

**NORTHERN VIRGINIA
REGIONAL LHRC MEETING**

November 2, 2009

Members Present: Susan Lowry, Mary Grady-Griffith, Bruce Jennings, Rob Jones,
Norma Lester, Linda Muniz

Members Absent: None

Advocate Present: Deb Lochart

Guests Present: Carolyn DeVilbiss, Northern Virginia Representative to the State
Human Rights Committee

Call to Order:

The annual Mandatory Meeting was held for all providers who wish to affiliate with the Northern Virginia Regional LHRC from November 2010 to November 2011. From 6:30 to 7:00 was the time allotted for the affiliates to register and the meeting was called to order at 7:00 p.m.

Opening Remarks:

Deb Lochart welcomed all providers and reminded those present that according to the Human Rights Regulations, they are required to report all complaints, formal and informal, to the Regional Advocate by calling 703/323-2098 or faxing 703/323-2110. Ms. Lochart can also be reached by e-mail at deb.lochart@dbhds.virginia.gov. She then explained that serious injuries requiring medical attention and death reports must be reported to Licensing.

Carolyn DeVilbiss, the Northern Virginia Representative to the State Human Rights Committee was then introduced. She explained that as part of her duties she visits various LHRCs in Northern Virginia and was glad to attend the Mandatory Meeting to greet and talk with all who attended.

Susan Lowry then welcomed everyone and gave a brief history of the Human Rights Committees in Virginia. She then reviewed the documents for affiliation with the Northern Virginia LHRC and explained why they are necessary. No fee will be charged this year and the process for affiliation will be reviewed by the LHRC Committee before the next Mandatory Meeting. The providers were then invited to have refreshments and could leave when they wished. They were also asked for feedback on the new process of registration and their comments were positive. The LHRC then proceeded with its regular monthly meeting and providers were informed that they could stay for the meeting if they wished.

Minutes:

The September 14, 2009 minutes were reviewed and approved unanimously by the Committee.

Budget:

Norma Lester, Vice Chair, reviewed, signed and approved expenses for the Mandatory Meeting and the current budget balance after the meeting is \$3,219.42.

Advocate's Report:

There was nothing to report this quarter.

Old Business:

The Mandatory Meeting was reviewed briefly. There are now 24 providers affiliated with the LHRC. There are currently no restrictive behavior plans.

New Business:

Visiting various providers will be discussed and decided upon at the next meeting.

Mary Griffith made a motion seconded by Bruce Jennings to close the meeting and the meeting was adjourned at 8:30 p.m.

Linda J. Muniz, Secretary

Approved:

Susan R. Lowry, Chair
NOVA Regional LHRC