

**Loudoun County Local Human Rights Committee (LC-LHRC)
Meeting Minutes**

January 25, 2012 Meeting

1. Meeting was called to order at 10:02 AM

Location: Loudoun County Department of Mental Health, Substance Abuse and Developmental Services, 906 Trailview Blvd., Leesburg, VA 20175

2. Those present:

LC-LHRC Members

Ron Johnston, Chair
Barbara Franklin
Kimberly Higginson

Absent with Regrets:

Delores Grigsby
Kelli Nemer

Others:

Amy Renner, Community Concepts
Angie Baumgartner, Loudoun County Mental Health
Ann Stockbridge, Family Priorities
Arlene Dunlap, ECHO
Beth Mack, MHSADA
Christine Shea, MHSAD
Haley Gleason, SJCS
James Miller, IFCS
Julie Allen, Community Residences
Kelly Neverson, North Spring
Lana Hurt, Wall Residences
Laura Obradone, Grafton
Lori Perkins, Grafton INH
Lorri Murray, ECHO
Marie Thomas, National Counseling Group
Mark Seymour, Reg. HR Advocate
Mary Ellen Freda, ECHO
Maureen Fowler, INOVA Loudoun Hospital
Melissa Lane, North Spring
Melody Vielbig, Hoffmann and Lebeda
Michele Kasen, Green Meadows
Peter Whang, Community Concepts
Robin Bell, Community Systems, Inc.

3. Committee observed 10 minute public comment period.

- a. ECHO is expanding their day support and Medically Fragile programs. Construction to begin soon.
- b. NOVA Family Services were awarded their three year CARF accreditation. The Inspector General is visiting right now.

4. Committee moved into a closed session at 10:05 AM.

5. Committee returned for regular session at 10:42 AM.

6. A motion was made by Barbara Franklin to approve the minutes of the October 26, 2011, meeting. The minutes were approved.

7. State update was given by Mark Seymour.

- The Dept. of Behavioral Health did not lose any funding, but no new funding was added.
- Training center did have an increase in individuals needing services
- Presently have 16 human rights advocates state-wide
- The Charlottesville Jefferson Trail training center, which housed 31 children and 85 staff is being closed. The children will be moved into the community and the building, which was leased, is sold.
- Mark will make an effort to visit more of our facilities in 2012.
- Make plans to make us aware of new trends and best practices, and to be available as our advocate, and as a resource

8. Our meeting format has to change in regards to closed sessions. VOPA challenged the practice of committees going into closed sessions, which can be a violation of FOIA regulations. The Committee will cease going into closed sessions, except to discuss a specific individual by name. Members are asked to request a closed session if they feel it is necessary.

9. Ron Johnston asked for feedback in regards to the new reporting forms format.

10. We have a new affiliate, CSI. Robin Bell, described their services. We will send an agreement and prorated fees to them.

11. Michele Kasen from Green Meadows spoke in regards to offering in-home services and respite care. This has been submitted to Chris Cart. A vote from the Committee is necessary to proceed on this expansion of services.

A motion was made by Barbara Franklin to approve the Green Meadows expansion of services. The motion was approved.

12. NOVA Family Services has received their three year CARF accreditation.

13. Leslie Lobos has resigned from the LHRC Committee.

14. The 2012 meeting dates are as follows: 4/25, 7/25, and 10/24.

15. Reports Review—A In order to remain a member in good standing, an organization must attend the annual meeting, and submit reports in a timely fashion. Please send annual reports electronically with an identifiable file name.

- Grafton (Graydon Manor—Please review and re-submit the Neglect and Peer to Peer report
- Hoffman & Lebeda—Submit an annual report
NOVA Family Services—Submit an annual report
- EVERCARE-Visions—Need to attend the meeting
INOVA-LAMPS- Use the correct annual format
- St. Johns—Submit an annual report
Community Concepts/Community Visions—Use the correct annual report form.

16. Follow-Up Actions

- Ron Johnston would like to produce a one page catalogue of services for each provider. This would contain the locations, pictures, type of clientele and services offered.
- Lorri will resend all forms as many did not use the correct quarterly or annual reports.
- Pro-rated fees will be sent to Wall Residences.

17. Other Business

Kim Higginson is researching the feasibility of applying for a grant for a drop-in center for facilitating services for people in our community.

18. The meeting was adjourned at 11:41 AM.