

**NORTHERN VIRGINIA
REGIONAL LHRC MEETING**

March 1, 2010

Members Present: Susan Lowry, Mary Grady-Griffith, Bruce Jennings, Norma Lester, Linda Muniz

Members Absent: Rob Jones

Advocate Present: Deb Lochart

Guest Present: Janine Harrigan, Autumnleaf Group, Inc.

Call to Order:

The March 1 meeting was called to order by Susan Lowry, Chair, at 6:35 PM.

New Affiliate:

The Committee welcomed Janine Harrigan from Autumnleaf Group, Inc., a private community based organization. Ms. Harrigan briefed Committee members on the mission and services of Autumnleaf Group, a private community based organization offering an adoption attachment program, case management services, intensive in-home services, as well as operation of a family life center. On behalf of the Autumnleaf Group, Ms. Harrigan was requesting the Committee's acceptance of their licensed in-home services program. All required documentation was reviewed and approved in advance by Deb Lochart and Margaret Walsh. Motion was made and seconded by the Committee to accept application in favor of the Autumnleaf Group in-home services. Ms. Harrigan completed the necessary paperwork to recognize Autumnleaf Group, Inc. affiliation, and departed the meeting.

Minutes:

The November 2, 2009 Minutes were reviewed and accepted by the Committee as corrected.

Budget:

Norma Lester, Vice chairman, concurred with the current budget balance of \$3,219.42.

Advocates Report:

Deb Lochart reported that Mr. George Rathbone, Developmental Support Associates, made notification through the Advocate’s Office that DSA’s license has been modified to expand and include in-home services.

Deb also visited National Counseling in Fredericksburg and was very impressed with their state-of-the-art facility.

Deb conducted Human Rights training for Residential Youth Services (RYS) and also visited their program. She will present additional information on this at the May meeting.

Deb requested that the Committee review its By-Laws to determine if they need to be revised. This topic will be presented at the May meeting.

Discussion ensued to LHRC records retention. Linda will look into the Archival and Records Management Division to determine required retention and disposition of official LHRC minutes and forms and report on this at the May meeting.

Visits to Providers:

Deb will contact Bridging the Gaps, and the Natural Horizons Wellness Center to coordinate a date and time for those Committee members who would like to visit. Deb will e-mail Committee members of recommended dates and times.

Elections:

Sue Lowry will appoint an Election Committee at the May meeting.

The meeting adjourned at 7:45 PM. The next meeting of the Northern Virginia Regional LHRC is scheduled for Monday, May 3, 2010, at 6:30 PM at the NVTC Executive Conference Room.

Linda J. Muniz, Secretary
NOVA Regional LHRC

Date

Approved:

Susan R. Lowry, Chair
NOVA Regional LHRC

Date