Life, 2 allegations of neglect and reported on 1

**Review of Bimonthly Reports Received
November-Jan. 19, 2010:**

**18 of 21 Bi-monthly Reports received for
November – Jan. 18, 2010 – 3 absent**

**Review of Provider Attendance Data –
Secretary’s Report**

20 of 21 present, 1 absent

**HLHRC Expenditure:
Update: Charlene Fox**

**Nov. – Jan. 2010
\$2,337.67 – beginning balance
\$3,500.00 – Christmas Party – Family Life covered
Balance as of 4/5/10 - \$5,837.67**

**10 minute break
Before starting our
April meeting**

Revised 2010 calendar:

Our next meeting will be June 1st 2010 at 6:30 p.m.

**Bi-Monthly reports
January 19, 2010 – March
20, 2010**

the following affiliates had nothing to report

Attachment & Trauma Inst., Aunt Ann’s, Braley & Thompson, Clinical Alternatives, Family Counseling Center for Recovery, Family Focus, Heart Havens, Institute for Family Centered Services, Lonchm’s, Olivia’s House, Lutheran Family Svs., Seton House and Tree of Life. A motion was approved to accept the reports from providers with nothing to report. Motion was approved to accept the reports from providers with nothing to report.

Affiliates with something to report:

Family Life – reported on sect. III client update and location change

Support One – 7 allegations of neglect and reported on 2 – 1 allegation was founded.

Henrico Mental Health – 1 allegation of neglect and 4 complaints; they reported on 2 complaints. The complaints were unfounded

St. Mary’s – 2 allegations of neglect and reported on 1. The allegation was founded and the staff was terminated

NDUTIME – 2 allegations of abuse/restraint and reported on 1 – The allegation was unfounded.

Intercept Youth – Fresh Start – 5 allegations of neglect and 2 allegations of abuse/restraint; they reported on 2 neglect. The allegations were unfounded; one patient was discharged.

Intercept Youth – Community Homes, 9 allegations of neglect and 3 allegations of abuse; they reported on 2 neglect. The allegations were unfounded.

Intercept Youth – Community Based Services had none – The committee inquired if this program had LHRC affiliation in Region 5. A motion was approved for Intercept’s Community Based Services to submit documentation of affiliation within Region 5 at the June meeting.

Motion approved to accept the reports for Jan. 19-March 20, 2010 for Intercept, NDUTIME, St. Mary’s, Henrico Mental Health, Support One, Clear Vision, Family Life Svcs.

**Review of Providers
Attendance Data:**

20 of 21 affiliates present, 1 absent

**Review of Bi-Monthly
Reports Jan. 19- March
20, 2010**

21-21

**The Committee excused
The providers to go into Executive
Session:**

Committee went into Executive Session to discuss Intercept's allegation summary for 2009. Motion was approved for Intercept to write clients' initials in the summaries submitted to LHRC.

Committee came out of Executive Session and made the following motion. A motion was approved for Intercept's regional manager to contact the OHR 3 business days prior to the submission of the Human Rights Activities Report and verify that their number of allegations is the same number as the one the OHR has documented.

Meeting adjourned 11:12 p.m.