

LOCAL HUMAN RIGHTS COMMITTEE MEETING

MEETING MINUTES

DATE: April 19, 2007 TIME: 2:00 P.M. MEETING PLACE: HWDMC Conference Room

RECORDING: Nancy N. Lewis, RHIT PRESIDING: Pamela Waitkus *FINAL MINUTES*

Members Present: Martin, Eddie and Kemp, Susie

Member Absent: Velez, Betty and Olson, Holvar

Others Present: Garnes, Beverly, SVTC and HWDMC Human Rights Advocate, Rosenquist, David, HWDMC Director, Patterson, James L., Jr., M.D., HWDMC Medical Director, Flowers, Carrie, HWDMC Human Rights Advocate and Coleman, Brenda, VOPA Representative

CHAIRMAN'S SIGNATURE: \_\_\_\_\_

TOPIC/AGENDA	REPORT/DISCUSSION	RECOMMENDATION/ACTION	FOLLOW UP
<b>I. Call to order</b>	Pamela Waitkus called the meeting to order.  Upon Ms. Waitkus' request all individuals present introduced themselves.		
<b>II. Approval of Minutes February 6, 2007 Meeting</b>	Minutes of the February 6, 2007 meeting were reviewed.	Minutes were approved as submitted.	
<b>III. Public Comment</b>	Public comments period was announced and individuals were invited to address the committee.	No public comments.	
<b>IV. Review and Approval</b>  A) Report of Abuse Allegations Status of Abuse Cases	"A motion was made and passed that the Local Human Rights Committee go into Closed session pursuant to Virginia Code § 2.1-3711. (A) Paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business".  The Director reported that there had been no abuse cases since the last meeting and no cases which are pending in Richmond.		

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<p>B) Report of Complaint Allegations Status of Complaint Cases</p>	<p>There were no complaint allegation cases.</p> <p>A motion to come out of Closed Session was approved and a roll call of the Local Human Rights Committee Members was made upon reconvening into open session with the chairperson calling the name of each member who responded with an affirmative “yes”.</p>		
<p><b>V. Old Business</b></p>	<p>Beverly Garnes discussed a matter that had been entertained in 2006 which was presented to the HWDMC LHRC by a visit of Margaret Walsh, State Human Rights Director and James O. Bowser, Jr., Regional Advocate to the Committee Meeting (August 8, 2006). At that time a proposal was presented to the Committee to consider allowing Community providers to affiliate with the HWDMC LHRC for such matters as review of policies and procedures, complaints, abuse and neglect cases.</p>	<p>Deferred taking any action until more members were present.</p>	<p>Discuss further at the July 19, 2007 meeting.</p>
<p><b>VI. New Business</b></p>	<p>Beverly Garnes reported that she is attempting to get additional members for the Committee and would like to bring its membership up to seven. The committee was in agreement.</p>		
<p><b>VII. Facility’s Report</b></p>	<p>Mr. Rosenquist had three agenda items that were reported on: namely:</p> <p><u>Facility Construction</u></p> <p>Construction is continuing to enhance the efficiency of the building’s heating, cooling and ventilation. All four wards in the building are to be closed in sequence and construction is one/half completed; the second floor being finished. A request has been submitted to the State Health Department to approve the designation of beds on 3 North to permit occupancy of 2 South. After 3 North is completed, 3 South will be closed. There have already been some benefits such as:</p> <ul style="list-style-type: none"> <li>• Condensation on the windows has been eliminated</li> </ul>		<p>Progress on the HVAC Construction in the facility and the final report on the JCAHO survey of the Laboratory will be addressed by Director at the July 19, 2007 meeting.</p>

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<p><b>III. Advocate's Report</b></p>	<p>which has been a safety issue.</p> <ul style="list-style-type: none"> <li>• HVAC renovations will save enough money to cover modification costs in HDMC plus renovations of 10 additional campus buildings.</li> </ul> <p><u>State Health Department Visit (CMS)</u></p> <p>The annual CMS survey of the facility has been held and the report outlining deficiencies, and the facility Plan of Correction, is on public display at the Receptionist Desk.</p> <p>Committee members were provided with a copy of the LTC Scope and Severity Grid which was explained to those present.</p> <p>There were nine deficiencies, two of which showed up twice and some deficiencies appear in more than one category; really identifying 7 deficiencies instead of 9. Each deficiency was discussed in terms of cell on the LTC Scope and Severity Grid into which the deficiency fell.</p> <p>A Plan of Correction was forwarded to the State Health Department on March 30, 2007 and Judy Miller the Survey Team Leader called Mr. Rosenquist to advise that the Plan of Correction had been accepted and also that it was one of the best Plans of Corrections that had been received in a long time.</p> <p><u>JCAHO Survey of the Laboratory</u></p> <p>JCAHO Survey of the HWDMC Laboratory was held on April 16th and 17th. This survey is conducted every 2 years and the full survey of the hospital will probably be held this summer. The survey which is conducted by a Laboratory Technologist went well. The final report should be back next week and there are a few things that will have to be corrected; several of which have already been corrected. A further report will be made at the next meeting.</p> <p>Brenda Coleman, the VOPA Representative for HWDMC, advised Committee members that DMHMRSAS is in the early stages of developing a Master Plan for Geriatric Services. A</p>		

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<p>Next meeting – Thursday, July 19, 2007. Pamela Waitkus agreed at the April 19, 2007 meeting to chair the July meeting.</p>	<p><i>Geriatric Feedback Form</i> was provided to those present and will also be sent out to consumers. She would like for the questionnaire to be passed along to anyone that might be interested. Professional opinions and suggestions are being requested.</p> <p>Carrie Flowers spoke about the Volunteer Luncheon that was held in Staunton earlier this month. A statue was given the HWDMC LHRC at the luncheon and will be placed in the display case in the lobby.</p> <p>A draft of the Rules and Regulations with provisions has been reviewed by the State Board and will have to go again for a sixty day comment period. It is felt that the final Regulations will be available in the late fall.</p> <p>Beverly Garnes announced that the committee members need to elect officers. A Chair and Vice-Chair are needed. The Committee made the decision to take action of this business at the July meeting.</p>		<p>Officers for the Committee will be discussed at the July 19, 2007 meeting.</p>

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