

FINAL Minutes
Northern Virginia Hospital's Local Human Rights Committee

Meeting Date: August 25, 2010

Location: Northern Virginia Mental Health Institute [NVMHI] Conference Room

MINUTES:

| <u>Members</u> | <u>Present</u> | <u>Absent</u> |
|-----------------------|-----------------------|----------------------|
| Betty Jo McDevitt | X | |
| Cindy Greenspan | X | |
| Flora Fenchel | X | |
| Bruce Fenchel | X | |
| Judith Regner | X | |

Others Present – Jenny Heilborn – VOPA,

Advocates Present –Tim Simmons, Human Rights Advocate

Providers Present

| | |
|---------------------------------|--------------------------------------|
| Dominion Hospital – Don Kniffen | Inova Mt. Vernon – No |
| Inova CATS – No | Inova Loudon Hospital – No |
| NVMHI – No | Inova Fairfax Hospital- Sally Draper |
| Virginia Hospital Center – No | Washington BH- No |

Call to Order:

Mr. Fenchel called the meeting to order at 7:05 PM.

Assignment of Scribe:

Don Kniffen

Introductions:

None needed

Agenda

Approved at 7:10 PM

Approve Minutes:

The minutes from the July 28, 2010 were reviewed and approved.

Announcements:

- Tim Simmons announced Penny Cameron is a local resident and a representative on SHRC. She is interested in coming to a future LHRC committee meeting and requested three dates for possible attendance. The dates given by the committee are:
 1. October 27, 2010
 2. December 8, 2010
 3. January 26, 2011Tim Simmons indicated that he would arrange the meeting with Ms. Cameron.

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- Tim Simmons also requested to place on next months agenda the topic of "Freedom of Information Act" training which is expected to take approximately 30-45 minutes.
- Tim Simmons also shared with the committee the "Human Writes" Newsletter.

Public Comments: None

Standing Reports:

- Advocate's report by Tim Simmons -
 - Tim Simmons reported there were several rights issues that had come forward from the NVMHI and topics related to mail on the weekends and double searches were briefly reviewed.
- Affiliate Hospital Reports presented by
 - Dominion Hospital –Don Kniffen
 - VA Hospital Center – No representative present
- **Va. Hospital Center did not report and has been rescheduled for September**

Old Business:

- The committee has received four applications for membership, three of which are consumers. The process for interviewing the applicants was discussed. Interviews will be scheduled beginning next meeting.
- The amended bylaws were briefly discussed and a motion to approve the bylaws as amended was made and seconded. The bylaws as amended were approved by this LHRC and will be forwarded to the SHRC.
- As requested in a letter dated August 3, 2010 to all providers asking each provider to provide a copy of the policy and procedure and give a presentation on the appointment of a AR and patient's objection over medication and how education on this process is provided to the patient and the AR, Don Kniffen of Dominion Hospital presented the policies and procedures related to **12VAC35-115.200** and discussed the related orientation/ education practices.
- Tim Simmons facilitated a discussion with the committee and providers present on the topics of the Human Rights Regulations related to the appointment of an authorized representative (scope of the AR authority), the consenting process, emergency medications, and patient objection to treatment (medication).

New Business:

- Don Kniffen for Dominion Hospital presented a revised policy and procedure for committee approval on Seclusion and Restraint. Discussion occurred regarding the initiative and the staff training and electronic record screen associated with the policy roll-out that will occur once the committee has concluded the review.
- Don Kniffen will provide the eight major causes of falls that Dominion has identified. Subsequent to the meeting the following list was provided:
 - Antidepressants
 - Antihypertensives
 - Sedatives

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- Narcotics
 - Anticonvulsants
 - Laxatives/ Diuretics
 - Psychotropics
 - Hypoglycemics
- Jenny Heilborn will provide the top five (indirect and direct) causes of death as listed by one of the training centers in Virginia. Subsequent to the meeting the following list was provided:
 - Decubitus Ulcers
 - Falls
 - Fractures
 - Aspiration Pneumonia
 - Dehydration

Adjournment:

The meeting was adjourned at 9:03 pm

Respectfully Submitted,

Don Kniffen, Jr., MBA, CPHQ, CPHRM
Director of Quality and Risk Management
Dominion Hospital

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Provider Scribe Schedule

| 2009 Schedule | Minutes Scribe | Provider Quarterly Report |
|----------------------|-------------------------|---|
| Aug 25 | Dominion | Dominion Va. Hospital Center Inova Loudon |
| Sep 22 | Inova Mt. Vernon | Inova Fairfax NVMHI Inova Mt. Vernon Va. Hospital Center |
| Oct 27 | CATS | NVMHI WBH CATS |
| Dec 8 | Va. Hospital Center | Dominion Va. Hospital Center Inova Loudon |
| Jan 26 | NVMHI | Inova Fairfax NVMHI Inova Mt. Vernon |
| Feb 23 | CATS | WBH CATS |
| Mar 23 | Dominion | Dominion Va. Hospital Center |
| Apr 27 | Inova Mt. Vernon | Inova Fairfax NVMHI Inova Mt. Vernon |
| May 25 | WBH | WBH CATS |
| June 22 | Va. Hospital Center | Dominion Va. Hospital Center |
| July 27 | NVMHI | Inova Fairfax NVMHI Inova Mt. Vernon |
| Aug 24 | CATS | WBH CATS |

Contact List

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|-----------------|------------------------------------|----------------------|
| Amy Rushten | amyrushten@dbhds.virginia.gov | NVMHI |
| Bruce Fenchel | bfenchel@cox.net | NVH LHRC Chairperson |
| Don Kniffen | Donald.Kniffen@hcahealthcare.com | Dominion |
| Eileen Cantwell | Eileen.Cantwell@dbhds.virginia.gov | NVMHI |
| Husam Alathari | alathari@aol.com | WBH |
| Jayne James | jayne.james@inova.org | Inova |
| Jenny Heilborn | Jenny.Heilborn@vopa.virginia.gov | VOPA |
| Joy Harnage | joy.harnage@inova.org | Inova CATS |
| Judy Lee | judylee1122@gmail.com | WBH |
| Karen Vergano | karen.vergano@inova.org | Inova Mt. Vernon |

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|----------------|------------------------------------|--------------------------|
| Kitty Harold | kharold@virginiahospitalcenter.com | Virginia Hospital Center |
| Mark Stevens | Mark.stevens@vopa.virginia.gov | VOPA |
| Maureen Fowler | Maureen.Fowler@inova.org | Inova |
| Melanie Green | Melanie.Green@inova.org | Inova Fairfax |
| Sally Draper | Sally.Draper@inova.org | Inova Fairfax |
| Shirley Repta | Shirley.repta@inoba.org | Inova Health System |
| Tom Barrett | thomas.barrett@inova.org | Inova |
| Victoria Kelly | pvkelly3@mac.com | Inova |