

**METRO RICHMOND  
LOCAL HUMAN RIGHTS COMMITTEE  
Richmond Behavioral Health Authority  
107 South 5<sup>th</sup> Street  
April 20, 2011  
5:30pm**

**MINUTES**

**Committee Members Present:** James Wallace Chair; and Jennifer Spangler

**Committee Members Absent:** Shontay Harris, excused

**Affiliate Members Present:** Regina Edwards Harris **Faith Residential**, Christopher Brown **J& D Residential Services**, Carolyn Trimmer **RAARC**, Ann Bevan **NHS**, Wendy Hall **Child Savers**, Dion Nevers **HRI**, Laura Nguyen **RBHA**, Beverly Bell **Bon Secours Richmond Community Hospital**,

**Affiliate Members Absent:** **Generation X-Cel and Metro TX of Virginia**

**Staff Support:** **Carrie Flowers** (Advocate, DBHDS Office of Human Rights), Laura L. Nguyen **RBHA**

**I. Welcome/Call to Order/Introductions**

Mr. Wallace opened the meeting at 5:40 pm

**II. Public Comment**

Carolyn Trimmer has noted a rising number of individuals that attend the ARC program as having full guardianships and wanted to make the LHRC aware of this and her concern that individuals are losing the ability/right to make some decisions for themselves.

**III. Affiliate Presentation *Human Rights Activity Report***

➤ **Bon Secours Richmond Community Hospital**

**IV. Review of Minutes**

Minutes of the Metro Richmond LHRC meeting held on February 16, 2011 were reviewed and approved as written

**V. Treasurers Report**

The LHRC has a current balance of \$5,740.89 with \$200.00 dues outstanding. The cost of the dinner tonight is \$246.18 and \$6.58 for certified overnight mail to members resulting in a balance of \$5,688.13

**VI. DBHDS OHR Report: Carrie Flowers**

Ms. Flowers announced that the Metro Richmond LHRC in a special meeting held earlier today had voted to approve the By Laws and the new By Laws will be in effect at the beginning of the new fiscal year July 1, 2011

**VII. Affiliate Presentation**

*Human Rights Activity Reports were received and accepted from the following affiliate providers:*

- Faith Residential
- Human Resources
- J & D Residential Services
- Child Savers
- Metro Treatment of Virginia
- NHS
- RAARC
- RBHA
- Bon Secours Richmond Community Hospital

## VIII. Old Business:

**New Business:** The Ad-Hoc Committee met and is preparing a final budget in preparation for the transfer of fiscal and administrative Affiliation Support duties to the RBHA. All affiliates will sign a Memorandum of Agreement with the RBHA in order to maintain affiliation with the Metro Richmond LHRC. This change will be in effect in conjunction with the adoption of new By Laws at the June meeting. Affiliates will need to have individual who is authorized to sign at the June meeting or send written documentation authorizing the liaison to sign on their agency's behalf. A letter will be provided and is to be mailed to all affiliate members in regard to these changes to be effective July 1, 2011.

## IX. Date, Time, Location for next meeting

The Metro Richmond LHRC will meet on June 15 at 5:30pm at the ARC located at 3600 Saunders Ave. in Richmond 23227. Note **this is a mandatory meeting for all Affiliates**. New Affiliation Agreements and a Memorandum of Agreement with RBHA for each affiliate will be signed at this meeting.

## X. Adjournment at 6:55pm