



**Northern Virginia Regional
Local Human Rights Committee**
Monday May 7, 2007 at 6:30pm
NVTC, Building #1, Executive Conference Room

Committee Members:	Status	Committee Members:	Status
Amy Ashley	present	Ann Pascoe	present
Mary Griffith	present	Michelle Petrini	present
W. Bruce Jennings	Absent	Suzanne Schuler	resigned
Norma Lester	present	Human Rights Advocate	Status
Sue Lowry	present	Deb Lochart	present

General Attendance: Kevin Burgess- North Spring Behavioral Health Center, Divinia Alson and Michael Yozzi- Family Advocacy Services, Inc.

Call to Order: Meeting was called to order at 6:35pm.

Minutes: Minutes for March meeting reviewed and approved as revised. Minutes from April meeting were approved as written.

Program Status: St. Coletta of Greater Washington was discussed as a potential program to transfer to another LHRC. Non compliance issues discussed. No motions made.

Sellati and Company was discussed regarding request to review policies and procedures.

Regional Human Rights Advocate will follow up. No motion made.

North Spring Behavioral Health Center discussed changes to facility structure to include the use of a motion detector to alert staff to client movement during bedtime hours. Motion made to support changes to program. Motion carried. North Spring will proceed with LHRC support. Family Advocacy Services requests to re-affiliate. Discussion regarding lapse in affiliation. Following presentation by provider, motion made to allow reaffiliation with NOVA Regional LHRC. Motion carried. Provider will receive written correspondence with approval. Licensing will also be updated.

Other agency general information reviewed. No motions made.

Personnel: Roster updated and reviewed

LHRC Administrative Actions: Paperwork and agency report submission reviewed and subsequent warning letters sent out reviewed. New reimbursement form reviewed and approved for committee member use. New quarterly report reviewed and approved. Quarterly Report will be emailed to all affiliated providers for their respective use. Members were advised of a contact number for the LHRC to be used when programs need to contact the LHRC via phone. Annual dinner will take place next month during regular meeting.

Advocates Report: Regional Human Rights Advocate advised the committee that a research study is currently being conducted by an affiliated provider. No motion made.

By Law Subcommittee: Final version distributed to each member. Next review date-

September/ October 2007. No motion made.

Affiliation Agreement Subcommittee: Affiliation Agreement will be revised prior to November Annual Meeting. No draft to present. No motion made.

Annual Elections. The following members were elected to executive positions; Ann Pascoe-Chair, Mary Griffith- Vice-Chair and Michelle Petrini- Secretary. The terms begin in June.

Adjourn: The meeting was adjourned at 8:30pm. The next meeting will be held on Monday June 4, 2007 at 6:30pm at a local restaurant. Chair will email information to all members.