

**APPROVED**  
MIDDLE PENINSULA-NORTHERN NECK  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES OF APRIL 24, 2006

Chairman, Frank Jewell, called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:03 PM on April 24, 2006, at The Caring Family Home located in Hampton, Virginia. Board members in attendance were Frank Jewell, Barbara Vest, Judith Link and Bill Reisner. Agency representatives included Chuck Walsh and Joanne Brown - MP-NN CSB, Patrizia, Warren and Stephanie Nesbitt - Sola, Inc., Ida Adams - Bridges of RGH/Bridges Inpatient Unit, Terry Barnes - Heart Havens, Clyde Forrest -The Brambles, Jeanie Murphy-Caring Family Home and Jim Allison–Arc of Peninsula - Puller Center. Virginia Goodell, Human Rights Advocate was also in attendance.

Approval of Minutes

A motion was made by Bill Reisner and seconded by Barbara Vest to approve the minutes from January 24, 2006 with the addition made under new business, “there was discussion as to whether some of the Bylaw wording needed to be changed. As of that date there were no changes needed. Vote was unanimous.

Program Presentation

Jeanie Murphy welcomed the committee to Caring Family Home and invited everyone to refreshments provided. She gave an informative program about the services provided by Caring Family Home.

Matters of the Public

Mr. Jewell asked Caring Family Home, with reference to an article he had recently read in the newspaper, what their policy was on client’s sexual activity in their own room. After some discussion, Ms. Goodell said that there is a Virginia Law that prohibits sexual activity between two people outside of marriage and therefore to allow that activity would be in violation of the law.

Event Report Statistics

Reports from each provider on events occurring during the period of January 1 through March 31, 2006.

**Bridges of RGH-Structured Outpatient Program** – Ida Adams reported no events. Change in program from partial program to structured outpatient program. No restraint or seclusion.

**Bridges of RGH Inpatient Unit** – Ida Adams reported no events. Change to program by the addition of new Nurse Manager, Jeff Charles, RN. LHR conducted a visit on Jan. 17, 2006. No restraint or seclusion

**Heart Havens** – Terry Barnes reported no events. No change to program and no restraint or seclusion.

**Arc of Peninsula-Puller Center** – Jim Allison reported no events. No change to program and no restraint or seclusion.

**Middle Peninsula-Northern Neck CSB** – Chuck Walsh reported the Mental Health and Substance Abuse Division had 5 formal complaints from second quarter and 5 formal complaints from the third quarter still pending. There were 5

formal complaints that were unfounded. Two of these five formal complaints had corrective action plans. The MR Division had 3 peer to peer abuse complaints that were determined as staff followed proper policy and procedures.

**Sola, Inc.** – Patrizia Nesbitt reported no events. No change to program and no restraint or seclusion.

**The Brambles** – Clyde Forrest reported no events. No change to program and no restraint or seclusion.

**Caring Family Home.**- Jeanie Murphy reported no events. No change to program and no restraint or seclusion.

#### New business

- a. A February 2, 2006 memo from Joyce Bozeman, State Human Rights committee chair, pertaining to recommended language for the bylaws, specifically quorums and the removal of members, and requirements for the LHRC minutes to meet the Freedom of Information Act (FOIA) were discussed and tabled to the next meeting in order that the Advocate can send the information to the secretarial support to update Bylaws and send to members for review and vote at next meeting.
- b. Mr. Jewell expressed concern that the confidential information in Closed Session was not being recorded. His concern was how would a client know that the LHRC heard a complaint regarding him/her. The advocate said the client is advised of findings prior to the closed complaint coming to Closed Session.
- c. Mr. Jewell asked about meetings held by electronic means. Ms. Goodell said they could be set up but the LHRC members would all have to be present at one location.
- d. Mr. Jewell discussed the matter of letters requesting extension of regulatory time limits being received with little time left before the deadline date. He wanted to know if the members were comfortable with the chair's decision on these matters. Ms. Goodell will try to email or telephone the chair when deadline dates are very close.

#### Old Business

There was no old business brought before the LHRC

#### Training

Virginia Goodell presented training to the committee on Hearing procedures. The committee thanked her for the information and feels the training for Providers is very informative.

#### Announcement/Updates

The chair encouraged the Providers to have the Director attend the meetings.

The 2006 SRHC/LHRC Seminar Surveys were collected from the members that brought them to the meeting. Ms. Goodell said that at this time only the members were able to register for the Seminar but when they had registered and if there were still spaces available the providers would be able to send one representative.

#### Executive Session

On motion of Bill Reisner, seconded by Barbara Vest, the LHRC voted to go into executive session per VA Code Section 2.2-3711A(4) for the protection of the privacy of individuals in personal matters not related to public business namely to hear patient related information involving a complaint allegation.

Upon returning to public session each member of the committee certified that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard and discussed or considered.

There being no further business, the meeting was adjourned at 3:40 p.m. The next scheduled meeting will be held Monday, July 24, 2006, 1:00 p.m. at The Brambles Day Support in Mathews, VA.

Respectfully submitted,

Sandy Platt, Administrative Support to the Committee