

**NORTHERN VIRGINIA
REGIONAL LHRC MEETING**

September 13, 2010

Members Present: Susan Lowry, Bruce Jennings, Rob Jones, Norma Lester,
Linda Muniz

Members Absent: Mary Grady-Griffith

Advocate Present: Deb Lochart

Guests Present: Mary Leidy, MSW, Sr. Program Ser. Director, Jill's House
Cameron Doolittle, Jill's House_

Call to Order:

The September 13, 2010 meeting was called to order by Susan Lowry, Chair, at 6:35 PM.

Affiliate Presentation:

The Committee welcomed Ms. Mary Leidy and Cameron Doolittle, of Jill's House. Committee members were briefed on the vision of Jill's House, Inc., a Christian organization dedicated to providing care and support to children with special needs and their families through overnight respite and therapy programs. Jill's House was founded by Brenda and Lon Solomon in 2003 as an integrated auxiliary of McLean Bible Church, and is currently in a capital campaign to complete its facility located on Leesburg Pike near Tyson's Corner. Guests presented Committee members with a brochure illustrating the facility layout which includes lodging, activity areas, a therapy pool, outdoor play ground, computer, music, sensory rooms and an activity center. Ms. Leidy stated that their volunteers and staff receive human rights training according to the State Human Rights Regulations. The required application was reviewed and approved by Deb Lochart and Sue Lowry. Motion was made and seconded by the Committee to accept application in favor of Jill's House.

Deb Lochart will notify licensing of the acceptance of Jill's House application with a copy to Ms. Leidy. The following contact information was submitted by Ms. Leidy:

Mary Leidy, MSW
Jill's House
P.O. Box 9104
McLean, VA 22102
Office: 703-639-5667
Fax: 703-639-5662
mary.leidy@jillshouse.org
www.jillshouse.org

Minutes:

The May 3, 2010 Minutes were reviewed and accepted by the Committee as submitted.

Budget:

Sue Lowry reported a current balance of \$3,050.83.

Advocate's Report:

In following up with Dominion Day Services, Deb reported that she received Dominion's Human Rights Policy from Dr. Everett Foxx as requested.

Deb reported that some changes have been made to Residential Youth Services' telephone protocol and a direct report now needs to be presented to Committee members. Sue will send them an e-mail and will schedule them for the February 7, 2011 meeting.

It was suggested that the February 7 meeting be held at Jill's House. Deb will look into this possibility and if it is available on that date will inform Sue.

Deb distributed a memorandum from the State Human Rights Committee to all LHRC's regarding human rights system issues. Currently, the SHRC is conducting a review of the human rights system with the intent of identifying areas for improvement to better reflect and respond to the current DBHDS system. The SHRC plans to submit a report to the DBHDS Commissioner by October 2010. The SHRC will be reviewing LHRC membership, growth of providers, required functions, affiliation fees and reduction in OHR staff. The SHRC has also announced that it is placing a moratorium on establishment of new local human rights committees due to difficulties populating, managing and supporting the 78 committees currently in existence.

By-Laws:

Sue reported that she has reviewed the By-Laws and is currently in the process of editing, and will then review with Deb and present the newly edited By-Laws to the Committee at the February 7 meeting.

Old Business:

The Committee discussed plans for the November 1 Mandatory Meeting. Sue distributed information packets to Committee Members. The packets included a cover letter, Affiliation Renewal Form, Affiliation Agreement and Yearly Report Form. The Committee agreed upon the following:

- Deb will call Carlos O’Kelly’s and make November 1 reservations and order food within the next week. It was agreed that less food would be ordered this for this year’s meeting.
- Sue will meet with Deb at Deb’s office to copy and assemble provider packets before the meeting.
- Bruce will serve as host and welcome providers at the November 1 meeting.
- Norma will staff the Affiliate Renewal table.
- Rob will staff the Yearly Report table
- Mary will staff the Affiliation Agreement copy table
- Sue will staff the Affiliation Agreement table
- Linda will add Jill’s House to the provider list and send to Sue.
- Linda will send out a reminder notice of the November 1 meeting to all affiliates one week prior to the meeting.
- Committee members will report to Carlos O’Kelly’s by 6:00 PM on 11/1/10.
- Registration will take place from 6:30 to 7:00 PM
- The meeting will officially begin at 7:00 PM

New Business:

There being no new business to discuss, the September 13, 2010 meeting adjourned at 7:35 PM.

Linda J. Muniz, Secretary
NOVA Regional LHRC

Date

Approved:

Susan R. Lowry, Chair
NOVA Regional LHRC

Date