

NEW CREATION LOCAL HUMAN RIGHTS COMMITTEE

Group B

December 7, 2011

Members Present: Charisma Dixon, Chair, Hasan Zarif, Vice Chair
Kelly Murphy, Member

Members Absent: None

Others Present: Michael Curseen, Human Rights Regional Advocate

Potential Affiliate: None

Group B Affiliates Present: Greatness in You, LLC, Impact Youth Services, More Solutions, Open Arms Family Support Services, ProActive Behavioral Services, Richmond Private Methadone Clinic, Therapeutic Interventions

Affiliates Absent: Halcyon Women's Center, Harrison House, The MARCS Agency

I. Call to Order

The New Creation Regional Local Human Rights Committee was called to order at 6:10 p.m. December 7th 2011, by Charisima Dixon; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

II. Welcome new LHRC Member: Ms. Kelly J. Murphy. Ms. Murphy was introduced as the newest member of the LHRC

III. Introductions – All members, affiliates, and guests made personal introductions

IV. Review and Approval of Draft Minutes for September 7th 2011

Minutes for the regular session on September 7th 2011 were reviewed

Action: Motion made by Kelly Murphy to approve all minutes as presented

Second: Hasan Zarif

Vote: Unanimous

V. Public Comment

None

VI. Old Business

1. Crisis Wave Provider Update: Harrison House

Action: Motion made by Kelly Murphy to table the provider update to the next regular scheduled meeting.

Second: Hasan Zarif

Vote: Unanimous

VII. New Business

- 1. Therapeutic Interventions formally requested the addition of new Therapeutic Day Treatment locations within an existing affiliated program.**
N.B. Clements Jr. High School (7800 Laurel Spring Rd Prince George, VA 23875) Prince George High School (7801 Laurel Spring Rd Prince George, VA 23875) Prince George Education Center (11033 Prince George Dr., Disputantia, VA 23842)

Action: Motion made by Kelly Murphy to approve affiliation of the 3 new locations listed above.

Second: Hasan Zarif

Vote: Unanimous

- 2. Change of Meeting Location** – The Committee extended thanks to Kingdom Dominion for hosting the LHRC meetings. Until further notice the New Creation LHRC meetings will be held at Kingdom Dominion (491 Southlake Blvd. Richmond, VA 23236)

- 3. Brother's Keeper, Inc. informed the committee of the relocation of their Therapeutic Day Treatment After-School program from Living Water Christian Fellowship located at 5184 Nine Mile Rd Richmond VA to 54 Cedar Fork Rd. Richmond VA.**

Action: Motion made by Kelly Murphy to approve relocation of program

Second: Hasan Zarif

Vote: Unanimous

- 4. Human Rights Policy & Procedures Review: Halcyon Women's Center**

Action: Motion made by Kelly Murphy to table the procedure review to the next regular scheduled meeting.

Second: Hasan Zarif

Vote: Unanimous

- 5. Review of Revised LHRC Meeting Dates and Reporting Month Schedule**

Mr. Curseen reviewed the memo dated 11/29/2011

- 6. Review of Group B Provider Assignments for Recording Minutes**

Mr. Marion Long, CEO of Therapeutic Interventions volunteered as the affiliate designated to take minutes during all group B meetings.

- 7. Review of LHRC Expectation RE: Provider attendance at LHRC meetings -**

Mr. Curseen reviewed the memo dated 11/29/2011 detailing the committees right to recommend citation to licensure for absence from LHRC meetings.

VIII. Quarterly Reports Review Period July 9, 2011 – September 30, 2011

- 1. Access Regional Taskforce** – Action: Motion was made by Kelly Murphy to have affiliate submit their report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous

- 2. Believer's Vision, LLC** - Action: Motion was made by Kelly Murphy to have affiliate submit their report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous

- 3. Brother's Keeper** - Action: Motion was made by Kelly Murphy to accept affiliates report as submitted. Second: Hasan Zarif. Vote: Unanimous
- 4. Creative Youth Concepts** - Action: Motion was made by Kelly Murphy to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 5. EZETT Youth and Family Services** - Action: Motion was made by Hasan Zarif to accept affiliates report as submitted. Second: Kelly Murphy. Vote: Unanimous
- 6. First Class Living** - Action: Motion was made by Kelly Murphy to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 7. Five Star Living** - Action: Motion was made by Kelly Murphy to have affiliate submit their report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 8. Greatness in You, LLC** - Action: Motion was made by Hasan Zarif to have affiliate submit their completed report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 9. Halcyon Women's Center** - Action: Motion to table the report until the next meeting. Second: Hasan Zarif. Vote: Unanimous
- 10. Hands of Unity** - Action: Motion was made by Kelly Murphy to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 11. Harrison House** - Action: Motion was made by Kelly Murphy to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 12. Impact Youth Services** – Provider summarized incidents detailed in written report. Action: Motion was made by Hasan Zarif to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 13. Kingdom Dominion** - Provider summarized incidents detailed in written report. Action: Motion was made by Hasan Zarif to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 14. More Solutions** - Action: Motion was made by Hasan Zarif to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 15. Open Arms Family Support Services** - Action: Motion was made by Hasan Zarif to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 16. ProActive Behavioral Services** - Action: Motion was made by Kelly Murphy to accept affiliates report as submitted. Second: Hasan Zarif. Vote: Unanimous
- 17. Richmond Private Methadone Clinic** - Action: Motion was made by Kelly Murphy to have affiliate submit their report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Hasan Zarif. Vote: Unanimous
- 18. The MARCS Agency** - Action: Motion was made by Hasan Zarif to have affiliate submit their corrected report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous
- 19. Therapeutic Interventions** - Action: Motion was made by Kelly Murphy to accept affiliates report as submitted. Second: Hasan Zarif. Vote: Unanimous

20. Upside to Youth Development - Action: Motion was made by Hasan Zarif to have affiliate submit their report to Mr. Curseen no later than the close of business on 12/14/2011. Second: Kelly Murphy. Vote: Unanimous

IX. Office of Human Rights Report:

- 1. Training RE: Quarterly Reports**
- 2. Training Opportunities for Providers** – providers were made aware of 3rd party trainings to assist in the investigation process of allegations.
- 3. Review of the Process for Seeking DBHDS Approval for Adding a New Location in the Same Region**
- 4. State Human Rights Committee Newsletter**

X. Secretary's Report – Review of attendance

Action: Motion made by Hasan Zarif to recommend to licensing that the three providers absent tonight be cited for their non compliance to the attendance policy outlined in the affiliate agreement.

Second: Kelly Murphy

Vote: Unanimous

XI. Next meetings scheduled for: March 7, 2012 at Kingdom Dominion

XII. Closed Session – Due to a conflict of interest identified by Ms. Cathy McMillan, the Committee was unable to take any action on this applicant's LHRC membership request.

XIII. Adjournment: Meeting was adjourned at 8:30 p.m.

Action: Motion made by Hasan Zarif to adjourn

Second: Kelly Murphy

Vote: Unanimous