

DRAFT

Northern Virginia Hospital's Local Human Rights Committee

Meeting Date: April 26, 2006
Location: NVMHI Conference Room

MINUTES:

Members	Present	Absent
Christopher Harrison	√	
Jim Merrill	√	
Nancy Merrill	√	
Frederic Puhan	√	
Betty Jo McDevitt	√	
Robert Dupwe	√	

Hospitals H.R. Advocate Present – Tim Simmons

Guests: Flora Fenchel, Fairfax County healthcare provider (LHRC Candidate), S.H.

Providers Present

Inova Fairfax Hospital -	Inova Mt. Vernon – Teresa Moros
Inova CATS –Joseph Dowd	
NVMHI –Sally Garrett	
Inova Loudon Hospital – Kathleen Stewart	
Virginia Hospital Center –	

Call to Order

Jim Merrill called the meeting to order at 7:02 p.m.

Approve Minutes

The minutes from the March 2005 meeting were reviewed and approved with minor adjustments.

Agenda

A Competency-based Training Documentation proposal was added to the agenda.

Announcements

No announcements were made.

Public Comments

S.H. commented on the low level of resident participation during the service restructuring project at NVMHI. He also discussed the positives of his newly-earned privileges. Sally Garrett noted specific efforts had been made to include residents during the service restructuring project. Mr. Merrill encouraged S.H. to continue to attend and participate in Unit community meetings.

Human Rights Advocate Report

Tim Simmons discussed and distributed Training survey forms to LRHC members to provide a vehicle for Committee members to rate the relative importance of alternative training programs that can be presented by the State H.R. Committee.

Hospital Standing Reports

- CATS- Joe Dowd representative. Copies of the 2006 quarterly data were provided to members to review.
- NVMHI – Sally Garrett representative asked for a deferral of NVMHI's quarterly data due to the emphasis placed on the service restructuring project. The Committee accepted the deferral request.

Old Business

- A LHRC Provider Minutes policy was presented after its detailed development in April 2006. The policy's procedures were reviewed with providers to get final feedback. The date of the next meeting was added to the "meeting minutes" content. The LHRC H.R. Advocate will assist the Committee in transmitting minutes to the SHRC's internet site. NVMHI has volunteered its Executive Secretary to be a custodian of LHRC meeting minutes records, in addition to the H.R. Advocate. The H.R. Advocate will implement clearance procedures for access to LHRC public records.
- A Competency-based Training Documentation proposal was presented by Bob Dupwe. Bob reviewed prior discussion of the proposal. Tim Simmons noted Providers have presented Competency-based Training programs. Efforts will be made to share the presentation of these programs with the Committee.
- LHRC Bylaws revisions were presented to the Committee. Committee members requested more time to review the proposed amendments.

New Business

- Mr. Merrill asked for information on the re-appointment status of members to confirm the current and next year's status of member re-appointment. Fred Puhan was asked to update Mr. Merrill on the results of Officer Election candidates for voting during the May meeting.

Adjournment

The meeting was adjourned at 8:50 P.M.

The next LHRC meeting is set for May 24, 2006 at NVMHI.