

Quarterly – HPR – V LHRC Meeting Minutes
Monday, March 24, 2008
City of Norfolk Community Services Board
255 W. Olney Road, Norfolk, Va. 23510-1523
(757) 823-1600

Committee members Present

D'Linda Swanston, Chair
Jean Swanick, Vice Chair
Linda Ritter
Betty Morgan
Reginald Daye, DMHMRSAS
Gianna Mitchell, DMHMRSAS
John Barrett, Support Secretary

Affiliates Present

Norfolk CSB, Sandy Lee, Bob Horne, Tim Capoldo
Chesapeake CSB, Melissa Mason
Eastern Shore CSB, Cheryl Davis
Lucas Lodge, Terri Fitzpatrick, Lisa Lucas-Burke, Louise Lucas
Associates of York, Kathleen Hooper
Fidura & Associates, Inc., John Barrett
Tidewater Group Home, Karis Holden
Portsmouth DBHS, Grace Taylor
Hope House Foundation, Michelle Hammer
Support Services of Va., Chip Dodd, Jeanne Cullison
DHS Va. Beach, Jane Sinnott

I. Call to Order - D'Linda Swanston, Chair called the meeting to order at 1 p.m.

II. Minutes - A Quorum was present. The December 17, 2007 minutes were approved with the following corrections:

Recommendations made following the Executive Session, and pertaining to the Executive Session should be attached to the public session minutes. The minutes should indicate that only matters lawfully exempted from open meeting requirements under 2.2-3712 were discussed during Executive Session. At the conclusion of the closed meeting, the committee shall take a roll call certifying that action.

III. Treasury Reports – Melissa Mason reported of fund balance of \$6,727.00 as of March 24, 2008.

IV. Affiliate Reports.

AFFILIATE	INCIDENTS REPORTED	SERIOUS INJURIES	DEATHS
Assoc. of York	0	0	0
Chesapeake CSB	2	0	0
CAI	6	7	1
Eastern Shore CSB	2	0	0
Fidura & Associates, Inc.	2	0	0
Heart Haven	0	1	0
Hope House	8	0	0
Lucas Lodge	0	1	0
Norfolk CSB	2	19	3
Portsmouth DBHS	1	0	6
Support Services	7	3	0
Tidewater GH	0	0	0
Va. Beach DHS	23	12	12

V. Regional Advocate Report – Reginald Daye/Gianna Mitchell

Reginald Daye reported that a new Va. Beach LHRC has been created. It will be located at CAI. Some affiliates from this committee will be asked to join. The next meeting for this committee will May 2, 2008.

Tidewater GH has not yet (as of 3/24) submitted their Policies and Procedures to the Office of Human Rights.

Two members of the Committee are up for re-appointment. There is currently one vacancy. Election of new officers is scheduled for the June 16, 2008 meeting.

VI. Public Comment.

There were no public comments.

VII. Topics Requiring Action.

Norfolk CSB

The Committee approved the Program Rules for Crisis Stabilization and Social Detox.

Tidewater GH

Request for approval by the Committee for Aggression Replacement Training Research Program was deferred pending submission of additional information.

CAI

The Committee approved temporary affiliation for Adult Respite Services.

Va. Beach DHS

The Committee approved permanent affiliation for the ICF-MR at Westneck and temporary affiliation for a children's outpatient site. The Committee approved temporary affiliation for outpatient children's service at Camp Pendleton.

SSVA

The Committee approved temporary affiliation for the following sites contingent on receipt of pending documentation of required staff training:

Sydnor 1029 Topping Ln, Hampton Va. 23666
Lucius 6710 Burbage Landing Ct., Suffolk, Va. 23435
Richardson 5031 Seaside Road, Exmore, Va. 23350
Crews 1306 Conifer Ct., Va. Beach 23453
Freeman 301 Pratt Ct., Va. Beach
McNeil 28110 Beacon Rd., Onley, Va. 23410
Murray 2508 Minnesota Ave., Norfolk, Va 23513

The Committee approved temporary affiliation for:

Armstrong 5524 Texas Ave., Norfolk 23513

The Committee approved permanent affiliation for the following:

Battle 27381 Redwood Rd., Va. 23410
Faison 4023 Ketch Dr., Va. 23703
Tomlin 2117 Sunny Ct., Cheriton, Va. 23316

VIII. Adjournment

The General Meeting was adjourned at 3:15 p.m.

IX Executive Session

A motion was made and seconded for the Committee to go into Executive Session pursuant to Code 2.2-37-11A to discuss private matters for **Lucas Lodge**. The Committee reconvened in open session and each member certified that only public matters lawfully exempted from open meeting requirements under 2.2-37-12 were discussed.

The following recommendations were made for Lucas Lodge:

JR – Continue quarterly reports to include current MAR

RP – Continue quarterly reports to include current MAR and any medical updates from Dr. Hollis, Gastroenterologist

KH – Continue quarterly reports to include MAR

WG – Continue quarterly reports to include MAR

DB – LHRC approved the wearing of the protective hand gear. Submit quarterly reports and current MAR

JF – No further action needed.

A motion was made and seconded for the Committee to go into Executive Session pursuant to Code 2.2-37-11A to discuss private matters for **Norfolk CSB**. The Committee reconvened in open session and each member certified that only public matters lawfully exempted from open session meeting requirements under 2.2-37-12 were discussed.

There were no recommendations.

A motion was made and seconded for the Committee to go into Executive Session pursuant to Code 2.2-37-11A to discuss private matters for **Eastern Shore CSB**. The Committee reconvened in open session and each member certified that only public matters lawfully exempted from open session meeting requirements under 2-2-37-11A were discussed.

The Committee held telephone interviews to determine appropriateness of friends appointments for CR and JG. The Committee will notify them of their decision by letter.

X The next meeting is June 16, 2008, at 1:00 p.m.

Reminder:

When sending correspondence to me, please make sure it **does not** include consumer names. Thank you.

Respectfully submitted

John D. Barrett
Support Secretary