

## Northwestern Local Human Right Committee

The next scheduled meeting of the Northwestern Local Human Right Committee will be on July 12, 2011 at Timber Ridge in Winchester, VA.

### MINUTES OF THE May 10, 2011 LHRC MEETING

The May 10, 2011 meeting of the Northwestern Local Human Rights Committee was held at NW Works in Winchester, VA.

**Members Present:** Mr. Fred Sabia, Chair; and Ms. Jeannie Decker

**Affiliates Present:** Mark Seymour (Advocates); Kristian Sawyer & Angel Brown (A Place to Call Home); Cathy Wolfe-Heberle (Blue Ridge Opportunities); Denise Wiitale McFall (Bridging the Gaps, PC); Christine Hartman (Children's Services of VA); Cynthia du Busc (Community Alternatives of VA); Scott Worley (Creative Family Solutions); Heidi Fields (Family Preservation, Inc.); Clif MacDonald (Good Life Corporation); Kelly Coffman, Sue Hahn, Kent Houchins, & Amy Smith (Grafton); Heather Wilhide (Heart Havens, Inc.); Christian Rousseau (Intensive Supervision); Eddie Cassidy (Lord Fairfax House); Cassie Phipps (Lutheran Family Services); Mark Gleason (NWCSB); Emily Johnson (NOVA Family Services, Inc.); John Brauer, Betsey Anderson & Glenda Anderson (NW Works); Tammie Wittman (Robert E. Rose Memorial); Mickie Duncan & Barbie Sharp (Shen-Paco); Lana Hurt & Erica Funkhouser (Wall Residences); Mandy Caracofe & Rhonda Foster (Where the Heart Is); Gayle Shanholtz (Winchester Medical Center); and Megan Hines (WINC Community Mental Health Center).

**Affiliates Absent:** Blue Ridge Residential Services, National Counseling Group, SVCR, Inc., and Timber Ridge School.

**Others Present:** Katie Bundrick, Audrey Brown, Jean Snider, and Joanne Ebersole.

**Call To Order:** Mr. Sabia called the meeting to order at 6:01 p.m. and welcomed everyone. He thanked NW Works for hosting and everyone for coming.

**Meeting Minutes:**

**Public Comments:** None.

**Comments by LHRC Affiliates or Members:**

- Ms. Phipps from Lutheran Family Services was pleased to announce that they have been awarded the Community Services Provider of the year. In addition, one of their staff was also named the Direct Service Provider of the year.
- Ms. Hurt from Wall Residences introduced Ms. Erica Funkhouser who will be in charge of the Shenandoah County Services.

- Ms. Phipps from Lutheran Family Services informed the board that on Thursday, May 12 they would be holding a spirit night at the Chick-fil-A in Rutherford Crossing. She invited all to attend.
- Ms. Hines from WINC Community Mental Health Center announced that they have increased their staff and are moving to a new building in mid June.
- Ms. Sharp from Shen-Paco wanted to inform the board that Helens Haven was issued a citation recently.

### **Advocate Update:**

Mr. Seymour announced that Mr. Collins was unable to make the meeting due to a scheduling conflict. Over the past few meetings the changes set down by the SHRC have been discussed. Mr. Seymour further explained the issue of consolidation. If a committee fails to have a quorum for the purposes of a hearing, they may be assigned a committee member from another LHRC. There will not be a consolidation due to a lack of committee members.

Mr. Sabia and Ms. Decker were asked to make some decisions related to the new bylaws. It was decided that the Northwestern LHRC would meet quarterly starting July 1. Each provider must attend at least one of these meetings in addition to submitting quarterly reports. The committee also decided to have a minimum of 5 committee members. After these issues were decided Mr. Sabia signed the new bylaws.

Mr. Seymour was pleased to present Mr. Fred Sabia with a certificate for his service to the board. He thanked Mr. Sabia for his commitment to the board. Ms. Nancy Cartier who could not be at the meeting was also thanked for her service to the board.

### **Program Reports:**

- Grafton
- Heart Havens, Inc.
- Intensive Supervision
- Lord Fairfax House

**Old Business:** Mr. Worley from Creative Family Solution requested permanent affiliation. This was deferred to the next LHRC meeting but they will continue temporary affiliation until this can be voted on. Ms. Anderson from NW Works requested the approval of their revised “Worker Handbook”. This also was deferred until the next LHRC meeting.

**New Business:** Mr. McDonald from Good Life Corporation requested the use of side rails on a patient’s hospital bed. Ms. Smith from Grafton also requested the use of side rails for a patient’s bed. Mr. Seymour stated that the use of side rails is not restrictive. Both Good Life Corporation and Grafton can implement these side rails without the

Committee needing to vote. NOVA Family Services requested the approval of their revised Program Rules. This was deferred to the next LHRC meeting.

Mr. Gleason informed the board that the Department is looking for people who want to become Juvenile Competency Restoration Supervisors. He asked anyone that was interested to see him after the meeting for more information. Mr. Gleason responded to questions by children's providers regarding potential changes in Medicaid. Unfortunately, there is no information to share at this time. He will try to keep LHRC children's affiliates updated as information becomes available.

**Adjournment:** The meeting was adjourned at 7:10. The next meeting of the LHRC will be at Timber Ridge in Winchester.

**Executive Session:** Mr. Sabia motioned that the LHRC convene into closed session to discuss confidential client matters pursuant to the protection of privacy exemption as noted in Virginia Code Section 2.2-3711 (A)(4). Ms. Decker seconded and the motion was approved.

Executive Session was adjourned at 7:45 where it is certified that only confidential client matters were discussed.

During the Executive Session:

1) Four applicants were interviewed for the committee. The applications will be forwarded to the State Human Rights Committee office for approval.

Respectfully Submitted by: \_\_\_\_\_  
Catherine E. Bundrick, NWCS Administrative Assistant

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Fred Sabia, Chair

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Mark Gleason, LHRC Liaison