

Metropolitan Local Human Rights Committee

Virginia Home for Boys and Girls

8716 W. Broad St.

Richmond, Va. 23294

Bi-Monthly Meeting

March 13, 2012 – 1:00 P.M.

Minutes

Group B

Committee Present:

Barry Vasser, Vice Chair

Jennifer Huffman, Secretary

Edward Herhard, Member

Monique Tinsley, Member

Brittany Chadwick, Member

Others Present:

Michael Curseen, Regional Advocate

Providers Present:

Jackson-Field Homes

M.I.N.K.S.

Omega II Therapeutic Afterschool, Inc.

Restoring Youth Alternatives

Saving Lost Souls, Inc.

Stepping Stones Towards the Future, LLC

Center for Counseling and Community Affairs

The Choice Group

VA Home for Boys and Girls

Wise Enterprises

Youth Builders, LLC

Guests Present:

Myles L. Easley, Jr, Each One Counts Youth & Family

Jennifer Jones, District 19 CSB

Laura Kuchinsky, District 19 CSB

Jessica Thomas, District 19 CSB

Providers Absent:

The Center for Counseling and Community Affairs

1. **Call to Order:** 1:02PM
2. **Welcome New LHRC Members – Brittany Chadwick; Monique Tinsley**
3. **Introductions** - refer to “Present” and “Guests” above
4. **Approval of Minutes for January 10, 2012**
No corrections. Motion to accept by Jennifer Huffman, seconded by Brittany Chadwick, passed unanimously.
5. **Public Comments** None
6. **Provider Treasurer’s Report**
Balance on hand 2/29/12 was \$4,703.80. All providers need to get their 2012 fee of \$200 in to the Treasurer by the end of the month.

Old Business:

- A. **LHRC Follow-up RE: Review of Requested Changes to Quarterly Report for Period October 1, 2011 – December 31, 2011**
 1. **A Fresh Approach Youth Services** – Question regarding new policies. Requested to submit clarifications on policy amendments to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
 2. **All Family Matters** – Clarification requested regarding question on page 2 concerning type of restraint, duration, and documentation of prior de-escalation techniques used to be submitted to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
 3. **Committed Counseling Program** – Pg. 3, question 1 requires specific information concerning how provider will ensure that abuse, neglect and complaints are identified, reported and documented. To be submitted to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
 4. **District 19 CSB** - Provider to submit the discharge policy (current or revised, if completed) to Ms. Wadiak and Mr. Curseen by 1/17/12.
Update: report received.
 5. **Families In Care Intervention Services** – Need to submit an amended report addressing Question #1 and containing an explanation of mechanisms provider will utilize to identify, report and document

allegations of abuse/neglect and human rights complaints. To be submitted to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.

6. **Family AriZen** - Page 3, Question #1. Needs additional clarification. To be submitted to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
7. **Stepping Stones Towards the Future** - Page 4 of report – telephone number for Regional Advocate is incorrect. Need to resubmit report with correct telephone number to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
8. **Virginia Home for Boys and Girls Intensive In-home** – Question 1 and question 4 need additional clarification. To be submitted to Ms. Wadiak and Mr. Curseen by January 17, 2012.
Update: report received.
9. **Youth Builders** - LHRC requested supervision documentation checklist to be submitted to Ms Wadiak and Mr. Curseen by 1/17/12.
Update: report received.

The committee indicated that all corrections, revisions and additions have been received. M.I.N.K.S. requested confirmation that their corrections to the most recent quarterly and annual reports had been received. They offered to provide duplicates, and these were submitted to the committee. Duplicate of the report covering the period June 29, 2011 to Sept 30, 2011 was also provided. Mr. Curseen explained that these were not on the agenda because once a citation is made the corrections, revisions and additions have to go to Licensing.

New Business:

I. **Request for Affiliation (Program Expansion) RE: District 19 CSB for the Provision of Crisis Stabilization Program Services in Petersburg, Virginia– Ginny Travis, Director of Operations.**

Presentation by Jessica Thomas of District 19. Program overview: SMI adult population, goal of preventing unnecessary hospitalization. Discussed increased cost of hospitalization – cost savings through maintenance of housing in lieu of hospitalization. Accept referrals from CSB, local law enforcement alternatives to TDO. Referral form available. Location on Central State grounds, building 66, assessment performed there. Criteria discussed and has to be voluntary – if police are required that will indicate an exclusion. Not over 60 days. Danger to self is also exclusionary. LMHP must sign off on assessment. Services in home or relocate to alternate sites if more appropriate. PRN crisis stabilization M-Su.

Barry Vasser inquired about who receives call. Response: On call Counselor to respond to calls for assessment. For now it will be her (Ms. Thomas). QMHP's will also be capable of doing. Monique Tinsley inquired about the duration of the assessments. Response: 30-60 minutes. Jennifer Huffman indicated that Ms. Thomas had provided excellent information, and confirmed that the qualifications are QMHP in human service degree. Mr. Curseen inquired if staff are trained in behavior management techniques, and if there is training once staff are onboard, such as TOVA, Handle with Care, MANDT? Ms. Thomas indicated that they will use PASS. Motion to approve by Monique Tinsley, seconded by Jennifer Huffman, passed unanimously.

