

Final Minutes
James City Regional LHRC
April 20, 2012

Members Present: Cheryl Jones-Chair, Richard Cottingham, Shenita Brown-Secretary

Others Present: Ms. Nerissa Rhodes – OHR, Victory Whitaker- Fam Matters, Gail Gay -Elam House/DSFAP, Gale Walls- Gale’s Place, Center, Sara Sims & Elmira King - Milestone Counseling, Sherrie Boone- 1Life 1Love, Inc., Princetta Wooten – TTASP.

Providers Absent: Extended Family, Angel Wings, and Miracles

Call to Order: The meeting was called to order by Cheryl Jones, Chair at 9:05 a.m.
The meeting took place at Fam Mat- 754 Maguire Place Unit A- Newport News, VA.

Adoption of Agenda: No motion made.

Approval of Minutes: A motion was made seconded and approved to adopt the minutes 1/20/2012 once two minor changes were made to previous minutes.

Public Comments: None

Regional Updates:

1. Ms. Rhodes reminded the committee of the need to fill the vacancy for a consumer.
2. Ms. Rhodes reminded LHRC affiliates that the quarterly reports were to be reported in today’s meeting. LHRC is currently in the second quarter of 2012 and that report is due at the July meeting. These reports and any agenda items should be **mailed** out two weeks prior to the meeting to the committee and Mr. Daye along with a copy to program support for minutes. Reports can be faxed to him at 757-253-5440 just be careful of the number as it is close to Busch Gardens (HIPPA regulations- if sent to wrong person). No reports should be emailed to Mr. Daye.
3. Also, on your Quarterly Reports, Ms. Rhodes reminded everyone to be sure to put down any training provided under the first question of the section labeled “Additional reporting and review requirements as applicable”. Reports that were submitted for this quarter, that need to be revised to encumber this information, was asked to revise reports and resubmit.
4. Ms. Rhodes also reminded everyone that attendance to LHRC meetings are a **requirement**, and to let Mr. Daye and the Chair know in advance if you are going to be absent.

Old Business: None

New Business:

1. There is a new Program Support Secretary for the LHRC who is replacing Ms. Neal. The new Program Support Secretary is Sara Sims from Milestone Counseling Services.
2. Affiliates gave the following reports:
 - a. **Gale's Place-** Still waiting on Licensing. Was asked at last meeting for an update and reminded to still complete reports just indicate not licensed, no reports have been submitted as of yet.
 - b. **Family Matters-** Currently licensed. Licensing agent –Barry Lee. 0 reports of allegations of abuse/neglect, 0 total counts by type and 0 total counts by how occurred. 0- complaint cases/resolutions. Census-24. Provider gave an updated report with training provided, per Ms. Rhodes request.
 - c. **Elam House-** –Currently licensed. Licensing agent - Barry Lee. Current Census 3. 0 reports of allegations of abuse/neglect, 0 total counts by type and 0 total counts by how occurred. 0- complaint cases/resolutions. Needs to revise report as requested above.
 - d. **DSFAP-** Currently licensed, up for license renewal 8/2012. Licensing agent- Barry Lee. Census- 11, 0 allegations of alleged abuse, 0 cases pending, 0 cases closed, 0- physical cases, 0 neglect peer on peer, 1 restraint. Total counts occurred by type-1 restraint. Provider gave an updated report with training provided, per Ms. Rhodes request.
 - e. **Milestone Counseling Services-** Currently licensed. Licensing agent – Tammie Testrail. 67 census, 0 reports of allegations of abuse/neglect, 0 total counts by type and 0 total counts by how occurred. 0- complaint case/resolutions. Provider needs to revise report as requested above. Milestone reported making a referral for a consumer to the LHRC committee, and will continue to search.
 - f. **1Life1Love, Inc.-** Currently licensed. Licensing agent –Barry Lee. 0 reports of allegations of abuse/neglect, 0 total counts by type and 0 total counts by how occurred. 0- complaint cases/resolutions. Census-15. Provider gave an updated report with training provided, per Ms. Rhodes request.
 - g. **Tidewater Therapeutic** – Still waiting to be licensed.

Public Comment: None

Other Business:

1. Treasure provided update to providers on LHRC dues that had not been turned in. She said she would meet everyone individually after the meeting.

2. DSFAP (Gail Gay) requested a call meeting at her office for Monday, 4/23/2012 at 4:30p.m. in reference to new their new Mental Health Support program. Information was given to Committee on what they were doing program wise.

Local Human Rights Committee voted to go into closed session to review complaints and allegations of abuse according to Va. Code- 2.2-3711A for the purpose of hearing abuse and complaints reported for DSFAP. The committee voted to come out of closed session. Upon entering information in open session each member certified that the only thing discussed while in closed session were the abuse and complaints for the above noted programs.

Next Meeting: **July 20, 2012-** 9:00 a.m. at 758 Maguire Place, Unit A- Newport News, VA.

Adjourned: The meeting was adjourned by Richard Cottingham at 9:40a.m.

Typed by James City Regional LHRC Support Secretary _____
Sara Sims

James City Regional LHRC Chair _____
Cheryl Jones