

# NEWPORT NEWS REGIONAL LOCAL HUMAN RIGHTS COMMITTEE (LHRC)

*September 8, 2009*

<b>PRESENT:</b>	
Joyce O'Brien	LHRC Member, Chairperson
Felicia Tyler	LHRC Member
Deborah Elliott	LHRC Member
Robin Rukin	LHRC Member
Christine Pearce	LHRC Member
Stewart Prost	Office of Human Rights
Brian Whitley	Office of Human Rights
Carey Chappell	Keystone Newport News
Chris Ruble	Keystone Newport News
Jill Adrian	Keystone Newport News
Kerry Dryden	Chessen and Associates
Heather Fisher	Family Solutions
Gregory Smith	Residential Living Options
Michael Bains	Brighter Futures
Coston Griffin	Alexander House
Rachel Hyson	Family First of Virginia Beach/Lydia's House
Dr. Roderick Hawthorne	Divinely Directed Services
Derrell Hailes	Divinely Directed Services
<b>ABSENT:</b>	
Allon Wright – Not present but excused absence by the committee (program data provided)	Families In New Directions

## I. CALL TO ORDER

The meeting was called to order by Joyce O'Brien, Chairperson at 6:05 p.m. An introduction was made of the new LHRC Board members Ms. Felicia Tyler, Ms. Robin Rukin, and Ms. Christine Pearce. Appointment of Ms. Rukin and Ms. Pearce was made September 4, 2009. All affiliates introduced themselves to the new board members.

## II. REVIEW OF THE MINUTES

The minutes for the June 9, 2009 meeting were reviewed. A motion was made Ms. Tyler to accept the minutes as written. Motion was seconded by Ms. Elliott. Vote was taken, all in favor.

## III. OLD BUSINESS

### A. Topic: **Family First of Virginia Beach/Lydia's House requesting continued temporary affiliation of Girls Group Home**

Discussion: Family First of Virginia Beach/Lydia's House requests temporary affiliation for an additional location for girls ages 12-17 with moderate to serve emotional behavioral problems. Continued temporary affiliation was granted at the June 9, 2009 meeting.

Action: Family First of Virginia Beach/Lydia's House requests continued temporary affiliation for new location (girls group home). A motion was made by Ms. Elliott to continue temporary affiliation for new location (girls group home); however, Ms. Elliott

would like to see a progress report on the status of the Group Home. Motion was seconded by Ms. Tyler. Vote was taken, all in favor.

**B. Topic: Discuss LHRC Meeting Time Change**

Discussion: At the June 9, 2009 LHRC meeting it was discussed about changing the time of the meeting from 6:00 p.m. to earlier in the day. The LHRC board members were asked to think about the change and an Action would be taken at the next meeting September 8, 2009.

Action: The December 8, 2009 meeting with stay at the same time 6:00 p.m. Starting March 2, 2010 the LHRC meeting will be at 2:00 p.m. same location Keystone Newport News/Main Conference Room.

**IV. NEW BUSINESS**

**A. Topic: Divinely Directed Services is requesting temporary affiliation for group home facility**

Discussion: Divinely Directed Services requests temporary affiliation for group home facility that serves adolescent males from ages 12-17 that carry a MH/ID diagnosis. The Program Rules and Behavioral Management Plan were provided to the LHRC Board members and the OHR prior to the meeting.

Action: A motion was made by Ms. Tyler to grant Divinely Directed Services temporary affiliation and to accept the Program Rules of Conduct along with the Behavioral Management Plan with the noted changes to the Rules of Conduct (i.e., telephone limitations). Motion was seconded by Ms. Elliot. Vote was taken, all in favor.

Note: Divinely Directed Services asked if they could come back to the Newport News Regional LHRC if they were not established yet in there own LHRC. The LHRC Boards members stated "yes" unanimously that they could return to our LHRC, if needed.

**V. ADVOCATE'S REPORT**

- Mr. Stewart Prost from the OHR again welcomed our new LHRC board members; Ms. Tyler, Ms. Rukin, and Ms. Pearce.
- Mr. Prost stated that in the near future Mr. Brian Whitley will be representing the OHR at our LHRC meeting.
- The OHR will be conducting a new LHRC Board Member training September 23, 2009 from 9:00 a.m. – 12:00 p.m. at Eastern State, Bldg. 3.
- Mr. Brian Whitley from the OHR distributed the revised process of review and approval of new provider compliance with human rights regulations, which became effective July 1, 2009. When a provider is establishing a new program/additional services that are not covered by current human rights policies and procedures, the provider must complete a "Human Rights Compliance Verification" letter, which is submitted to Ms. Margaret Walsh, State Human Rights Director. The verification lists the required policies and procedures you must have and the Managing Director's signature verifies your compliance. Once the program is licensed and running, contact OHR and within 180 days OHR will conduct a site visit. The new process will make it quicker to get affiliated by the LHRC.

## VI. STANDING REPORTS

### Topic: **General Information**

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were received from all affiliate programs in attendance. A summary is attached.

## VII. PUBLIC COMMENT

### **The following comment was made by Mr. Chris Ruble, Keystone Newport News:**

- Mr. Ruble asked the OHR about the recent news which stated the elimination of positions from the Central office and if they knew if they were affected by the cuts. Mr. Prost and Mr. Whitley stated that they were unaware of how this would impact them or their office.

## VIII. MEETING SCHEDULE 2009: December 8 / March 2, 2010

## IX. CLOSED SESSION

Motion: Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Residential Living Options, Family Solutions, Family First of Virginia Beach/Lydia's House, and Keystone Newport News pursuant to the regulations.

Ms. Tyler made a motion to go into closed session at 7:20 p.m. to discuss issues evident in reports from Residential Living Options, Family Solutions, Family First of Virginia Beach/Lydia's House, and Keystone Newport News. The motion was seconded by Ms. Elliott and unanimously approved.

## X. RECONVENED IN OPEN SESSION

Motion: Upon reconvening in Open Session at 8:25 p.m., each member of the LHRC certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements and only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A (4).

## XI. LOCAL HUMAN RIGHTS COMMITTEE RECOMMENDATIONS

### **Residential Living Options:**

- Submission of reports / requests to the LHRC Board members along with OHR needs to be sent 2 weeks in advance of the meeting.
- Restraint plan for resident LP. Review data quarterly.

### **Family Solutions:**

- No recommendations

### **Family First of Virginia Beach/Lydia's House:**

- No recommendations

### **Keystone Newport News:**

- No recommendations

**XII. NEXT SCHEDULED MEETING**

The next regular LHRC meeting is scheduled for Tuesday, December 8, 2009 at 6:00 p.m. at Keystone Newport News.

**XIII. ADJOURNMENT**

Ms. O'Brien adjourned the meeting at 8:27 p.m.

RESPECTFULLY SUBMITTED:

Joyce O'Brien, Chairperson

JO/ja