

NEWPORT NEWS REGIONAL LOCAL HUMAN RIGHTS COMMITTEE (LHRC)

January 19, 2010

PRESENT:	
Joyce O'Brien	LHRC Member, Chairperson
Felicia Tyler	LHRC Member
Deborah Elliott	LHRC Member
Robin Rukin	LHRC Member
Christine Pearce	LHRC Member
Stewart Prost	Office of Human Rights (OHR)
Carey Chappell	Keystone Newport News
Chris Ruble	Keystone Newport News
Jill Adrian	Keystone Newport News
Kerry Dryden	Chessen and Associates
Heather Fisher	Family Solutions
Gregory Smith	Residential Living Options
Michael Bains	Brighter Futures
Patricia Bills	Alexander House
Rachel Hyson	Family First of Virginia Beach/Lydia's House
Allon Wright	Families in New Directions
ABSENT:	
None	

I. CALL TO ORDER

The meeting was called to order by Joyce O'Brien, Chairperson at 6:05pm. All present introduced themselves to other committee members.

II. REVIEW OF THE MINUTES

The minutes for the September 8, 2009 meeting were reviewed. A motion was made by Ms. Tyler to accept the minutes with the recommended change to LHRC board member Deborah Elliott's name. Add an additional "t" to the end of her last name in the attendance area listed on the top of page 1. Motion was seconded by Ms. Rukin. Vote was taken, all in favor.

III. OLD BUSINESS

A. Topic: **Family First of Virginia Beach/Lydia's House requesting continued temporary affiliation of Girls Group Home**

Discussion: Family First of Virginia Beach/Lydia's House requested continued temporary affiliation for an additional location for girls ages 12-17 with moderate to serve emotional behavioral problems. Continued temporary affiliation was granted at the September 8, 2009 meeting.

Action: Family First of Virginia Beach/Lydia's House requests continued temporary affiliation for new location (girls group home). A motion was made by Ms. Tyler to continue temporary affiliation for new location (girls group home) until the next LHRC meeting this motion was seconded by Ms. Pearce. Vote was taken, all in favor.

IV. NEW BUSINESS

A. Topic: **Keystone Newport News Discontinuing Structured Living Protocol Variance**

Discussion: Keystone Newport News' CEO (Mr. Ruble) stated that the item was placed on the agenda to advise (per Mr. R. Daye, OHR) the LHRC board members that Keystone Newport News will not be renewing their Structured Living Protocol Variance.

Action: No action required

V. ADVOCATE'S REPORT

- Mr. Stewart Prost from the OHR stated that Mr. Brian Whitley has left their agency. At this time the OHR will not be replacing the position.
- Mr. Prost stated that the Newport News Regional LHRC is currently at 5 board members; however Ms. Joyce O'Brien LHRC Board's Chair will end her second term in June 2010 and she is not eligible for reappointment. Mr. Prost asked the board members and the affiliates to start looking for eligible candidates (Consumer or Health Care Provider) to apply. If a viable candidate is found contact Mr. Prost. A special meeting with OHR and the LHRC board members can be conducted at Keystone Newport News to interview potential candidates.
- Mr. Prost explained the revised process when a provider is establishing a new program/additional services that are not covered by current human rights policies and procedures. The provider must complete a "Human Rights Compliance Verification" letter, which is submitted to Ms. Margaret Walsh, State Human Rights Director. The verification lists the required policies and procedures and these policies and procedures must be sent to Ms. Walsh for review. Once the new policies and procedures are reviewed the provider will be directed to the OHR who will then assign the provider to a LHRC. Once the program is licensed and running, contact OHR and within 180 days OHR will conduct a site visit.
Important Note: If a provider is just adding a location they are not required to send in the verification form; however the provider does need to notify Licensing, OHR, and the LHRC.
- OHR will not be adding additional LHRCs; currently there are 26 in our region and only three (3) OHR representatives to cover the committees.
- Ms. O'Brien stated that the LHRC was scheduled to meet in early December 2009; she asked Mr. Prost if there were any requirements that the programs needed to complete that would have been announced during that meeting. Ms. Adrian brought up the Community Seclusion Report. Mr. Prost stated that Community Seclusion and Restraint Reporting Form(s) were due January 15th per the regulation. The report could be e-mailed or faxed to Marge Bialkowski, Office of Quality Management. The form can be located at, <http://www.dbhds.virginia.gov/OHR-default.htm>, click Forms and type in the report name.
- Mr. Prost stated to LHRC board members that when you receive notice of an upcoming LHRC meeting and you are not able to attend, please contact Ms. Adrian immediately, due to quorum (3 board members) requirements. Also, providers need to call Ms. Adrian as soon as you find out that you will not be able to attend the meeting, and are not able to send a representative from your organization. However, you are still required to send your quarterly report. And with the providers it depends on the circumstances of the provider that is not in attendance, your absence will be discussed at the meeting.

VI. STANDING REPORTS

Topic: **General Information**

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were received from all affiliate programs in attendance. A summary is attached.

VII. PUBLIC COMMENT

The following comment was made by Deborah Elliott, LHRC Board Member:

- Ms. Elliott shared with the committee the next Competent C.A.R.E: Culturally Appropriate and Respectfully Engaging training session. The session will be at The Cultural Arts Center, Tuesday May 4, 2010, 9am – 3pm. For more information about this training, go to: <http://www.dbhds.virginia.gov/adm-CalendarDetails.asp?MeetingId=640>
- Ms. Elliott also handed out new Licensure Regulation Changes (See Attachment 1)

The following comment was made by Chris Ruble, Keystone Newport News:

- Mr. Ruble shared with the committee that Keystone Newport News is making great strides in their restraint reduction along with seeing remarkable changes in employee morale and children's advancement of treatment (here and when they leave). Ms. O'Brien asked how Keystone Newport was able to accomplish this and Mr. Ruble stated that staff training is definitely the key. He also stated that Keystone Newport News has implemented a strong restraint reduction plan and formulated a committee that is made up of several different departments throughout our facility, which helps in brainstorming new ideas about restraint reduction.

The following comment was made by Carey Chappell, Keystone Newport News:

- When will the new computer web based reporting system be online? Per Mr. Prost, OHR hopefully the new system will be online by middle of 2010.

VIII. MEETING SCHEDULE 2010 (2:00-4:00pm): March 9 / June 8 / September 14 / December 14

IX. CLOSED SESSION

Motion: Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Residential Living Options, Family Solutions, Family First of Virginia Beach/Lydia's House, and Keystone Newport News pursuant to the regulations.

Ms. Tyler made a motion to go into closed session at 7:20pm to discuss issues evident in reports from Residential Living Options, Family Solutions, Family First of Virginia Beach/Lydia's House, and Keystone Newport News. The motion was seconded by Ms. Elliott and unanimously approved.

X. RECONVENED IN OPEN SESSION

Motion: Upon reconvening in Open Session at 8:15pm, each member of the LHRC certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements and only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A (4).

XI. LOCAL HUMAN RIGHTS COMMITTEE RECOMMENDATIONS

Residential Living Options:

- Continue protective restraints for client D.S. as prescribed by physician
- Submit a quarterly update to the LHRC related to the number of seizures experienced by client D.S.

Family Solutions:

- No recommendations

Family First of Virginia Beach/Lydia's House:

- No recommendations

Keystone Newport News:

- No recommendation

XII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, March 9, 2010 at 2:00pm at Keystone Newport News.

XIII. ADJOURNMENT

Ms. O'Brien adjourned the meeting at 8:16pm

RESPECTFULLY SUBMITTED:

Joyce O'Brien, Chairperson

JO/ja