

NEWPORT NEWS REGIONAL LHRC

September 12, 22006

MINUTES

PRESENT:

Joyce O'Brien	LHRC Member, Chairperson
Precious Etheridge	LHRC Member
Crystal Rivera	LHRC Member
Rosanne Walters	LHRC Member
Gianna Mitchell	Office of Human Rights
Willie Barnes	Office of Human Rights
Rob Bradley	Keystone Newport News
Gail Smith	Chessen and Associates
Nanette Hilliard	Family First/Lydia's House
Heather Soady	Family Solutions
Devin Beverly	Therapeutic Options
Michael Baines	Brighter Futures
Patricia Bills	Alexander House
Gregory Smith	Residential Living Options
Damon Robinson	Families In New Directions

ABSENT:

Louise Beveridge	LHRC Member, Vice Chairperson
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I. CALL TO ORDER

The meeting was called to order by Joyce O'Brien, Chairperson at 6:02 p.m.

II. REVIEW OF THE MINUTES

The minutes for the June 13, 2006 meeting were reviewed and approved as presented. The motion to approve the minutes was made by Previous Etheridge, seconded by Crystal Rivera, and unanimously approved.

III. OLD BUSINESS:

A. Topic: Update on State Human Rights Conference

Discussion: Ms. Mitchell reported plans for the conference, tentatively scheduled for September, have been tabled. Sessions for Public Comments on the new regulations have been scheduled. Locally one will be held on October 24, 2006 from 4:00 to 6:00 p.m. at the Hospitality Center at the Norfolk Community Services Board located at 6401 Tidewater Drive, Norfolk, VA 23509 (See *additional information on the website*). Only areas of the regulations recommended for change will be open for discussion. It is hoped that everything will be finalized by Spring of 2007 so trainings dates can be set.

Action: None required.

B. Topic: Review Temporary Affiliation – Chessen and Associates

Discussion: The representative from Chessen and Associates, Gail Smith, requested their affiliation be changed from Temporary to Permanent status.

Action: After discussion, a motion was made by Crystal Rivera to approve Chessen and Associates request to return to Permanent Affiliation. Precious Etheridge seconded the motion and the motion was unanimously approved.

IV. NEW BUSINESS:

A. Topic: Affiliate Presentation by Residential Livings Options and Chessen and Associates

Discussion: Presentations were made regarding the programs available at Living Options and Chessen and Associates.

Action: Family Solutions and Keystone will make presentations at the next meeting.

B. Topic: Request for Variance for Use of Structured Living Protocol – Keystone Newport News

Discussion: Rob Bradley gave an overview of the request for variance. The materials had been distributed to the committee members along with the agenda so they could review the details in advance.

Action: A motion was made by Rosanne Walters to recommend that the State Human Rights Committee review/approve the request for provisions to the time out regulation in order to utilize its Structured Living Protocol. The motion was seconded by Crystal Rivera and unanimously approved.

C. Topic: Request for Temporary Affiliation of Third and Fourth Group Home by Family Solutions

Discussion: Heather Soady stated they opened a third group home in March and realized they failed to request affiliation at the June meeting. Agendas had already been mailed for this meeting so the topic is being added. Family Solutions also has a fourth group home scheduled to open in October of November. A formal package was sent to Mr. Daye on Monday. Discussion concluded affiliation is required in order for the license of the third location to be in compliance for the license for the fourth location to be approved, which has two referrals awaiting the opening. Delay in

action by this committee would result in delaying the opening of the facility.

Action: A motion was made by Crystal Rivera to approve temporary affiliation for the third and fourth location of Family Solutions. The motion was seconded by Roseanne Walter and unanimously approved for ninety (90) days.

D. Topic: Licensing Issue by Residential Living Options

Discussion: It was concluded that a special called meeting will be set and only the committee members must attend. Ms. Barnes will contact Ms. O'Brien to coordinate date, time and location for a special meeting to review this issue.

E. Topic: Agenda Items

Discussion: It was concluded that all agenda items are to be submitted ten (10) days prior to the meeting (*to allow for adequate mailing time*). All business or requests that come up after the mailing of the agendas is to be directed to the Chairperson for review and appropriate action.

V. STANDING REPORTS

A. Topic: General Information

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were received from all affiliate programs in attendance. A summary is attached.

VI. CLOSED SESSION

Motion: *Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Keystone Newport News and Family Solutions pursuant to the regulations.*

Action: Joyce O'Brien made a motion to go into closed session at 7:28 p.m. to discuss issues evident in report of Family Solutions and Keystone Newport News (*both 2nd and 3rd quarters*). The motion was seconded by Precious Etheridge and unanimously approved.

VII. RECONVENED IN OPEN SESSION

Motion: *Upon reconvening in Open Session at 7:57 p.m., each member of the LHRC certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements and*

only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A (4).

VIII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, December 12, 2006 at 6:00 p.m. at Keystone Newport News.
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IX. ADJOURNMENT

Joyce O'Brien adjourned the meeting at 8:00 p.m.

RESPECTFULLY SUBMITTED:

Joyce O'Brien, Chairperson

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