

**NEWPORT NEWS REGIONAL
LOCAL HUMAN RIGHTS COMMITTEE (LHRC)**

June 12, 2007

MINUTES

PRESENT:

Joyce O'Brien	LHRC Member, Chairperson
Louise Beveridge	LHRC Member, Vice Chairperson
Rosanne Walters	LHRC Member
Precious Etheridge	LHRC Member
Reginald Daye	Office of Human Rights
Gianna Mitchell	Office of Human Rights
Kelly Walter	Keystone Newport News
Linda Bulgen	Chessen and Associates
Heather Fisher	Family Solutions
Gregory Smith	Residential Living Options
Allon Wright	Families In New Directions
LuJuan Lee	Family Solutions
Michael Bains	Brighter Futures
Patricia Bills	Alexander House
Coston Griffin	Alexander House
Theresa Murch	Families First/Lydia's House
Joan Williamson	Alpha Counsellors
Geo.A. Williamson	Apha Counsellors

ABSENT:

Crystal Rivera	LHRC Member
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I. CALL TO ORDER

The meeting was called to order by Joyce O'Brien, Chairperson at 6:08 p.m.

II. REVIEW OF THE MINUTES

The minutes for the March 13, 2007 meeting were reviewed and approved with corrections. The quarterly LHRC report was missing. Ms. K. Walter will send up with the final copy of the minutes. A motion was made by Ms. Etheridge to accept the minutes as written with the attached report. Motion was seconded by Ms. R. Walters. Vote was taken, all in favor.

III. OLD BUSINESS

A. Topic: Review of Annual Human Rights Report

Discussion: Mr. Daye handed out the report to the committee members.
Excerpts from Region 5 Tidewater Peninsula Area:

- 1,206 allegations of abuse - 1,029 were unsubstantiated / 82 were substantiated
 - 35 of the 82 were inappropriate staff behavior.
 - 59 did not have enough evidence to make a finding.
 - 23 cases of physical abuse – 7 verbal, 35 neglect, 9 peer-to-peer, and 8 exploitation.
- 94 complaints (formal) 45% per substantiated
- 62 deaths
- 525 serious incidents (fall, fires, medication errors, AWOL, overdose, telephone restrictions, and motor vehicle accidents).
- In 2005 there were 18 LHRCs, 2006 there were 23, currently there are 93 appointed LHRC members.
- By state law training must be provided annually, freedom of information act (FOIA).

Action: Add FOIA training to the agenda for the next meeting.

B. Topic: Review/Renew Temporary Affiliation – Family Solutions – Allen Street

Discussion: The Allen Street Program for Family Solutions requested permanent affiliation as their license was grated on April 17, 2007.

Action: Ms. Etheridge made a motion to grant Family Solutions permanent affiliation. Ms. R. Walters seconded the motion. Vote was taken, all in favor.

IV. NEW BUSINESS

A. Topic: Motion Detector Policy – Keystone Newport News

Discussion: Ms. K. Walter from Keystone Newport News distributed policy. Members were provided a copy of the policy prior to the meeting. Committee members asked a few questions, about the motion detectors.

Action: Ms. Etheridge made a motion to approve the policy as written. Ms. R. Walters seconded the motion. Vote was taken, all in favor.

B. Topic: Temporary Affiliation for Sexual Abusive Youth (24-Bed) – Keystone Newport News

Discussion: The committee granted Keystone the temporary affiliation for the 24 beds pending receipt letter to Reginald Daye's office. Ms. K. Walter stated that she would send letter by June 14, 2007.

Action: Ms. O'Brien made a motion to grant temporary affiliation. Ms. Etheridge seconded the motion. Vote was taken, all in favor.

C. Topic: Request Temporary Affiliation – Alpha Counselors Service, Inc.

Discussion: Request for temporary affiliation. Presentation on the services they will be providing.

Action: Ms. O'Brien made a motion to approve their temporary affiliation for 90 days. Ms. Beveridge seconded the motion. Vote was taken, all in favor.

Action: Ms. Beveridge made a motion to accept Behavior Management and Rules Policy and Procedures. Ms. R. Walters seconded the motion. Vote was taken, all in favor.

Action: Ms. R. Walters made a motion to accept Rules of Conduct Policy and Procedures. Ms. Beveridge seconded the motion. Vote was taken, all in favor.

D. Topic: Newport News Regional LHRC Honored and Recognized

Discussion: Ms. Mitchell honored the committee. A trophy was presented to the committee. They decided to keep it on the shelf in the conference room where the meetings are held.

V. STANDING REPORTS

Topic: **General Information**

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were received from all affiliate programs in attendance. A summary is attached.

VI. PUBLIC COMMENT

No one from the public was present, no comments were made.

VII. CLOSED SESSION

Motion: Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Residential Living Options, Keystone Newport News and Family Solutions pursuant to the regulations.

Action:

Residential Living Options: Provide action plans to the committee indicating what corrective action will be taken to ensure compliance with following procedure for gaining LHRC approval for plans prior to implementation:

- *Submit copy of the correct physicians order with appropriate timeframe.*
- *Submit copy of the physicians order with all items identified in the plan (wheelchair-with lap belt, gate belt, and bed rail).*
- *Provide training of all residential living options, staff to ensure compliance with these recommendations.*

Family Solutions: *All staff needs to receive training on appropriate interactions between staff and residents.*

Ms. O'Brien made a motion to go into closed session at 7:28 p.m. to discuss issues evident in report from Family Solutions, Keystone Newport News and Residential Living Options. The motion was seconded by Ms. Etheridge and unanimously approved.

VIII. RECONVENED IN OPEN SESSION

Motion: *Upon reconvening in Open Session at 8:15 p.m., each member of the LHRC certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements and only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A (4).*

IX. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, September 11, 2007 at 6:00 p.m. at Keystone Newport News.

X. ADJOURNMENT

Joyce O'Brien adjourned the meeting at 8:30 p.m.

RESPECTFULLY SUBMITTED:

Joyce O'Brien, Chairperson

JO/ja