

**METRO RICHMOND
LOCAL HUMAN RIGHTS COMMITTEE
Richmond Behavioral Health Authority
107 South 5th Street
October 18, 2006
5:30pm**

DRAFT MINUTES

In Attendance:

Committee Members: Linda M. Patterson Chair, MacKay M. Boyer, Elliott Cox Vice-Chair, Shontay Harris

Staff Support: James O. Bowser, (Advocate, DMHMRSAS Office of Human Rights); Laura Nguyen (RBHA);

Affiliates: Sandy Brudvig **Cumberland**, Deninez Moss **Community Residences Inc.**, Darchelle Williams and Rhonda Gonzales **Dana's Habitat**, Preston Redding and John Netto **J&D Residential**, Carolyn Trimmer **Richmond ARC**, Cynthia L-Minto **Richmond Residential Services**, Theresa Watkins **Generation X-Cel Youth and Family Services**, Susan Brooks **Memorial Child Guidance Clinic**, Ann Bevan and Leigh Hofman **NHS Mid Atlantic**, Tammy Cannon **Richmond Community Hospital**, Lydia Brown and Gloria Yocum **Richmond Treatment Center/Metro Treatment of Virginia**, Stacia Kee Macklin **UMFS**, Regina Edwards Harris and Deboran M. McKensie **Faith Residential**,

Guests: James Wallace, **Frontier Family Services, LLC**

I. Executive Session:

At 5:35 pm A motion was made and passed that the LHRC go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely to receive a follow-up report from affiliate Dana's Habitat and to receive a request for a variance from affiliate Richmond Residential Services.

II. Return to Open Session: Upon reconvening into open session at 6:25 PM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call: Linda M. Patterson-so certified, Elliott Cox-so certified, and McKay Boyer –so certified and Shontay Harris-so certified.

A Motion was made and approved to request that Dana's Habitat provide a follow-up report to the LHRC at the regularly scheduled meeting in February 2007.

A Motion was made and approved to request that Richmond Residential amend the ISP as discussed and forward this plan to Laura Nguyen for dissemination to the LHRC members by October 30, 2006.

III. Welcome/Call to Order

Mrs. Patterson, welcomed everyone to the Metro Richmond LHRC meeting, called for introductions and community comments and called the meeting to order at 6:30 pm. There were no community comments.

IV. Minutes:

The minutes from the August 16, 2006 LHRC meeting submitted by Laura Nguyen were approved as submitted.

V. Human Rights Activity Reports:

Human Rights Activity Reports were received and accepted from the following affiliate providers:

- Generation X-Cel
- J & D Residential
- Memorial Child Guidance Clinic
- Metro Treatment of Virginia/Richmond Treatment Center
- NHS Mid Atlantic
- RAARC
- RBHA
- Richmond Community Hospital
- Faith Residential

- Human Resources absent

VI. New Business:Affiliates/ Program Expansions (PE)

- Dana's Habitat PE=** Unique Lessons Learning Center Adult Day Support (Day support program located in Lakeside) Program is for adults diagnosed with mild to severe mental retardation.
A Motion was made and seconded by the LHRC to approve the affiliation of Unique Lessons Learning Center.
- Cumberland** A motion was made and seconded to approve the policy and procedure amendments as reported by Sandy Brudvig re: the use of surveillance cameras in Cumberland's Residential Treatment Center.

VII. State Office Human Rights Report:

Mr. Bowser reported the public hearings for the Proposed Human Rights Regulations will begin in October 2006. Attendees were given a guidance document for the Public Hearings. To reiterate, the statewide Human Rights Conference will be held in the fall of 2007 and the major thrust of the conference will be to provide training on the new Regulations. Mr. Bowser also presented the most recent issue of Human Writes located on the DMHMRSAS website at <http://www.dmhmrsas.virginia.gov/> (*Human Writes Vol.1 Issue 4 fall 2006*)

VIII. Other Discussion:

Peer to Peer Incident Reporting: Mr. Bowser reiterated that peer to peer incidents are to be reported to the DMHMRSAS Office of Human Rights and recommended to also make a report to the Department of Social Services.

IX. Old Business:

LHRC Human Rights Activity Reports and attendance: Affiliates will receive a reminder letter from the LHRC if they miss the first scheduled attendance date and thus, submission of the Human Rights Activity Report. This letter will be sent from the LHRC and copied to the DMHMRSAS Office of Licensure. The affiliate will not be rescheduled if they miss the first meeting. However, the affiliate is required to submit the Activities report to the LHRC to the attention of

Laura Nguyen
107 South 5th Street
Richmond, VA 23219-3825

If the affiliate misses the second scheduled meeting date, the LHRC will notify the DMHMRSAS Office of Licensure and your affiliation with the Metro Richmond LHRC may be suspended. In addition, the affiliate liaison should send 6 copies of the report one month in advance of their scheduled meeting date.

Training Task Force Report: No Report

X. Adjournment: 7:35 pm

XI. Meeting Dates:

Wednesday December 13, 2006, 5:30 PM RBHA