

METROPOLITAN LOCAL HUMAN RIGHTS

Virginia Home for Boys and Girls
8716 W. Broad St.
Richmond, VA 23294

QUARTERLY MEETING

APRIL 12, 2011 @ 1PM

MINUTES

1). Call to Order:

- Ms. Dawn Wadiak called the meeting to order at 1: 17 PM

2). Introductions:

LHRC MEMBERS PRESENT

- Dawn Wadiak, Chair
- Edward Gerhard
- Barry Vasser
- Jennifer Huffman

LHRC MEMBERS ABSENT

- None

OTHERS PRESENT

- Michael Curseen, Region IV Human Rights Manager

AFFILIATES PRESENT:

1. A Fresh Approach: Tonya Morgan
2. Achieving Family Services, Inc.: Tonya Hall
3. All Family Matters, Inc: Tara George
4. Brookfield: Tim Reading
5. Commonwealth Clinical and Consulting Services: Terrance Edwards
6. District 19 CSB: Doris Robinson
7. Families In Care Intervention Services: Leona Baylor
8. Family AriZen: Byron Porcher
9. First Home Care: Rita Taliaferro
10. Jackson-Field: Deborah Mehl
11. J & G House of Beginnings
12. M.I.N.K.S.: Angela Brown
13. Omega II Therapeutic After School, Inc.: Vera Bell, ()
14. Restoring Youth Alternatives: Candie's N. Allen
15. Stepping Stones Towards the Future: Tifney Ward-Hairston
16. The Choice Group: Sherman Gifford
17. Virginia Home for Boys & Girls: Karen Rice, Ron Grant
18. Wise Enterprises, Gwen Andrews, Director
19. Youth Builders, LLC, Reginald Goodwyn

AFFILIATES ABSENT

- Committed Counseling Program

GUESTS:

- Lemar Bowers, Director – The Center for Counseling and Community Affairs (Intensive In-home)
- Aaron McNair, Director, Andrea McNair, – Saving Lost Souls, Inc. (Community Mental Health Support Services)
- Angel Walker, Director, Cornell Boyd – Walker Family Community Services (Sponsored Residential Services)

3). Approval of the January 11, 2011 Minutes: The Committee voted to approve the minutes of January 11, 2011.

4). Public Comment: None

5). Treasurer's Report: Tonya Morgan Reported:

- Accept Verbal Report of Treasurer Account
- Account Established 03/26/10
- Balance on Hand as of April 12, 2011: = 3,845.13
- Provider Fees for the New Year are due by February 1st, 2012. All provider fees are to be submitted to Tonya Morgan at 16201 Beach Road Chesterfield VA, 23838. Contact: (804) 339-5530

6). Old Business:

- **LHRC Follow-up RE: Submission of Human Rights Competency-Based Training**

The following providers submitted evidence of competency –based human rights training:

- Family In Care
- J & G House of Beginnings, LLC
- Committed Counseling Program
- Stepping Stones Towards the Future
- The Choice Group

- **LHRC Follow-up RE: Submission of Corrections to Human Rights Policies and Procedures**

The following providers submitted requested corrections to human rights policies and procedures:

- Families In Care Intervention Services
- First Home Care

Follow-up: The LHRC requested additional corrections for J & G House of Beginnings, LLC - LHRC will review requested correction at the July 12, 2011 LHRC meeting

- **LHRC Follow-up RE: Human Rights Policy & Procedure Reviews**
The LHRC reviewed and accepted the following provider's human rights policies and procedures
 1. Jackson-Field
 2. Family AriZen
 3. Commonwealth Clinical and Consulting Services
- **Follow-up:** The LHRC requested additional corrections for Achieving Family Services - LHRC will review requested correction at the July 12, 2011 LHRC meeting
- **LHRC Follow-up RE: Jackson- Field Home Abuse/Complaint Reported at January 11, 2011 LHRC meeting Involving the Use of Chemical Restraints**
The LHRC accepted the follow-up information presented by Jackson-Field.
- **Follow-up:** The LHRC requested Mr. Curseen to provide information concerning the Virginia Office for Protection and Advocacy (VOPA) at the July 12, 2011 LHRC meeting.

7). New Business:

- 1) **Request for Affiliation (New):** Walker Family Community Services (Sponsored Residential Services) – Mr. Cornell Boyd.
Mr. Boyd gave a verbal presentation of the program and answered questions posed by the LHRC and the Advocate.

Action: The LHRC voted to accept the affiliation request from Walker Family Community Services for the provision of Sponsored Residential Services. The Committee also voted to include a sponsored residential program update from Walker Family Community Services as a standing agenda item for the Metropolitan LHRC.
- 2) **Request for Affiliation (New):** Saving Lost Souls, Inc. (Community Mental Health Support Services) – Mr. Aaron McNair, Director
Mr. McNair gave a verbal presentation of the program and answered questions posed by the LHRC and the Advocate.

Action: The LHRC voted to accept the affiliation request from Saving Lost Souls, Inc. for the provision of Community Mental Health Support Services.
- 3). **Request for Affiliation (New):** The Center for Counseling and Community Affairs (Intensive In-home Services) – Mr. Lemar Bowers
Mr. Bowers gave a verbal presentation of the program and answered questions posed by the LHRC and the Advocate.

Action: The LHRC voted to accept the affiliation request from The Center for Counseling and Community Affairs for the provision of Intensive In-home Services.

