



**Northern Virginia Regional
Local Human Rights Committee**
Monday April 2, 2007 at 6:30pm
NVTC, Building #1, Executive Conference Room

Committee Members:	Status	Committee Members:	Status
Amy Ashley	present	Ann Pascoe	present
Mary Griffith	present	Michelle Petrini	present
W. Bruce Jennings	Absent	Suzanne Schuler	resigned
Norma Lester	present	Human Rights Advocate	Status
Sue Lowry	present	Deb Lochart	present

General Attendance: n/a

Call to Order: The meeting was called to order at 6:40pm

Meeting Minutes: The meeting minutes from the March meeting were reviewed and approved with minor corrections noted.

Program status:

St. Coletta of Greater Washington indicated on their Application/ Renewal Form that they do NOT implement restrictive behavior plans. However, information received by the RHRA (Regional Human Rights Advocate), is that this program does in fact implement a restrictive behavior plan. RHRA to provide further information and next recommended action. St. Coletta's may be better served by the LHRC in their area and the one that currently reviews the behavior plan of the St. Coletta's client. The RHRA will f/u with St. Coletta's regarding the potential LHRC change. If no change is made then the restrictive behavior plan must be submitted to the LHRC immediately. In addition, guidance provided by Margaret Walsh-Director, Office of Human Rights, via email to the RHRA, indicates that LHRC's should only review the portion of the behavior plans that pertain to the programs that are affiliated with the particular LHRC.

Phoenix N Peace responded via RHRA's office that they were still interested in affiliation with this LHRC. However, after several emails by both the Chair and RHRA, they will not seek re-affiliation with this LHRC.

Institute for Family Centered Services of NOVA accidentally sent a copy of the Affiliation Agreement but they are all set and do not require another copy.

Correction: Sellati and Company: Fairfax Methadone Tx Center and Woodbridge Methadone Tx Center do NOT implement restrictive behavior plans

Request for Ethos Foundation to submit P&P: The RHRA reports that she f/u with Dr. Brennan. Though he did not have copy available the RHRA did have copy. She shared a copy with the LHRC members and will forward a copy to Dr. Brennan. The LHRC will review the documents and report questions/ concerns at the next meeting.

Personnel: No new member applications but a brochure was received by the LHRC Partnership. The LHRC discussed when to distribute this information to the affiliated programs. The

committee agreed to do a separate mass mailing in June and will include new business cards with the new LHRC phone number.

Suzanne Schuler has requested to resign. The Vice-Chair has confirmed Ms. Schuler's interest in resigning. Per information received from the RHRA, Ms. Schuler may reapply in the future without prejudice. The Chair will update the Roster based on the email date and provide this information to the RHRA.

LHRC Business

Paperwork and Inventory: Review of additional information that has been received (either via PO box or email) and update tracking forms.

Human Rights Forms received by agencies will continue to be distributed to committee members for review and comments/ presentation at the May meeting. Ms. Lowry was able to complete her review and provided an update to the committee. In addition, a guidance document will be provided by the RHRA, as necessary to assist in this process.

Another "reports are due" letter was reviewed. The updated version includes the number of times the letter has been sent with a CC to licensing.

Report Stats form reviewed and approved.

Uniform quarterly report? Programs have been requesting a "quarterly report" format. The Chair will work on a form with the help of the RHRA for committee approval at the next meeting and for distribution in time for the reports due in July.

The Chair continues to investigate cell phone options for the LHRC but no phone has been purchased to date. The Chair will f/u at the May meeting.

The Chair is still working on laptop estimates and will follow up at the May meeting.

The Chair discussed having an annual dinner. All members present agreed to the idea. A proposed date is June 12th. The Chair will f/u at the May meeting.

Advocates Report: No Formal nor Informal complaints received. The LHRC tour of Ethos was canceled but the RHRA will continue to f/u as necessary. The RHRA reports that the by laws have been approved.

While the Bylaws Subcommittee has completed its assigned purpose, a new subcommittee has been formed by the Chair to review the Affiliation Agreement and make suggestions for changes. Ms. Pascoe and Ms. Petrini will coordinate this subcommittee.

The Nominating Committee will provide to committee members the names of those members running for officer positions prior to the May meeting. Elections will take place at the May meeting and officer positions will take effect at the June meeting.

New Business: Committee member Amy Ashley expressed concern with Hickory Grove, a program which is reported to come under Residential Youth Services. The concern stems from her professional contact with the agency and their lack of appropriate human rights forms for newly admitted clients. The RHRA will f/u on this concern.

Adjourn:

The meeting was adjourned at 7:40pm. The next meeting will be held May 7, 2007 at NVTC, Building One, Executive Conference Room at 6:30pm.