- II. Request for Affiliation (NEW) RE: Each One Counts Youth and Family Services for the Provision of Therapeutic Day Treatment Services in Richmond, Virginia**
Myles Esley presented. Therapeutic Day treatment – ages 5-18 with concentration ages 5-15, elementary and middle school. Requirements for therapeutic day treatment: positive seizures, acts on buses, at school. Behavior modification, cognitive behavioral, anger management, interpersonal, social activities, outside activities, interactive sports as behavioral modifiers. Exclusionary criteria: intellectual disability, behaviors, suicide/homicide ideations, all QMHP hiring based on new regulations, human service degree, training in Crisis WAVE in the first 30 days, 1 week orientation to include human rights with test. All will take human rights test. Jennifer Huffman inquired about DSMV diagnosis? Response: yes. IEP to support therapeutic day treatment. No questions. Motion to approve affiliation by Jennifer Huffman, seconded by Brittany Chadwick, passed unanimously. Assigned to Group A (see VIII,1).
- III. Human Rights Policies and Procedures Review RE: Each One Counts Youth and Family Services**
Table of contents needed – revision required. Page 37 re restraints – revision to include 12VAC35-115-110 of rules and regulations and delete all references to seclusion and include language from C.2,4,5,7a,b,c,d: 8,9a,b: 10, 11, 12, and 14. Motion that revision be made and sent to Mr. Curseen and committee within 10 business days was made by Jennifer Huffman, seconded by Monique Tinsley, and passed unanimously.
- IV. Metropolitan LHRC Meeting Dates and Reporting Requirements Revision (2-17/12) –**
Barry Vasser, Vice Chair, discussed updated reporting periods and dates – specific outline and requirements for questions #1 and 4. Explained requirements that are documented for each question.
- V. LHRC Provider Attendance Requirement:**
Barry Vasser, Vice Chair, reviewed the Nov 8, 2011 memo – infractions going straight to citations with no carryover. Please have a back-up in place – unexpected things happen and there will be a citation for non-attendance.

VI. LHRC Requests for Review of Documentation:

Barry Vasser, Vice Chair, reviewed the December 27, 2011 memo re request for documentation. Providers have 10 days to get them in to the committee. An accumulation of citations may affect your triennial recertification and it may become provisional. LHRC used to suspend and terminate affiliations – that action would be reported to licensure for citation for not being affiliated. Two sections that LHRC uses to cite for failure to attend or submit documentation are 115-250-A7, 115-250-A11.

VII. Independent Capacity System – Policy Review Regarding Use of Cameras in Residential Program

Independent Capacity provided policy to LHRC regarding use, access and monitoring prior to meeting. Question about audio – Mr. Curseen to follow up with provider. Contains language approved by state HR committee. Motion to accept by Jennifer Huffman, second by Brittany Chadwick, passed unanimously.

VIII. Human Rights Report by Mr. Curseen :

1. Quarterly Report Revisions

No report due this month. Please refer to meeting and reporting schedule ongoing. Some revisions to the quarterly report – quarters are broken down and have dates. Just check the correct date. Whether scheduled to attend a meeting or not, submit the report if one is required.

Each One Counts, who presented earlier in the meeting, was assigned to Group A. Page #3: Mr. Curseen emphasized 1 and 4, which are mandatory, even if not serving individuals yet. Other questions can be answered if applicable. Question #1: How is abuse recognized, reported and documented? No questions from providers on #1. Question #4 Explain mechanism or proactive steps to help LHRC maintain code-mandated membership. No questions from providers on #4. Contact Mr. Curseen if there is any question in completing the report.

2. Training – Community Abuse & Neglect Form

Use with any allegations of abuse, neglect or exploitation. Must be reported to licensing by email or fax within 24 hours. Will not have all the information when submitted. Fill out what you can and submit – then provider has 10 written days to investigate and submit to Mr. Curseen's office. Do this by completing the rest of the form. Neglect or no neglect. Include full name of client. Question about forum on public discussion of revision of form – not known – Mr. Curseen will keep providers updated. Providers will be able to go online and submit information online in a much more provider-friendly format. Describe the alleged abuse. Submit written investigation with completed form within 10 days. Can request extension of time up to the 6th business day.

3. Peer on Peer Reporting

Injury or potential injury. Illustration of knife and potential for injury. Investigated as neglect – did it occur as a result of neglect on the part of staff, not client culpability. List all staff that would be accountable for involved clients. CPS/APS has a different set

of standards – if in doubt report to them and let them make the decision. Even if they say stop calling, continue and document.

4. Provider Training Opportunities

Fidura often offers investigator training – required by licensure. This course meets that need. The next time they have a course offering he will email out and not wait for the meeting.

IX. Secretary's Report:

10 of the 11 providers are here today. Center for Counseling and Community Affairs is absent. Jennifer Huffman made motion to cite for failure to attend, seconded by Edward Gerhard, passed unanimously.

**X. Next Meeting: May 8, 2012 (Group A)
 July 10, 2012 (Group B)**

XI. Adjournment:

Monique Tinsley moved to adjourn, seconded by Brittany Chadwick, passed unanimously at 203PM