

Quarterly – HPR-V Local Human Rights Committee Meeting Minutes
Monday, May 14, 2007
Norfolk Community Services Board
248 Bute Street
Norfolk, Virginia

Committee Members Present

D'Linda Swanston, Chair
Thynesis Ricks, Secretary
Linda Ritter
Jean Swanick, Vice Chair
Laverne Townes

Others Present

Reginald Daye, Office of Human Rights
Associates At York, Sharon Gardner
Chesapeake CSB, Melissa Mason
Eastern Shore CSB, Jayne Wilson, Support Secretary
Fidura & Associates, Inc., John Barrett
Heart Havens, Inc., Cecilia Davis
Hope House Foundation, Paula Traverse-Charlton
Lucas Lodge, Peggy Fleming, Kerri Fitzpatrick, L. Louise Lucas
Norfolk Community Services Board, Sandi Lee, Robert Horne
Portsmouth BHS, Cathy Starling
Support Services of Virginia, Chip Dodd
Tidewater Regional Group Home, Tim Heiler
Virginia Beach Dept. of Human Services, Jane Sinnott

- I. **Call to Order** – D'Linda Swanston called the meeting to order at 1:00 P.M.

- II. **Minutes** – A quorum was present. The January 22, 2007 minutes were approved with the following corrections:
 - Sandi Lee, Norfolk Community Services Board, had unintentionally been left off the list of those present at the meeting.
 - Under Timeliness of Agenda Items on page three, Mr. Daye requested the insertion of the following – support members are to contact Reginald Daye's office **to afford him an opportunity to review action items prior to the meeting.**
 - Under Reminder regarding agency program additions and/or changes on page three Mr. Daye requested that **LHRC** be stricken from the first sentence.
 - In the Adjournment section on page four, Mr. Daye requested the addition of the following wording at the end of the sentence: **per VA code 2.2-37-188 in order to review patient information no privy to the public, namely to include the following: Community Alternatives, Inc.; Virginia Beach Department of Human Services; and Lucas Lodge.**
 - Mr. Daye recommended inclusion of the minutes from the executive session:

The committee recommended follow-up on the following CAI case:

1. E.W. – requested summer update
2. E.W. – requested date of next doctor's appointment
3. E.W. – requested a list of medications
4. E.W. – requested information regarding use of helmet
5. E.W. – requested information regarding interaction of other peers

Virginia Beach Department of Human Services – no recommendations were made by the committee.

The following recommendations were made by the committee to Lucas Lodge:

1. L.L. – R.N.P. requested update on action plan, specifically regarding ulcer treatment
2. J.R. – Requested a copy of MAR and functioning level of individual be presented to LHRC
3. K.H. – Requested provision of update at the next LHRC meeting
4. W.G. – Requested update and MAR at next LHRC meeting

III. Treasury Report – Melissa Mason reported a fund balance of \$5,437.29 prior to purchasing the refreshments for the meeting. She asked if the committee felt that the \$175 fee should be collected from the affiliates for the upcoming year. Mr. Daye indicated that the only disbursements would be for the upcoming training and refreshments at meetings. He thought that the cost for all members to attend the training would be a maximum of \$2000 and Ms. Mason indicated that the refreshments probably would not run over \$100 for the year. Mr. Daye said that it would be up to the affiliates to decide if they felt that the \$175 fee, or another agreed upon amount, should be collected for the year. This decision would then be voted on by the committee at the next meeting.

IV. Support Committee Reports

AFFILIATE	INCIDENT REPORTED	SERIOUS INJURIES	DEATHS
Associates at York	0	0	0
Chesapeake Community Services Board	6	6	1
Community Alternative, Inc.			
Eastern Shore Community Services Bd.	7	0	0
Fidura & Associates, Inc.	2	0	2
Heart Haven	0	0	0
Hope House Foundation	9	4	0
Lucas Lodge	3	2	0
Norfolk Community Services	3	13	4
Portsmouth Behavioral Healthcare Services	5	0	7
Support Services of Virginia, Inc.	11	0	0
Virginia Beach Department of Human Serv.	4	5	5

V. Regional Advocate's Report – Reginald Daye

CAI has been reduced to temporary affiliation with the LHRC due to lack of attendance at the scheduled meeting.

The new state human rights regulations have been reviewed and are at the governor's office for his review.

Mr. Daye noted that there will soon be three new LHRCs in the region: one in Norfolk, one in Hampton, and one in the Colonial area, hopefully by August 1, 2007.

Mr. Daye reported the abuse allegations for calendar year 2006 in the region. There were over 1200 allegations with 82 of them substantiated. This is up from 567 allegations in 2005, 45 of those substantiated. There was one LHRC hearing in 2006. 131 licensed providers were in the region as of December 31, 2006 along with 18 LHRCs.

VI. Topics Requiring Action

The committee noted that approval would not be necessary if there was no change in program, number of clients and move is first change of address. The affiliate will notify committee of change.

VII. Next Meeting – July 17, 2007 at 1:00 P.M. The dates of the meetings are to be posted in a common area for all to see: October 16, 2007, January 22, 2008, and April 16, 2007. The location is to be included with the posting of the meeting dates.

VIII. Adjournment

The general meeting was adjourned at 2:55 P.M. It was moved and seconded to go into Executive Session per Virginia Code §2.2-37188 in order to review items not available to the public.

Respectfully submitted,

Jayne Wilson, Support Secretary