

FINAL
Northern Virginia Hospital's Local Human Rights Committee

Meeting Date: Feb. 2, 2011
Location: Northern Virginia Mental Health Institute [NVMHI] in the Director's Conference Room

MINUTES:

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Betty Jo McDevitt	X	
Flora Fenchel	X	
Bruce Fenchel	X	
Cindy Greenspan		X
Mladena Vucetic	X	

Advocates Present –Tim Simmons, Human Rights Advocate

Providers Present

Inova Fairfax Hospital- Sally Draper	Virginia Hospital Center - No
Inova CATS- Joy Harnage	Inova Mt. Vernon – No
NVMHI – Eileen Cantwell	Dominion Hospital- No
WBH- No	

Call to Order:

Mr. Fenchel called the meeting to order at 7:05 PM.

Assignment of Scribe: Sally Draper

Committee discussed whether host provider can act as scribe. The question will be researched.

Introductions:

All persons present introduced themselves.

Agenda:

Approved at 7:15 PM

Approve Minutes:

The minutes from the December 8, 2010 meeting were reviewed. Several corrections were made re: dates, spelling, and corrections to the contact list. Minutes were approved as corrected.

Announcements:

None

Public Comments:

None

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Standing Reports:

- Advocate's report:
 1. Tim Simmons presented SHRC directives developed as part of an initiative to unify the LHRCs. This includes new bylaws to be adopted by all LHRCs, and a requirement for LHRCs to enter into cooperative agreements with their affiliated providers by June 2011. The directives provide guidance as to the structure of the committee, defining committee members required, e.g., consumers, healthcare professionals. The SHRC wants to be notified when positions are not filled within a certain timeframe, and a recommendation will be made for that LHRC to join with another committee. LHRCs are being asked to expand the prior limit on number of provider members due to limited budget for advocates to accommodate the need.
 2. Every year each LHRC is required to have FOIA training. (Freedom of Information Act) Tim asked the committee to determine a date for this training.

- Affiliate Hospital Reports:

Inova Fairfax Hospital- Sally Draper
Northern Virginia Mental Health Institute – Eileen Cantwell

Old Business: none

New Business: The January 26 meeting was delayed to February 2. Next meeting will also occur in February, resuming the regular schedule.

Adjournment:

The next LHRC meeting is Wednesday February 23, 2010 at 6:00

Members of the LHRC went into executive session to review a request for an ECT at 8:30 PM. The meeting ended executive session at 8:57 PM. The ECT was approved. The meeting was adjourned at 9:30 PM.

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Provider Scribe Schedule

2011 Schedule	Minutes Scribe	Provider Quarterly Report
Feb 02	Inova Fairfax	Inova Fairfax NVMHI Inova Mt. Vernon
Feb 23	CATS	WBH CATS
Mar 23	Dominion	Dominion Va. Hospital Center
Apr 27	Inova Fairfax	Inova Fairfax NVMHI Inova Mt. Vernon
May 25	WBH	WBH CATS
June 22	Va. Hospital Center	Dominion Va. Hospital Center
July 27	Inova Mt. Vernon	Inova Fairfax NVMHI Inova Mt. Vernon
Aug 24	CATS	WBH CATS
Sep 28	Dominion	Dominion Va. Hospital Center
Oct 26	NVMHI	Inova Fairfax NVMHI Inova Mt. Vernon

Contact List

Name	Email	Phone	Affiliation
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