- 4) **Request for Affiliation (Program Expansion):** Youth Builders LLC (Mental Health Support Services) – Reginal Goodwyn, Director
Mr. Goodwyn gave a verbal presentation of the Mental Health Support Services program and answered questions posed by the LHRC and the Advocate.

Action: The LHRC voted to accept the affiliation request from Youth Builders LLC for the provision of Mental Health Support Services.

- 5) **Request for Affiliation (Program Expansion):** M.I.N.K.S. (Mental Health Support Services) – Angela Brown, Director
Ms. Brown gave a verbal presentation of the Mental Health Support Services program and answered questions posed by the LHRC and the Advocate.

Action: The LHRC voted to accept the affiliation request from M.I.N.K.S. for the provision of Mental Health Support Services.

- 6) **Revised Crisis Wave Provider Training Updates:** None reported.

- 7) **Metropolitan LHRC Draft Bylaws**

The LHRC made a final review of the language contained in the model draft LHRC bylaws. Mr. Curseen explained that the State Human Rights Committee drafted the new language in an effort to assure consistency among LHRCS concerning the language used in committee bylaws.

Action: The LHRC voted to recommend that the Metropolitan LHRC model draft bylaws are submitted to the SHRC for review and approval.

- 8) **Metropolitan LHRC Cooperative Agreements:**

All providers in attendance were given a copy of the Cooperative Agreement. Mr. Curseen explained that the Cooperative Agreement replaces the current Affiliations Agreements used by LHRCS. Mr. Curseen shared that language in the cooperative agreement was drafted by the State Human Rights Committee (SHRC) in an effort to assure that the language used is consistent among LHRCS. All providers in attendance signed and returned the Cooperative Agreement to the LHRC. Copies of the cooperative agreement will be distributed to providers at the July 12, 2011 LHRC meeting.

- 9) **Human Rights Activities Reports:**

The LHRC received human rights activities reports from all providers with the exception of Committed Counseling Program and J and G House of Beginnings, LLC.

Action: The LHRC requested follow-up from the following providers:

1. A Fresh Approach – need to submit written documentation regarding nine (9) allegations of abuse reported in the Human Rights Activities Report for period covering January – March 2011.
2. Committed Counseling Program – need to submit the Human Rights Activities Report for period covering January – March 2011.
3. J and G House of Beginnings, LLC - need to submit the Human Rights Activities Report for period covering January – March 2011.

4. Jackson-Field Homes – need to submit written documentation regarding two (2) dignity rights violations reported in the Human Rights Activities Report for period covering January – March 2011.

10). Human Rights Update:

- Mr. Curseen distributed the final revision of the Virginia Choice Protocol (A Protocol for Offering and Resolving Issues Regarding Choice in Virginia’s Intellectual Disability & Day Support Home and Community Based Waivers.
- Mr. Curseen requested that providers diligently seek persons to serve as LHRC members. Submit contact information for all interested individuals to Mr. Curseen. Mr. Curseen’s contact information:
Michael.curseen@dbhds.virginia.gov; (804) 524-7245 – office or (804) 524-4734 – fax. The mailing address will remain the same.

11). Secretary’s Report:

- Number of Members Present: 19 of 20
- Number of Reports Received: 18 of 20
- Number of Reports Not Received: 2 (Committed Counseling Program; J and G House of Beginnings)

12). Election of Officers:

The LHRC accepted nominations for Chair – Ms. Dawn Wadiak; Vice-Chair – Mr. Barry Vasser; Secretary – Ms. Jennifer Huffman.

Action: The LHRC voted to approve the nominations for Committee Chair, Vice-Chair and Secretary.

13). Provider Responsibilities and Meeting Schedules for Group A and Group B

The LHRC divided providers into two groups as follows:

Group A

1. A Fresh Approach: Tonya Morgan
2. Achieving Family Services, Inc.: Tonya Hall
3. All Family Matters, Inc: Tara George
4. Committed Counseling Program
5. Commonwealth Clinical and Consulting Services: Terrance Edwards
6. District 19 CSB: Doris Robinson
7. Families In Care Intervention Services: Leona Baylor
8. Family AriZen: Byron Porcher
9. First Home Care: Rita Taliaferro
10. Jackson-Field: Deborah Mehl
11. J & G House of Beginnings

Group A Meeting Dates: September 13, 2011; January 10, 2012; May 8, 2012

Group B

12. M.I.N.K.S.: Angela Brown
13. Omega II Therapeutic After School, Inc.: Vera Bell, ()
14. Restoring Youth Alternatives: Candie's N. Allen
15. Saving Lost Souls, Inc.
16. Stepping Stones Towards the Future: Tifney Ward-Hairston
17. The Center for Counseling and Community Affairs
18. The Choice Group: Sherman Gifford
19. Virginia Home for Boys & Girls: Karen Rice, Ron Grant
20. Wise Enterprises, Gwen Andrews, Director
21. Youth Builders, LLC, Reginald Goodwyn

Group B Meeting Dates: July 12, 2011; November 8, 2011; March 13, 2012

- Next Meeting Scheduled: **Group B Providers: July 12th, 2011 @ 1:00PM;**
2nd Tuesday in July

14). Meeting adjourned at 3:15PM by Dawn Wadiak, Chair

Note: The Committee wishes to thank the Virginia Home for Boys and Girls for agreeing to host the Quarterly MLHRC meetings at their facility.