

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: July 23, 2007

**Denotes attendance at this meeting*

Committee Members: Cheryl Layman-Chairperson*
Babette Robinson -Vice-Chairperson*
Dr. Giovanni Scott- Secretary*

Office of Human Rights: Stewart Prost, Office of Human Rights*

Other Attendees: Jo Ella Harvey, People Too, LLC
Sandra Hudson, Charis Support Services, Inc

Program Affiliates: none-see program reports

Temporary Program Affiliates: none-see program reports

Approval of Minutes: none

I. Call to Order: Mr. Prost called the meeting to order at 6:45 pm at Community Personal Care

II. Introductions

As this was the first meeting of the Norfolk LHRC, committee members and providers introduced themselves

III. Officer Elections

Elected officers for 2007-2008 are as follows:
Cheryl Layman-Chairperson*
Babette Robinson -Vice-Chairperson*
Dr. Giovanni Scott- Secretary*

IV. Motion to Approve Agenda

The committee approved the agenda presented by Mr. Prost

V. Advocate's Report

Mr. Prost reviewed function of committee and administrative issues.

VI. Public Comment

There was no public comment

VII. Program Reports-Request for Affiliation

A. Neighbor To Family
Lisa Duez, Executive Director
Motion to Approve Human Rights Policy accepted

Motion to Approve Behavior Management Policy accepted
Motion to grant Temporary Affiliation accepted

B. Ashanti House

*Barffour Opoku**

Motion to approve Permanent Affiliation accepted

Motion to approve Behavior Management policy with revision accepted

- Token Economy
- More Objectivity
- Clarify Visitation

Motion to Approve Rules of Conduct with revisions accepted

- Change #13
- Change #19
- Scheduling: more specific
- Change “begging”
- No visitation privileges revoked as a consequence

C. Alliance of Community Provisions

Gwendolyn Proctor and Carolyn Hunter**

Motion to Approve Temporary Affiliation accepted

Motion to Approve Rules of Conduct with revisions accepted

- Clarifications
- Split restrooms

Motion to Approve Behavior Management Policy accepted

D. Community Group Home

*Sondre Fleming**

Presented program

Motion to table affiliation to next meeting

VIII. Administrative Issues

A. Review of Affiliation Agreement

Final copy presented

B. Granted Chair Authority to Extend Time Line Upon Request

Motion Approved

C. Non-attendance

When a provider with permanent does not attend without reasonable cause, affiliation will be limited to temporary affiliation until the next meeting.

IX. Schedule of Meetings

Committee members will not schedule meetings in advance. The next meeting of the Norfolk LHRC is scheduled for Tuesday, October 9, 2007. at 6:30 pm at Community Personal Care.

X. Adjournment

The meeting was adjourned by Chairperson Cheryl Layman at 9:10 pm

Submitted by:

Approved by:

Lisa Duez
Recorder n & Support

Dr. Giovanni Scott
LHRC Committee Secretary