

DRAFT
Northern Virginia Hospital's Local Human Rights Committee

Meeting Date – May 25, 2011

Location: Northern Virginia Mental Health Institute [NVMHI] in the Director's Conference Room

MINUTES:

Members	Present	Absent
Bruce Fenchel	X	
Flora Fenchel	X	
Mladena Vucetic	X	
Cindy Greenspan	X	
Mike Hovan		X

Advocates Present – Tim Simmons, Human Rights Advocate

Public Present:

Providers Present

INOVA Fairfax Hospital – Sally Draper	Virginia Hospital Center – Carrie Harting, Lori Howeron-Burn
INOVA – CATS – Carol Gavin	INOVA Mount Vernon - No
NVMHI - No	Dominion Hospital – Don Kniffen
WBH - No	

Time of Call to Order: 7:09 PM

Assigned Scribe – Don Kniffen

Introductions:

Agenda Review: Approved at 7:10 PM

Minutes Review: Approved at 7:13 PM

Announcements: None

Public Comments: None

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Standing Reports:

- **Advocate's report:** Guidance has been received from the State with the draft of the affiliate's agreement. Highlighted issues included:
 - A letter to all providers indicating any changes and the effective date.
 - Requirement that providers cover administrative support
- Tim Simmons also discussed some safety concerns that have developed at NVMHI and discussed the actions being taken to address the issues.

- **Affiliate Hospital Reports:**
 - Virginia Hospital Center presented – Carrie Harting

Old Business:

- Review of Bylaws – Confirmed that the committee members had received the draft bylaws and were in the process of review.
- Effective July 1, 2011, providers are to submit scheduled reports 2 weeks prior to the meeting.
- Review of the draft provider report template – Discussed items added to the report
 - Exploitation was added to the provider complaint section
 - LHRC hearings was added
 - Added a section to indicate if there was an injury associated with each event
 - Deaths and serious injuries were added
 - A section was added to include actions taken/ plan for substantiated complaints
 - A concern was raised regarding a lack of consistency of what constitutes seclusion or the end of seclusion by the different affiliates. One concern is that it may not be clear to patients what the facilities operandi is. For example, if the door is left open does the patient know that they are no longer in seclusion? Does an unguarded open door always imply an end to seclusion?
- Tim Simmons clarified that if more information is requested from providers then the SHRC must be notified of those items.

New Business:

The LHRC went into executive session at 8:15 PM to conduct an ECT review. The executive session ended at 8:28 and a vote taken in open session approving the ECT.

Time of Adjournment – The meeting was adjourned at 8:30 PM
The next LHRC meeting will be held on Wednesday June 22, 2011

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Provider Scribe Schedule

2011 Schedule	Minutes Scribe	Provider Quarterly Report
June 22	Va. Hospital Center	Dominion Va. Hospital Center CATS (carry over from last month)
July 27	Inova Mt. Vernon	Inova Fairfax NVMHI Inova Mt. Vernon
Aug 24	CATS	WBH CATS
Sep 28	Dominion	Dominion Va. Hospital Center
Oct 26	Inova Mt. Vernon	Inova Fairfax NVMHI Inova Mt. Vernon
Nov 30	WBH	WBH CATS
Jan 25	Va. Hospital Center	Dominion Va. Hospital Center

Contact List

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