

draft
Minutes for:
Mid-City Local Human Rights Committee
October 22, 2012

<p>LHRS members:</p> <p>Latonia Edmonds, Chair Faye Joseph, Vice Chair April Moore, Committee Member</p> <p>Stewart Prost, Advocate, Office of Human Rights</p>	<p>Staff & Programs: Rhonda Taylor-Dubie's Love Residential Services Natasha Fedyszyn-Carr, The Up Center (Sponsored Placements-Adult, Day Program, Sponsored Placement-Children (Temp) Karen Bailey, The Up Center. In-Home Services, Mental Health Support. Myra Gonzalez ; Prosperity Homes, Inc. Kim Green, Community Solutions T.W. Neumann, T. W. Neumann and Associates Amanda Grizzard; Restorer of Broken Walls Melvin Anderson, Family Talk Sharon Butcher, AJ&T Independent Group Homes Betty Gray-Henson; Alternative Family Treatment Services Inc. Kewania Curney-VA institute for People with Disabilities Tommika Hinton-Caring Hands and Supplementary Enrichment Education S.E.E. LLC of Virginia Richard Coleman-Urban Learning Leadership Center Nathanial Jackson, Faith Foundations</p>
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Meeting Convened at 3:00 p.m. by Ms. Latonia Edmonds, Committee Chairperson
The minutes from the last meeting (7/23/2012) were approved.

Program Reports:

Virginia Institute for People with Disabilities - no incidents or allegations to report, 4 clients
T.W. Neumann & Associates- no incidents or allegations, census 100
Community Solutions- 17 MHS 4 IHH - no incidents or accidents.
Restorer of Broken Walls-no incidents or allegations, census 16
AJ & T Independent Group Homes- 10 clients, no incidents or allegations.
Prosperity Homes, Inc.- 9 – no incident/accidents.
Alternative Family Treatment Services-no incidents or allegations to report-Census: 13
The Up Center In Home Services-no incidents or allegations to report – 25 IHH and 21 MHI
Urban Learning and Leadership Center-no incidents & no allegations to report; census 15 IHH, 25 MHS
Cook Community Support- not present, report sent
Dubie's Love- no incident/accidents census 4
Caring Hands and Supplementary Enrichment Education LLC of Virginia-no incidents or allegations to report; Census: 7
The Faith Foundation- Census: 3 2 allegations, closed session.
The Up Center Family Life Sponsored Homes- no incidents/accidents. 74 family life; 14 day support, 1 allegation.
Talk Family of Virginia- 36, no accidents or incidents.

Old Business:

No old business.

New Business:

Dubie's Love Residential Services, New Location: 5977 Lockamy Lane, Norfolk, VA 23502
Caring Hands S.E.E., LLC New Locations 1025 Windward Suffolk, VA 23453 and 5023 Huntersville Place, Suffolk, VA 23435

Program requesting permanent affiliation with Mid-City LHRC:

Alternative Family Treatment Services and Prosperity Homes requested a new service affiliations but the paperwork was not in to the committee on time for it to be reviewed. The committee agreed that once Alternative Family Treatment Services and Prosperity Homes receive their letter from Margret Walsh, a time would be set for a special subcommittee meeting so that these affiliations can be approved.

Report from the Advocate:

Regarding the quarterly reports, make sure they are sent in 2 weeks in advanced, to the advocate and the Human Rights committee. If there are no incidents/allegations on the report, it may be emailed. This is considered the "public report". If there is a report with an allegation or incident, for confidentiality, it must be faxed, not emailed. Make sure in the report, it does not say "N/A or Not applicable". It is applicable so please put "none" if there is none. Also, when you are filling out your report, where it says "Name of Provider LHRC Liaison", do not put Stewart Prost, but the name of the person in your agency that comes to the Human Rights meetings.

October 26, 2012 at 9:15am at the Hampton/Newport News CSB there is a State Wide Human Rights Committee Meeting. (300 Medical Parkway). It is a public meeting.

On 11/8/2012 at 9am -12pm, there is a Support Training in Human Rights at Eastern State Mental Hospital.

Ms. Moore is the new committee member but there is a spot for another member, a generalist spot. Please be recruiting those you know for this position so that the committee will be complete. If you have an interested person, get an application from Stewart Prost.

Today, there was to be the Election of Officers but because Ms. Moore is new to the committee, the committee chose to postpone the elections until the January meeting.

If you are accepting

Any additional service has to have affiliation to move forward. Here is what is needed 1)Develop Human Rights Policies 2) Submit Human Rights Policies to Margret Walsh 3) She will send a letter verifying.

Your request package needs to include

- 1) Copy of Letter sent to Ms. Walsh
- 2) Description of Letter requesting affiliation.
- 3) Service Description.
- 4) Your Human Rights Policy
- 5) Behavioral Management Policy
- 6) Any program rules.

Send this package to Stewart Prost and the committee members.

**Follow – up with Ms. Walsh if you do not hear back from her.

2013 LHRC Mid-City meeting dates are as follows: January 21, 2013; April 22, 2013; July 22, 2013 and October 21, 2013.

With no further business the open meeting went into closed session for Faith Foundation allegation.

Next Mid-City Session, January 21, 2013 at The Up Center, 222 W. 19th Street, Norfolk.