



**Northern Virginia Regional  
Local Human Rights Committee**  
Monday October 1, 2007 at 6:30pm  
NVTC, Building #1, Executive Conference Room

Committee Members:	Status	Committee Members:	Status
Amy Ashley	resigned	Ann Pascoe	present
Mary Griffith	present	Michelle Petrini	present
W. Bruce Jennings	Excused		
Norma Lester	Excused	<b>Human Rights Advocate</b>	<b>Status</b>
Sue Lowry	present	Deb Lochart	present

**General Attendance:** n/a

**Call to Order:** The meeting was called to order at 6:45pm

**Agenda:** Motion was made and carried to approve the proposed agenda.

**Program Status:** Email verification project continues with two programs not yet responding. Chair will follow up as needed. Report submission and delinquency reviewed. No motion made.

**Personnel:** Resignation of Amy Ashley reported to the committee. Vice-Chair will follow up, as needed. Roster reviewed and updated as needed.

**LHRC Administrative Action:** Motion made to approve Affiliation Agreement as written. Motion carried and passed. Motion made to approve bylaws as revised and written. Motion carried and passed. Regional Human Rights Advocate will present revised by laws to SHRC for final approval. Potential local recruiting efforts discussed. Ways to increase administrative support to better accommodate the 27 programs served by the committee were discussed. No motion made. Email reminder will be sent out by the Chair reminding programs that 3<sup>rd</sup> quarter report is due 10/15.

**Annual Meeting:** Compilation of mailing will be completed by committee secretary. All other items for annual meeting remain unchanged.

**Advocates Report.** No formal nor informal complaints to report.

**New Business:** Due to regulation changes, training will be offered locally to all providers. Information will go out to all providers from the Office of Human Rights. LHRC training will take place in November with a date to be forth coming.

**Adjourned:** The meeting was adjourned at 7:55pm. The next meeting will be the Mandatory Annual Meeting held on Monday, November 5, 2007 at 6:30pm at Carlos O’Kelly’s restaurant in Fairfax, VA.