

**Loudoun Human Rights Committee (LHRC)
Meeting Minutes**

APPROVED

October 29, 2008

1. Meeting was called to order at 9:10 am

Location: Loudon County Department of Mental Health, Mental Retardation and
Substance Abuse Services 906 Trailview Blvd, Leesburg, VA 20175

2. Those present:

LHRC Members

Chuck Perso, Chair
Al Ware, Vice-Chair
Linda Boykin
Bennett Downey
Barbara Franklin
Kelli Nemer

Absent with Regrets:

Allison Gentile
Nikki Francis

Others:

Stacey Hoffmann, Hoffmann &
Lebeda
Steve Garcia, MH & SAS/CSB
Lisa Snider, For Children's Sake
Deb Lockhart, Regional HR
Advocate
Beth Mack, CSB
Lorri Murray, ECHO
Christine Shea, CSB
James Timbers, MR/CSB
Lisa Porter-Burt, Graydon Manor
Suzy Khan, Green Meadow Homes
Laura Obradovic, North Spring
Behaviorial Health
Scott Zeiter, North Spring
Behaviorial Health

Absent with Regrets:

Rosemary Kufuor - Calvary Health Care

3. Committee observed 10 minute public comment period

4. Committee welcomed new members, Barbara Franklin and Kelli Nemer, to the Local Human Rights Committee
5. August 2008 meeting minutes approved.
6. North Spring Behavioral Healthcare submitted documentation to be reviewed by the Committee. Members shall forward comments to Al Ware.
7. Committee discussed proposed changes to the LHRC By-laws, including a name change to "*Loudoun County Local Human Rights Committee*". Committee will vote on changes and final approval of by-laws at the January 28, 2008 meeting.
8. Committee approved temporary waiver of affiliation fee for Calvary Healthcare.
9. Committee discussed and approved Plan of Action for 2008-2009:
 - Updating reporting forms
 - Programs site visits
 - Requesting licensing reports as an additional source of information
10. Program visits have been scheduled to
 - North Spring – Nov. 18th at 5:30 – Contact Al Ware to be included
 - Green Meadow - December 9th at 5:30 – Contact Linda Boykin to be included
11. Committee entered closed session at approximately 9:30 am and received Third Quarter 2008 Reports Presented by –
 - Hoffman and Lebeda
 - For Children's Sake
 - Green Meadow Homes
 - ECHO
 - Mental Health & Substance Abuse Services
 - Mental Retardation
12. Committee came back into open session and accepted all presented Quarterly Reports
13. Committee unanimously authorized the chair to meet with the Executive Director of the CSB regarding the resolution of founded cases of abuse and neglect.
14. Committee confirmed next meeting for **January 28, 2009 at 9:00 a.m.**
15. Meeting adjourned at 12:24 pm.

