



**Northern Virginia Regional
Local Human Rights Committee**
Monday September 11, 2006 at 6:30pm
NVTC, Building #1, Executive Conference Room

Committee Members:	Status	Committee Members:	Status
Patricia Fuller	resigned	Ivenia May	absent
Ann Pascoe	present	Lucy Sotar	resigned
Mary Griffith	absent	Amy Ashley	present
A.Michelle Petrini	present	Human Rights Advocate	Status
Denise Kaffka	excused	Tim Simmons	present- late
W. Bruce Jennings	present		

General Attendance: Norma Lester, Phil Brennan- Ethos Foundation, Inc., Judith Wheeler and George Wheeler- Circles of Hope, Jane Whitaker- Whitman-Walker Clinic (later arrival)

Meeting Minutes:

Moment of silence in remembrance of September 11th. June minutes reviewed and corrections noted.

Renewed affiliated program update: Ethos Foundation, Inc. has requested to re-affiliate with this Committee and will be presenting at the meeting. History of dis-affiliation reviewed.

Member Update: No new applications received by Advocate. Congratulations to Suzanne Schuler who was approved by the SHRC at the June meeting. Per Advocate, Norma Lester was to be presented at the September 1st meeting and was approved. Sue Lowry will be presented at the October 27th meeting (Oct 10th deadline). Ivenia May has requested to rescind her resignation and be restored to member status. Per LHRC vote, Ms. May will be reinstated. Lucy Sotar has resigned from the LHRC via email request. Pat Fuller has also resigned from the LHRC via email. Review Roster and provide corrections as necessary.

Programs to Present:

Meier Clinic of Fairfax: Nancy Price, did not attend. Chair will follow up and reschedule.

Circles of Hope Psychotherapy and Addiction Therapy: Judith Copeland- Wheeler and George Wheeler provided information regarding their agency. Whitman-Walker Clinic: Jane Whitaker arrived late but was also able to provide information regarding services provided by her agency.

Program seeking re-affiliation: Ethos Foundation, Inc.: Phil Brennan, reviewed with the LHRC the history of events that led to the program's disaffiliation with the LHRC. Mr. Brennan reported that it was a missed detail that he has been working to correct since being contacted by Licensing due to non-compliance. The LHRC will discuss Mr. Brennan's request to be reinstated and advise him via written correspondence of the LHRC's decision. By majority vote, the LHRC agreed to reinstate Ethos Foundation contingent upon Ethos Foundation's attendance at the Mandatory Annual Meeting November 6, 2006. The Chair will send Ethos Foundation a letter stating the decision and CC the letter to the Licensing Specialist.

Communication w/ LHRC:

Human Writes Newsletter Issue 3, available for review or on line and a copy was provide by Mr. Simmons. Mass Mailing: No returned letters received. Therefore, all addresses believed to be accurate. September training canceled and has been rescheduled to Saturday October 21st. **RSVP** by October meeting. LHRC First Annual Dinner Monday October 16th. RSVP by October meeting.

Advocates Report: No Formal or Informal complaints filed in the last month. New Regional Advocate is Deb Lochart. Logisticare issue discussed by Mr. Simmons. The LHRC will include this issue during its Annual Meeting and will distribute complaints forms. SHRC has indicated that regardless of a LHRC's posting of minutes, agenda, etc on their own web site, all information must also be posted on the state's web site. Mr. Simmons will continue to forward the information provided by the LHRC to the state.

Mandatory Annual Meeting in November Agenda Items and agenda reviewed. Reviewed topics to be discussed at Annual Meeting including new Application Form, new requirements on Affiliation Agreement, Meeting Dates schedule distribution, Multi language human rights packet distribution, initiation of semi annual report for the use of seclusion and restraint, quarterly report of all formal and informal complaints and initiation of quarterly report. There was a lengthy discussion with Human Rights Advocate requesting specific information in the "blue book" re: reporting requirements for Restrictive Behavior plans. Specific information was not able to be provided. Chair will follow up with Regional Human Rights Advocate. The LHRC reviewed and approved with corrections all forms to be included in Mass Mailing.

Sub-Committee/ Bylaws update: Proposed changes to bylaws distributed. Discussion regarding changes to excused policy and quorum. Review bylaws and bring comments/ corrections to October meeting where a final draft will be voted upon. Final draft will be submitted to SHRC.

Adjourn: The meeting was adjourned at 9:15pm. Next meeting October 2, 2006 at 6:30pm at NVTC 9901 Braddock Road, Building One, Executive Conference Room.