

**METRO RICHMOND
LOCAL HUMAN RIGHTS COMMITTEE
Richmond Behavioral Health Authority
107 South 5th Street
June 18, 2008
5:30pm**

Draft MINUTES

Committee Members Present: Linda Patterson, Chair; James Wallace, MacKay Boyer and Shontay Harris

Committee Members Absent: Elliott Cox, Vice-chair,

Affiliate Members Present:, Douglas Guck, Nancy Toscano and Ophelia von Ludwig **UMFS**, Neal Tidman **The Sierras Life**, , James Neeley **Rubicon**, Silvia Hill **New Y-Capp**, Jay Maynard **Resources for Recovery**, Mrs.Tyrone Miller **Kristie's Family Care**, Sandy Brudvig **Cumberland**, Monique Robertson and Heather Martin **Healing Place**, Teresa Secreti, Simone Harris and Emily Helmboldt, **Community Residences Inc.**, Carol Broughton **AES of VA**, Shawn Freeman, and G. L. Pulliam **Dominion Youth Services**, Lisa Poe **RRSI**

Affiliate Members Absent: Katie Mallinger **DAS**, Melvin McCann **VHC**, Andrew K. Slabaugh **Slabaugh & Associates**, Steve Beasley **St. Josephs Villa** and Mary Hutson/Laquana Fulton-Garvin **VTCC**,

Staff Support: James O. Bowser (Advocate, DMHMRSAS Office of Human Rights) Laura L. Nguyen
RBHA

Guests: Jillian Trionfero

I. Welcome/Call to Order

Ms. Patterson opened the meeting at 5:35 pm

II. Public Comment

Ms. Patterson encouraged public comment. No comments made.

III. Review of Minutes

Minutes were reviewed and approved as written

IV. DMHMRSAS OHR Report from James Bowser

Mr. Bowser expressed a need for LHRC volunteers and asked for all Liaisons assistance in finding interested volunteers. There are forty new programs that will need to become affiliated with a LHRC

V. Affiliate Presentations

Human Rights Activity Reports were received and accepted from the following affiliate providers:

- Resources for Recovery***
- Richmond Residential Services Inc. RRSI***
- Rubicon Inc.,***
- The Healing Place***
- The Sierras Life***
- UMFS***
- VCU Health Systems***
- Challenge Discovery***
- Y-Capp, Inc.***
- DAS***
- Kristie's Family Care***

VI. Old Business

Affiliates adding new programs and add-ons:

- Affiliation of a new service is not automatic
- Affiliate liaison must send a written request to LHRC Chair Linda Patterson and cc Mr. Bowser and Laura Nguyen
- The LHRC will consider the request at the next scheduled meeting
- Mr. Bowser will notify the Office of Licensure of the LHRC action taken/decision

- Human Rights Reports are to be submitted before the meeting in advance in order for the committee members to have ample time to review the information. The committee requests that Affiliates submit reports to Laura Nguyen, staff support to the LHRC no later than the last day of the month preceding the affiliates assigned meeting date.

VII. New Business

- **Laura Nguyen will send all Liaisons a format that is be used for reporting complaints to the LHRC; the summary is to include how the complaint was resolved and whether or not the consumer was in agreement with the resolution of the complaint.**
- Lisa Poe as Chair of the Ad-hoc committee will reconvene the committee and deliver a proposal /presentation at the August meeting on options and resources for training as this was the most designated need/finding of the recently conducted survey.
- ***Rubicon Liaison will submit P/P on searches to Mr. Bowser at the OHR and to the LHRC in care of Laura Nguyen***

Affiliation Requests:

- **Dominion Youth Services; Request to add location an MR Waiver Home; Approved affiliation**
- **AES Request for program expansion; Approved affiliation of Day TX program located at the Saint Josephs School in Petersburg VA**

VIII. Executive Session at 6:45 pm

At 6:45 pm A motion was made and passed that the LHRC go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely to review the Behavioral Support Plans for six individuals receiving services as requested from Community Residences.

Return to Open Session: Upon reconvening into open session at 7:15 PM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call: Linda M. Patterson-so certified, Mackay Boyer-so certified, Shontay Harris-so certified and James Wallace-so certified

The LHRC moved to approve a motion to request a letter be drafted to said LHRC member for the purpose of determining intention to remain on the LHRC

IX. Meeting adjourned at 7:30pm

Date, Time, Location for next meeting
August 20th at 5:30pm at the Richmond Behavioral Health Authority